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Minutes of the Parish Council meeting held on 7th December 2011
at 7.15pm in St John's Church Hall

Present: Councillors Mrs E Hodgson (Chair), Mr K Bevins, Mrs L Waterhouse, Mr A Ramwell, Mrs K Waterhouse, Mrs V Wieteska and Mr P Chapman.

In Attendance: Acting Clerk, Mrs S Fuller.

Also Present: 6 members of the public.

863. Apologies for Absence: County Councillor Mrs B Atkins (attending another meeting), Borough Councillor Mr D Mellor (unwell), Councillors P Easter (family commitment) and Mrs B Betts (family commitment). Councillor Mr A Ramwell left at 8.30pm (no reason given).

864. Variations to the Order of Business: None.

865. Declarations of Interest: Councillor P Chapman- agenda item 10a and Councillors L Waterhouse and K Bevins – agenda item 7id.

866. Matters for Part II: As listed on the agenda.

867. Public Speaking:

The following matters were raised during public speaking: Swallow House Lane planning appeal, trees damaged by strimming and Remembrance Sunday; It was noted that although there was good attendance this year, not all Councillors had attended and it was suggested that all Councillors should attend and set a good example.

868. To Confirm the Non-Confidential Minutes of the Parish Council Meeting held on 2nd November 2011. **APPROVED** with the following amendment: Councillors V Wieteska and L Waterhouse should be addressed as Councillor and not Mrs in agenda item 844: Apologies for Absence.

To Confirm the Non-Confidential Minutes of the Finance Committee Meeting held on 10th November 2011. **APPROVED**.

To Confirm the Non-Confidential Minutes of the Little Hayfield Advisory Committee Meeting held on 21st November 2011. **APPROVED**.

869. i) Planning Applications Received to 30th November 2011.

a) HPK/2011/0445: Mr G Hardy, Meadows Farm, Ridge Top Lane, Hayfield. Site entrance and external works. Council recommended **APPROVAL** and requested removal of all yellow containers and skips from the site.

b) HPK/2011/0586: Hayfield Primary School, Swallow House Lane: Installation of solar panels to part of the rear roof slope. Council recommended **APPROVAL**.

c) HPK/2011/0559: Mr and Mrs Wyatt, Rycroft, Moorland Road, Birch Vale: Outline planning permission for two storey detached house on vacant site. Council recommended **APPROVAL**.

d) HPK/2011/0582: The Camping and Caravanning Club Ltd: Hayfield Campsite, Kinder Road, Hayfield: application for an extension to the existing amenity block. Council recommended **APPROVAL**.

e) HPK/2011/0380: Mr S Gerrard, 9, Bowden Close, Hayfield: Proposed conversion of garage to extra living space. Council recommended **APPROVAL**.

ii) Planning Application Decisions (by High Peak Borough Council or Peak District National Park Authority).

a) NP/HPK/0711/0693: Mr Scowcroft, Chinley Moor House, Chapel Road, Hayfield. Conversion of barn to form self catering holiday accommodation. **REFUSED**.

b) NP/HPK/0511/0481: Mr R Hill and Mrs L Keller: Single Storey extension at Stet Barn Farm, Lane Head Road, Little Hayfield. **PENDING**.

c) NP/HPK/0911/0998: Mr H Speakman, 12, Clough Lane, Little Hayfield. Erection of front porch. **TARGET DATE FOR DECISION: 01.12.11**

d) NP/HPK/0911/0920. Installation of solar panels to an outbuilding at Tunstead Barn,

Edale Road, Hayfield. **TARGET DATE FOR DECISION: 30.11.11**

e) HPK/2011/0500. Mr P Kane, 93, New Mills Road, Birch Vale. Proposed development of a 2 story side extension and single storey porch extension. **APPROVED.**

f) NP/HPK/0711/0673: Long Lea Farm, Rowarth: Conversion of domestic garage to breakfast room and replacement door with partial glazed timber doors with glazed panels. Opening up of nesting hole above barn door. Listed Building Decision Notice: **GRANTED**

g) APP/H1033/A/11/2152662: Appeal decision: Land to rear of The Orchard, Swallow House Lane, Hayfield. **DISMISSED.** The application for an award of costs was **REFUSED.**

870. Chairman of Council's Announcements.

a) Shirley Bentley Trust

The Chair read out a letter of thanks from Shirley Bentley regarding the trust fund which has now been handed back to Shirley Bentley.

b) Community Spirit

The Chair thanked all those who rallied round to help when the Gardener was taken ill. Councillor A Ramwell commented that it was a shame the Council were intent on criticising the previous Council.

