

The logo for Hayfield Parish Council features a stylized green castle icon to the left of the text. The word "Hayfield" is written in a large, bold, green sans-serif font, and "Parish Council" is written below it in a smaller, green sans-serif font.

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30th November 2011

To: The Members of Hayfield Parish Council
Dear Councillor,

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7.15pm** on **Wednesday 7th December** in St John's Church Hall, Hayfield.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate). These will be available at the meeting.

Councillors and members of the public can meet at 6.30pm prior to the meeting to discuss the planning applications received.

Sally Fuller

Sally Fuller
Acting Clerk to the Council

AGENDA

PART I – NON CONFIDENTIAL INFORMATION

- 1 To Receive Apologies for Absence.**
- 2 Variation of Order of Business**
- 3 Declaration of Members Interests.**

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (ie to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 4 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."

5 Public Speaking – (10 Minutes)

(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

- 6 To Confirm the Non-Confidential Minutes** of the Parish Council Meeting held on 2nd November 2011. (Document enclosed).
- To Confirm the Non-Confidential Minutes** of the Finance Committee Meeting held on 10th November 2011. (Document enclosed).
- To Confirm the Non-Confidential Minutes** of the Little Hayfield Advisory Committee Meeting held on 21st November 2011. (Document enclosed).
- 7 i) Planning Applications Received to 30th November 2011.**
- a) HPK/2011/0445:** Mr G Hardy, Meadows Farm, Ridge Top Lane, Hayfield. Site entrance and external works.
 - b) HPK/2011/0586:** Hayfield Primary School, Swallow House Lane: Installation of solar panels to part of the rear roof slope.
 - c) HPK/2011/0559:** Mr and Mrs Wyatt, Rycroft, Moorland Road, Birch Vale: Outline planning permission for two storey detached house on vacant site.
 - d) HPK/2011/0582:** The Camping and Caravanning Club Ltd: Hayfield Campsite, Kinder Road, Hayfield: application for an extension to the existing amenity block.
 - e) HPK/2011/0380:** Mr S Gerrard, 9, Bowden Close, Hayfield: Proposed conversion of garage to extra living space.
- ii) Planning Application Decisions.**
- a) NP/HPK/0711/0693:** Mr Scowcroft, Chinley Moor House, Chapel Road, Hayfield. Conversion of barn to form self catering holiday accommodation. **REFUSED.**
 - b) NP/HPK/0511/0481:** Mr R Hill and Mrs L Keller: Single Storey extension at Stet Barn Farm, Lane Head Road, Little Hayfield. **PENDING.**
 - c) NP/HPK/0911/0998:** Mr H Speakman, 12, Clough Lane, Little Hayfield. Erection of front porch. **TARGET DATE FOR DECISION: 01.12.11**
 - d) NP/HPK/0911/0920.** Installation of solar panels to an outbuilding at Tunstead Barn, Edale Road, Hayfield. **TARGET DATE FOR DECISION: 30.11.11**
 - e) HPK/2011/0500.** Mr P Kane, 93, New Mills Road, Birch Vale. Proposed development of a 2 story side extension and single storey porch extension. **APPROVED.**
 - f) NP/HPK/0711/0673:** Conversion of domestic garage to breakfast room and replacement door with partial glazed timber doors with glazed panels. Opening up of nesting hole above barn door. Listed Building Decision Notice: **GRANTED**
 - g) APP/H1033/A/11/2152662:** Appeal decision: Land to rear of The Orchard, Swallow House Lane, Hayfield. **DISMISSED.** The application for an award of costs was **REFUSED.**
- 9 Chairperson of Council's Announcements**
- a) Shirley Bentley Trust
 - b) Community Spirit
- 10 Committee & Other Reports**
- a) The Council Website (Councillors P Chapman and K Bevins)
- 11 Parish Clerk's Report**
- a) Bank Vale Football Field
 - b) Planning applications
 - c) Future Arrangements for Grounds Maintenance 2012-2013
 - d) Missing paperwork
 - e) The state of the playgrounds.
- 12 Matters for Decision**
- a) Clerk's training Day, 11th April 2012. Cost £30.
 - b) The shelving in St John's basement.
 - c) Bowden Bridge interpretation board
 - d) Orchard Project / Sustainable Hayfield (Deferred)
 - e) Slide repairs
 - f) Date for BMX Consultation Event
 - g) Councillor's attendance at meetings
 - h) Election of 1 member to the Finance Committee
 - i) Co-option of Councillor to fill vacancy
 - j) Skatepark inspections and signage
 - k) Use of Old School Field as temporary football field during poor weather.
 - l) Youth Advisory Committee
 - m) Little Hayfield Advisory Committee's proposed stone planters.

- n) Code of Conduct.
- o) Tree planting along the bypass.
- p) Receipt of Peak District National Park Authority Planning information electronically.
- q) St Matthew's Parish Church: Request for financial support re: clock and cemetery.
- r) St Matthew's Parish Church: The Big Jubilee Lunch / Jubilee Beacon.
- s) Grant Provision Policy.

