

The logo for Hayfield Parish Council features a stylized green castle icon to the left of the text. The word "Hayfield" is written in a large, bold, green sans-serif font, and "Parish Council" is written below it in a smaller, green sans-serif font.

# Hayfield Parish Council

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25<sup>th</sup> January 2012

To: The Members of Hayfield Parish Council  
Dear Councillor,

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7.15pm** on **Wednesday 1<sup>st</sup> February** in St John's Church Hall, Hayfield.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate). These will be available at the meeting.

Councillors and members of the public can meet at 6.30pm prior to the meeting to discuss the planning applications received.

*Sally Fuller*

Sally Fuller  
Acting Clerk to the Council

## AGENDA

### **PART I – NON CONFIDENTIAL INFORMATION**

- 1 To Receive Apologies for Absence.**
- 2 Variation of Order of Business**
- 3 Declaration of Members Interests.**

#### **Please Note:-**

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (ie to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 4 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -  
"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."

### **5 Public Speaking – (10 Minutes)**

(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

- 6 To Confirm the Non-Confidential Minutes** of the Parish Council Meeting held on 11th January 2012. (Document enclosed).
- To Confirm the Non-Confidential Minutes** of the Little Hayfield Advisory Committee Meeting held on 16<sup>th</sup> January 2012 (Document enclosed).
- 7 i) Planning Applications Received to 25<sup>th</sup> January 2012.**
- ii) Planning Application Decisions (by High Peak Borough Council or Peak District National Park Authority):**
- a) HPK/2011/0445:** Mr G Hardy, Meadows Farm, Ridge Top Lane, Hayfield. Site entrance and external works. **PENDING**
- b) NP/HPK/0511/0481:** Mr R Hill and Mrs L Keller: Single Storey extension at Stet Barn Farm, Lane Head Road, Little Hayfield. **PENDING**
- c) NP/HPK/0911/0998:** Mr H Speakman, 12, Clough Lane, Little Hayfield. Erection of front porch. **PENDING**
- d) HPK/2011/0612:** Mr Simon Woodall, The Pack Horse Hotel, Market Street, Hayfield: Retention of smoking shelter and timber decking floor to outdoor trading area. **REFUSED.**
- e) HPK/2011/0691:** Mrs S Deaville, 61, New Mills Road, Hayfield. Proposed single storey rear extension. **APPROVED.**
- f) HPK/2011/0701:** Mr Gareth Hardy, 16, Meadows Farm, Ridge Top Lane, Hayfield. Application for a Lawful Development Certificate – The existing garage is being used as a garage and would like to continue the use as a garage. **PENDING**
- g) HPK/2011/0703:** Miss J Winstanley, Penlan, New Mills Road, Hayfield. Proposed extension to bungalow, detached garage, alterations to hardstanding area and new 2.45m x 1.83m wide garden shed. **PENDING**
- 8 Chairperson of Council's Announcements.**
- a) The Flagpole
- b) BMX
- c) Council tools
- 9 Committee & Other Reports**
- a) The Council Website (Councillors P Chapman and K Bevins)
- b) The Council's Finances. Councillor K Waterhouse.
- 10 Parish Clerk's Report**
- a) Orchard Project
- b) Bowden Bridge
- 11 Matters for Decision**
- a) Birch Vale / Rowarth letter – postage for outlying properties.
- b) Dungeon Brow
- c) Working Parties in The Clough
- d) Farlands bench
- e) E-on payment of £16.30
- f) Talk with Alison Clamp, Peak District Rural Housing Association
- g) Grass Verge opposite the Cemetery.
- h) Jubilee Celebrations
- i) Standing Orders
- j) Financial Regulations
- k) Co-option
- l) Compost bin
- m) Memorial Square – replacement of lights
- n) Bank Vale banner
- o) Use of Old School Field for fell races and football.
- p) Purchase of Christmas tree lights for Little Hayfield
- q) Footpath 36
- 12 Letters Received:**
- a) Clerks and Councils Direct. January 2012 Issue 79
- b) Mrs P McGrath: letter re blocked drains.
- c) Andy Howie: Dates of local fell races and request to use Old School Field.
- d) Mr T Turner: letter re: planting along the bypass.
- e) Diamond Jubilee Souvenirs Catalogue.
- f) Nomination for Co-option
- g) Mrs O Dudley: letter re: Diamond Jubilee Bank Holiday Weekend

- h) E-on: Reminder to pay bill (already paid).
- i) St Matthews Church: Invoice for magazine inserts and cancellation of invoice.
- j) Derbyshire County Council: Changes to Youth Services / Consultation x2
- k) Playground Supplies Ltd: Preview Catalogue
- l) NALC: How to Shape where you live: A Guide to Neighbourhood Planning.
- m) E-on: Updated Terms and Conditions.