Standing orders were suspended whilst issues regarding the finances from previous years were aired. Councillors were asked to wait for the outcome of the forensic audit. Standing Orders were then reinforced at 7.35pm.

871. Committee and Other Reports:

a) The Council Website (Councillors P Chapman and K Bevins)

Councillor P Chapman encouraged all to help keep the site up to date.

872. Parish Clerk's Report

a) Bank Vale Football Field

The Council have been informed that St Matthew's Church now has tenancy of the Bank Vale field and the matter will soon be in the hand of solicitors re: conveyancing.

b) Planning applications

The Acting Clerk reported that High Peak Borough Council had not responded to the Council's request for their policy on solar panels and that they were hoping to send information electronically in the future. Responses from the Parish are expected in 14 days which is not long enough. Acting Clerk to write requesting paper copies of plans, longer response time and their policy on solar panels. **ACTION SF**

c) Future Arrangements for Grounds Maintenance 2012-2013

The Acting Clerk explained that the Council were considering different ways to maintain the Council's parks, flower beds etc from April 2012 onwards..

d) Missing paperwork

The Acting Clerk presented the Councillors with a list of paperwork which needs putting in place or updating.

e) The state of the playgrounds.

The Acting Clerk reported her findings after undertaking an inspection of the Council's playgrounds. The matter is to be discussed by the Recreation, Leisure and Tourism Committee.

873. Matters for Decision.

a) Clerk's training Day, 11th April 2012. Cost £30.

Council **APPROVED** booking a place.

ACTION SF

b) The shelving in St John's basement.

Council **APPROVED** leaving the shelving where it is.

ACTION SF

c) Bowden Bridge interpretation board

Council **APPROVED** contacting Peak District National Park Authority to see whether they have the original artwork which could be reused. Decision **DEFERRED.**

ACTION SF

d) Orchard Project / Sustainable Hayfield DEFERRED.

e) Slide repairs

Council **APPROVED** payment to GW Lomas and pursuit of repayment of this bill from High Peak Borough Council.

ACTION SF

f) Date for BMX Consultation Event

Council **APPROVED** a date of 21st January 2012. BMX Group to be informed and a meeting organised to arrange the event before advertising the event.

ACTION SF

g) Councillor's attendance at meetings

Council **APPROVED** 2 Councillors being present at meetings with outside agencies / representatives when those Councillors are attending as Council representatives (and not

as individuals).

h) Election of 1 member to the Finance Committee

Councillor K Bevins was re-elected onto the Finance Committee.

i) Co-option of Councillor to fill vacancy

Council **APPROVED** the proposed advert for co-option and **APPROVED** choosing between candidates by secret ballot - Proposed by Councillor K Bevins and seconded by Councillor K Waterhouse. All voted in favour except Councillors A Ramwell and V Wieteska who both voted against.

ACTION SF

j) Skatepark inspections and signage

Council **APPROVED** getting three quotes for appropriate skatepark signage.

ACTION SF

k) Use of Old School Field as temporary football field during poor weather.

Council **APPROVED** the use of the Old School Field for junior football matches in inclement weather subject to an inspection after each match.

ACTION SF

l) Youth Advisory Committee

Council **APPROVED** trying to encourage new members to the next meeting but would disband the Youth Advisory Committee if it is poorly attended with the intention of finding some other way of engaging younger parishioners.

ACTION SF

m) Little Hayfield Advisory Committee's proposed stone planters.

Council **APPROVED** the proposed stone planters in Little Hayfield in principle but would like confirmation regarding fund raising by the Advisory Committee.

ACTION SF

n) Code of Conduct.

No one volunteered to update the Code of Conduct so this will be done by the Acting Clerk.

ACTION SF

o) Tree planting along the bypass.