13 Letters Received:

- a) St Matthew's Parish Church: Request for financial support re: clock and cemetery.
- b) High Peak Borough Council: Co-option of Councillor.
- c) C Bisknell, High Peak Borough Council: Liaison meeting for Central Area Parishes.
- d) Peak District National Park Authority: Development in The Clough.
- e) Derbyshire Dales and High Peak Local Strategic Partnership: Strategy 2009-2014.
- f) Clerks and Councils Direct: November 2011, issue 78.
- g) HM Revenue and Customs: PAYE Payment overdue for 2011 -2012 x3.
- h) Barry Wood Plant Hire: Winter Maintenance Services.
- i) Santander: Changes to Corporate Account Terms and Conditions.
- j) R B Agricultural Services: Winter Maintenance Services.
- k) Shirley Bentley: Thanks for sorting out the 'Shirley Bentley Trust' Fund
- l) Santander: Bank Statement: Current Account 56 312 6701
- m) The Village Noticeboard Company: Advert
- n) Ashridge Nurseries: Catalogue
- o) Pat: Concerns about overflowing grids on Swallow House Lane.
- p) Various applications (16) for 'Grounds Maintenance Assistant'. (Confidential)
- q) Chafes Solicitors: Querying progress on purchase of Bank Vale Field.
- r) Standards Committee: Decision Notice
- s) Rural Action Derbyshire: The Playing Field Autumn 2011 (inc planning and insurance information/mapping software).
- t) The Planning Inspectorate: Footpath 51 and Bridleway 53: Modification Order.
- u) Spiritia: Home Improvement Trust.
- v) Peak District National Park Authority: Various planning issues.
- w) Mrs K Waudby: Councillor conduct.
- x) Mrs J Wilson: Memorial Square Project. 6 letters in total (and a memory stick).
- y) Revd H Edgerton, St Matthews: The Big Jubilee Lunch
- z) Mrs S Booth: Suggestion re: Christmas lights.
- aa) Peak District National Park Authority: Errata sheet re Core Strategy document.
- bb) Santander: Bank Statement nos 190 - 24.11.11: Current Account.
- cc) Unlock Democracy: Save Sustainable Communities Act.

Emails Received:

- 1) Network Rail Initial Industry Plan- England and Wales.
- 2) The Planning Inspectorate: Planning Appeal outcome: Swallow House Lane
- 3) Les Latham, High Peak Borough Council: Example Service Level Agreement
- 4) St John's Church: Shelving in basement.
- 5) David Rawding, High Peak Borough Council: Confirmation of Christmas tree cost.
- 6) Aon Insurance: Copy of 'Playground Guidelines'.
- 7) Derbyshire County Council: Parish and Town Council Newsletter November 2011
- 8) V Richardson: Environment Agency: Arden Quarry landfill November 2011.
- 9) Derbyshire County Council: The use of SmartWater to security mark war memorials.
- 10) Paul Lewis, High Peak Borough Council: Wheeley bins.
- 11) R Cummings, High Peak Borough Council: Dog poo bins on Middlefield's Path.
- 12) Mrs S Wyatt: Concerns over parking on Wood Gardens.
- 13) Mr M Cranmer: Proposed Stone Planters in Little Hayfield.
- 14) Mr T Moss: Occasional use of the Old School Field for football.
- 15) Peak Park Parishes Forum: Newsletter and minutes from AGM.

14 DALC Circulars

- Circular 52/11: Clerk's Training Day 2012
- Circular 53/11: 'Advice Derbyshire' Conference / Developing Youth Activities Event.
- Circular 54/11: Future Standards of Conduct of Members of Local Authorities.
- Circular 55/11: PAYE penalties, ACAS guidelines on Social Networking, Localism.
- Circular 56/11: NALC Consultation: Planning, Community Infrastructure Levy, Local

Government Pension Scheme.

Circular 57/11: Financial Inclusion, Community Payback, vacancies.

Circular 58/11: Insurance/Snow and Ice clearance, War memorials.

Circular 59/11: Localism Bill, vacancies.

Circular 60/11: Technical Reforms of Council Tax.

15 Reports from Representatives on Outside Bodies:-

a) Non-Ecclesiastical Charities

b) Others

16 Items for Information

All information on file in the Council Office

17 Additional Items brought forward by permission of the Chairman

18 Finance Payments for approval at the Council Meeting 7th December 2011.

a) Invoices for Payment

Cheque No.	Payable To	Items	Amount
102751	Employee#1	November wages	281.28
102752	Employee#2	November wages	551.70
102753	Employee#3	November wages	844.23
102754	G W Lomas	Slide Repair	79.20
102755	Hayfield St John's Methodist Church	Room hire 5.10.11	20.00
102756	Cleaner	Cleaning 01.11.11&28.11.11	12.00
102757	Hi-Peak Internet	Registration of web domain	96.00
BAC	E-on	Street Lighting October	16.30
102758	Mrs S Wyatt	Allotment 5a deposit	6.00
102759	Viking	Stationery	133.91
102760	Employee#3	Expenses	27.40
102761	Hayfield Cricket Club	Pavilion Hire 10.11.11	15.00
102719	National Heritage Memorial Fund	Repayment of grant funding	deferred
Total:			2083.02

b) Payments Received:

Cheque no.	Payee	Items	amount
001153	Mr P Dunkerley Mrs EJ Dunkerley	Deposit/Allotment 5c	6.00
100729	R Womack & Mrs BA Womack	Deposit/Allotment 5a	6.00
BAC	HMRC	VAT Repayment July – Sept 2011	375.54
BAC	BT	Annual Reward Credit	27.25
BAC	Santander	Interest/account 3009300, Sept	1.25
BAC	Santander	Interest/account 3009300, Oct	1.30
TOTAL			417.34

(£471.62 has been transferred from the current account to the deposit account)

Bank Balances on 30th November 2011:

Deposit Account: £15722.29

(No uncleared cheques)

Current Account: £78031.86

19 PART II – CONFIDENTIAL INFORMATION

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of employees and details of the terms of contract for the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

a) Meeting with Police

b) Future Arrangements for Grounds Maintenance 2012-2013.

c) Arrangements to cover employee's sick leave.

d) Payment to cover sick leave.