**Emails Received:**

- 1) Copy of article re: Kinder Trespass by Ed Douglas on ukhillwalking.com
- 2) Copies of all Cultivation Licenses held by Hayfield Parish Council
- 3) Alison Clamp, Peak District Rural Housing Association. Request to meet with Council.
- 4) Correspondence re: Arden Quarry smells.
- 5) Derbyshire County Council: Parish and Town Council Liaison Forum 26/04/12
- 6) Parish Council / High Peak Borough Council Liaison Meeting 12/02/12
- 7) Arden Quarry Information Letter Issue 3 January 2012
- 8) T Moss: Places, People, Play. Funding for playing fields

**13 DALC Circulars**

- Circular 01/12: Index of most Important 2011 DALC Circulars.
- Circular 02/12: General Circular
- Circular 03/12: Local Council Review Subscriber Form
- Circular 04/12: General & response to Neighbourhood Planning Regulations Consultation

**14 Reports from Representatives on Outside Bodies:-**

- a) Non-Ecclesiastical Charities
- b) Other

**15 Items for Information**

All information on file in the Council Office

**16 Additional Items brought forward by permission of the Chairman**

**17 Finance Payments for approval at the Council Meeting 1<sup>st</sup> February 2012.**

**a) Invoices for Payment**

Cheque No.	Payable To	Items	Budget	Amount
102779	Employee#1	January Wages	Gardener 1	281.23
102780	Employee#2	January Wages	Gardener 2	386.19
102781	Employee#3	January Wages	Assistant Clerk	858.53
102782	Employee#4	January Wages	Grounds Assistant	353.16
BAC	E-on	Street lighting?	Electricity	16.30
102778	Aon	Allotment Insurance	Insurance	Deferred
102783	Viking	Drum unit for printer	Office Expenses	104.71
102784	Dark Peak Light	Christmas tree lights – erection, removal and PAT testing	Xmas Tree Lights	85.00
102785	Natalie Glithero	Repayment of Allotment deposit for plot 10a	Allotment Deposits	6.00
102786	Hayfield Cricket Club	Pavilion Hire 05/01/12	Room Hire	15.00
102787	Hayfield Village Hall	Room Hire on 11//01/12	Room Hire	15.00
102788	Employee#1	Expenses	Parks and Spaces, Expenses	6.00
<b>Total:</b>				<b>2127.12</b>

**b) Payments Received:**

Cheque no.	Payee	Items	Amount
101893	D K Ross	Allotment rent for plot 1a	12.00
006597	Mr P F Rope & Mrs M Rope	Allotment rent for plot 13c	12.00
744665	Mr DC & Mrs JR Hanney	Allotment rent for plot 11a	12.00
001160	Mr P Dunkerley Mrs EJ Dunkerley	Allotment rent for plot 5c	6.00
000222	Miss N J Taylor	Allotment rent for plots 9b & 10b	24.00
773499	Mrs K J Askew Gillott	Allotment rent for plot 14c	6.00
000031	Carham Garden Maintenance (Mr Graham Hewitt)	Allotment rent for plot 12a	12.00
BAC	Santander	Interest on account 3009300/ Nov 2012	1.28

003486	Prof F Creed & Mrs R Alison Creed	Allotment rent and deposit for plot 10a	12.00
003185	Mrs J Eastwood	Allotment rent and deposit for plot 14b	12.00
100953	Ben NE Mills & Natalie A Mills	Allotment rent and deposit for plot 4a	12.00
<b>TOTAL</b>			<b>121.28</b>

**Bank Balances on 25<sup>th</sup> January 2011:**

Deposit Account: £15714.90

Current Account: £73,533.11

(minus £63 uncleared cheques plus £36 allotment rents = £73506.11. This includes allocated funds of £52954 which cannot be spent)

**18 PART II – CONFIDENTIAL INFORMATION**

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of employees and details of the terms of contract for the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

**a) Grounds Maintenance Assistant**