Council **REJECTED** applying for the appropriate cultivation licence for such planting.

p) Receipt of Peak District National Park Authority Planning information electronically.

Council **APPROVED** requesting information in paper form rather than electronically.

ACTION SF

q) St Matthew's Parish Church: Request for financial support re: clock and cemetery.

Council **DEFERRED** a decision until E-on could confirm whether we are already paying for the clock lighting.

ACTION SF

r) St Matthew's Parish Church: The Big Jubilee Lunch / Jubilee Beacon.

Council **APPROVED** meeting to discuss the idea of a Big Jubilee Lunch although **REJECTED** providing any financial input presently. A decision re: jubilee beacons was **DEFERRED**.

ACTION SF

s) Grant Provision Policy.

Council **APPROVED** adoption of the Grant Provision Policy but **DEFERRED** decisions about its financial commitments and its practical implementation.

874. Letters received (including emails). Various letters and emails were commented on.

875. DALC Circulars.

Circular 52/11: Clerk's Training Day 2012

Circular 53/11: 'Advice Derbyshire' Conference / Developing Youth Activities Event.

Circular 54/11: Future Standards of Conduct of Members of Local Authorities.

Circular 55/11: PAYE penalties, ACAS guidelines on Social Networking, Localism.

Circular 56/11: NALC Consultation: Planning, Community Infrastructure Levy, Local Government Pension Scheme.

Circular 57/11: Financial Inclusion, Community Payback, vacancies.

Circular 58/11: Insurance/Snow and Ice clearance, War memorials.

Circular 59/11: Localism Bill, vacancies.

Circular 60/11: Technical Reforms of Council Tax.

876. Reports from Representatives of Outside Bodies.

a) Non-Ecclesiastical Charities. None.

b) Others. None.

877. Items for Information. None

878. Additional Items brought forward by permission of the Chairman: None

879. Finance Payments for approval at the Council Meeting 7th December 2011.

a) Invoices for Payment

Cheque No.	Payable To	Items	Amount
102751	Employee#1	November wages	281.28

102752	Employee#2	November wages	551.70
102753	Employee#3	November wages	844.23
102754	G W Lomas	Slide Repair	79.20
102755	Hayfield St John's Methodist Church	Room hire 5.10.11	20.00
102756	Cleaner	Cleaning 01.11.11&28.11.11	12.00
102757	Hi-Peak Internet	Registration of web domain	96.00
BAC	E-on	Street Lighting October	16.30
102758	Mrs S Wyatt	Allotment 5a deposit	6.00
102759	Viking	Stationery	133.91
102760	Employee#3	Expenses	27.40
102761	Hayfield Cricket Club	Pavilion Hire 10.11.11	15.00
102719	National Heritage Memorial Fund	Repayment of grant funding	deferred
Total:			2083.02

b) Payments Received:

Cheque no.	Payee	Items	amount
001153	Mr P Dunkerley Mrs EJ Dunkerley	Deposit/Allotment 5c	6.00
100729	R Womack & Mrs BA Womack	Deposit/Allotment 5a	6.00
BAC	HMRC	VAT Repayment July – Sept 2011	375.54
BAC	BT	Annual Reward Credit	27.25
BAC	Santander	Interest/account 3009300, Sept	1.25
BAC	Santander	Interest/account 3009300, Oct	1.30
TOTAL			417.34

(£471.62 has been transferred from the current account to the deposit account)

Bank Balances on 30th November 2011:

Deposit Account: £15722.29

(No uncleared cheques)

Current Account: £78031.86

880) Part II.

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of employees and details of the terms of contract for the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.’

a) Meeting with Police

Council were informed about a meeting with the Police.

b) Future Arrangements for Grounds Maintenance 2012-2013.

A proposal to ask High Peak Borough Council to provide a draft service level agreement will not be ready in time for Council to decide the matter before the precept needs to be set. It was **AGREED** that short term contractors would be used in the meantime to cover necessary work.

c) Arrangements to cover employee's sick leave.

It was **AGREED** that volunteers would be used wherever possible.

d) Payment to cover sick leave.

Council **APPROVED** payment of full pay for 2 months.

The meeting finished at 9.50 pm.