

Hayfield Parish Council

Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, Derbyshire, SK22 2EP
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26th October 2011

To: The Members of Hayfield Parish Council
Dear Councillor,

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7.15pm** on **Wednesday 2nd November** in the Village Hall, Hayfield.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate). These will be available at the meeting.

Councillors and members of the public can meet at 6.30pm prior to the meeting to discuss the planning applications received.

Sally Fuller

Sally Fuller
Assistant Clerk to the Council

AGENDA

PART I – NON CONFIDENTIAL INFORMATION

- 1 To Receive Apologies for Absence.**
- 2 Variation of Order of Business**
- 3 Declaration of Members Interests.**

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (ie to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 4 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."

5 Public Speaking – (10 Minutes)

(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

- 6 To Confirm the Non-Confidential Minutes** of the Parish Council Meeting held on 5th October 2011. (Document enclosed).
To Confirm the Non-Confidential Minutes of the Recreation, Leisure and Tourism

Committee Meeting held on 25th October 2011. (Document enclosed).

7 The Election of a Vice Chairman.

8 i) Planning Applications Received to 26th October 2011.

a) **NP/HPK/0911/0998:** Mr H Speakman, 12, Clough Lane, Little Hayfield. Erection of front porch.

ii) Planning Application Decisions.

a) **NP/HPK/0711/0693:** Mr Scowcroft, Chinley Moor House, Chapel Road, Hayfield. Conversion of barn to form self catering holiday accommodation. **PENDING.**

b) **NP/HPK/0511/0481:** Mr R Hill and Mrs L Keller: Single Storey extension at Stet Barn Farm, Lane Head Road, Little Hayfield. **PENDING.**

c) **HPK/2011/0429:** Mr and Mrs Hallam, Westwood, New Mills Road, Birch Vale. Single storey side and rear extension and demolition of garage and build new external wall to remaining garage. **APPROVED**

d) **NP/HPK/0911/0920.** Installation of solar panels to an outbuilding at Tunstead Barn, Edale Road, Hayfield. **TARGET DATE FOR DECISION: 30.11.11**

e) **HPK/2011/0500.** Mr P Kane, 93, New Mills Road, Birch Vale. Proposed development of a 2 story side extension and single storey porch extension. **PENDING.**

9 Chairperson of Council's Announcements

a) Queens Diamond Jubilee Beacons

b) Completion of the Annual Audit

c) Councillor vacancy

d) Little Hayfield Advisory Committee: necessity to seek Council approval for actions.

10 Committee & Other Reports

a) The Council Website (Councillors P Chapman and K Bevins)

11 Parish Clerk's Report

a) Insurance Cover – Changes in schedule and cover for voluntary workers

b) Youth Advisory Committee Meeting / Hayfield Allotment Society AGM

c) Councillor's Conduct

d) Orchard Project/Sustainable Hayfield

12 Matters for Decision

a) Christmas tree

b) Dates and Venues of Council Meetings

c) Changes to budget

d) Bank Account signatory

e) Parish Council Logo

f) Provision of 'recreation grounds maintenance' by High Peak Borough Council

g) New Mills Road: Parking outside the cemetery

h) Tree planting along the bypass.

i) Built Environment Advisory Committee: Church Street

j) Cherry tree, Dungeon Brow

13 Letters Received:

a) Santander: Current account Statement up to 24.09.11

b) Derbyshire County Council: Young Achievers Awards 2011

c) Mrs O Dudley: Letter of resignation as Councillor

d) High Peak Borough Council: Agenda for Ordinary Meeting 5.10.11

e) Mr L Samuel: Request for further information re: Finances

f) Local Councils Update: October 2011 Issue 144

g) East Riding Horticultural Ltd: De-icing products

h) High Peak Borough Council: Notice of Vacancy

i) Queens Diamond Jubilee Beacons: A Guide to Taking Part

j) Peak District National Park Authority: Park Life, Issue 12, October 2011

k) Peak District National Park Authority: Adopted Core Strategy

l) Audit Commission: Return of certified Annual Return 2011

m) High Peak Borough Council: Slide Repairs

n) Peaks and Dales Advocacy: Newsletter issue 20, Autumn 2011

o) Aon: Revised Insurance Policy Schedule

Emails Received:

1) Information on Peak District National Park Authority Budget Planning

2) M Forrester: The Localism Bill and Public Service White Paper

- 3) K Bevins: Resignation as Vice Chair
- 4) D Massey Derbyshire County Council: Marking of grit bins
- 5) Dr M Phillips: Research in Hayfield
- 6) Guy Martin: Suggested e-learning courses for Councillors.
- 7) Steve Alcock, Derbyshire County Council: Church Street
- 8) Mrs S Mccall: Interpretation Board

14 DALC Circulars

- Circular 47/11: Audit Commission tender / Princes Countryside Fund
- Circular 48/11: Data transparency
- Circular 49/11: Training
- Circular 50/11: Young Achievers Awards / Vacancies
- Circular 51/11: Rural Action Derbyshire Oil Scheme / Localism Bill update / Environment Agency Groundwater Consultation.

15 Reports from Representatives on Outside Bodies:-

- a) Non-Ecclesiastical Charities
- b) Others

16 Items for Information

All information on file in the Council Office

17 Additional Items brought forward by permission of the Chairman

18 Finance Payments for approval at the Council Meeting 2nd November 2011.

a) Invoices for Payment

Cheque No.	Payable To	Items	Amount
102740	Employee#1	October wages	285.61
102741	Employee#2	October wages	570.09
102742	Employee#3	October wages	876.92
102743	Employee#4	October wages	279.95
102744	Mr P M Crompton	Expenses	11.73
102745	Mrs D Parker	Cleaning 10.10.11	6.00
102746	Rural Action Derbyshire	Accounting October 2011	130.00
102747	Mr I Thompson	Expenses September	5.41
BAC	Eon	Street Lighting	16.30
102748	Hayfield, St John's Methodist Church	Room Hire 22.09.11 and 29.09.11	40.00
102749	Viking	Photocopier toner	68.14
102750	Audit Commission	Audit fee 2011	690.00
102719	National Heritage Memorial Fund	Repayment of grant funding	DEFERRED
Total:			2980.15

b) Payments Received:

Cheque no.	Payee	Items	amount
BAC	High Peak Borough Council	Precept Payment 1 of 2 (15.04.11)	22,020.50
BAC	High Peak Borough Council	Parks Grant (15.04.11)	19,852.00
BAC	High Peak Borough Council	Precept Payment 2 of 2 (16.09.11)	22,020.50
BAC	HMRC	VAT repayment (22.07.11)	2102.15
BAC	Santander	Interest	1.29
BAC	Santander	Interest	1.25
TOTAL			65997.69

Bank Balances on 26th October 2011:

Deposit Account: £15,249.

Current Account: £83,266.99

19 PART II – CONFIDENTIAL INFORMATION

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of employees and details of the terms of contract for the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

a) Handyman Winter 2011

b) Future arrangements for Gardeners / Handymen 2012 onwards

- c) Audit of the Parish Council Accounts**
- d) Declarations of Interest**
- e) Employment of a Clerk**
- f) Overpaid wages**
- g) Changes to the way wages are paid**
- h) CCMA Contract**