

Hayfield Parish Council

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29th May 2012

To: The Members of Hayfield Parish Council
Dear Councillor,

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7.15pm** on **Wednesday 6th June 2012** in St John's Church Hall, Hayfield.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate). These will be available at the meeting.

Sally Fuller

Sally Fuller
Acting Clerk to the Council

AGENDA

PART I – NON CONFIDENTIAL INFORMATION

- 1 To Receive Apologies for Absence.**
- 2 Variation of Order of Business**
- 3 Declaration of Members Interests.**

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (ie to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 4 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."

- 5 Nicola Kemp: The New Waste Recycling Service
Public Speaking – (10 Minutes)**

(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

- 6 To Confirm the Non-Confidential Minutes** of the Parish Council Meeting held on 9th May 2012. (Document enclosed)
To Confirm the Non-Confidential Minutes of the Little Hayfield Advisory Committee Meeting held on 21st May 2012. (Document enclosed)
- 7 i) Planning Applications Received to 29th May 2012.**

- a) **HPK/2012/0244:** Mr Shaw, The Bungalow, Vicarage Lane, Hayfield. Proposed demolition of conservatory and construction of single storey lean to extension.
- b) **NP/HPK/0512/0476:** Bank Vale Paper Mill, Swallow House Lane, Hayfield. Resubmission of NP/HPK/0511/0400: change of use to convert vacant industrial units to form 9 open market dwellings.
- ii) **Planning Application Decisions (by High Peak Borough Council or Peak District National Park Authority):**
- a) **HPK/2011/0445:** Mr G Hardy, Meadows Farm, Ridge Top Lane, Hayfield. Site entrance and external works. **PENDING**
- b) **NP/HPK/0511/0481:** Mr R Hill and Mrs L Keller: Single Storey extension at Stet Barn Farm, Lane Head Road, Little Hayfield. **REFUSED**
- c) **HPK/2012/0154 and HPK/2012/0155:** The Brook Trust, 2, Church Street (The Bulls Head), Hayfield. Planning and Listed Building Consent for Proposed Change of use from commercial to single residential house. **APPROVED**
- d) **HPK/2012/0134:** Mr Dennis Wilkinson, 1, Highfield Road, Hayfield. Proposed new ground floor bedroom, new single storey extension with level access, WC/shower and lounge. New front door entrance and ramped access to existing garage. **APPROVED**
- e) **HPK/2012/0112:** Mrs P Moore, 55a, New Mills Road, Hayfield. Proposed replacement of wooden frame windows with UPVC. **PENDING**
- f) **NP/HPK/0312/0344:** Marl House Farm, Glossop Road, Little Hayfield. Erection of agricultural building. **PENDING**
- g) **HPK/2012/0173:** Mr P Brennand, 5, Highfield Road, Hayfield. Proposed new dwelling. **APPROVED**
- h) **NP/HPK/0412/0377:** Blackshaw Farm, Lane Head Road, Little Hayfield. Erection of orangery extension. **PENDING**
- 8 **Chairperson of Council's Announcements.**
- a) The May Queen Festival and Jubilee Celebrations
- 9 **Committee & Other Reports**
- a) The Council Website (Councillors P Chapman and K Bevins)
- b) The Council's Finances. Acting Clerk Sally Fuller
- 10 **Clerks Report on Matters for Decision**
- a) Audit
- b) Cooption of Councillors
- c) Standards / Code of Conduct Training, 28th June 2012
- d) Interactive sign at Little Hayfield
- e) Use of Mobile Speed Cameras within Little Hayfield
- f) The National Trust work at Park Hall Moor
- g) The Clough Management Plan
- h) The reinstatement of goalposts in Valley Road Recreation Ground.
- i) Proposed diversion of Footpath 36
- j) Mobility Scooter access onto Middlefields Path (Councillor V Wieteska)
- k) Siting of the 4th bench
- l) Missing Planters
- m) Jubilee
- n) Sett Valley Roundabout
- o) Hayfield Educational Charity
- p) Finance Meeting dates – 3rd Thursday every month?
- 11 **DALC Circulars**
- Circular 20/12: Early Day Motion on Planning Appeals
- Circular 21/12: Derbyshire 2012 Event Fund / Neighbourhood Planning
- Circular 22/12: Allotment Regeneration Initiative / vacancies
- Circular 23/12: Neighbourhood Planning Training
- Circular 24/12: Freedom of Information Requests – Braille, Audio / Council Tax
- 12 **Reports from Representatives on Outside Bodies:-**
- a) Non-Ecclesiastical Charities
- b) Hayfield Educational Charity
- c) Hayfield Allotment Society
- d) Hayfield Community Sports Club
- e) The Village Hall
- 13 **Items for Information: (All information on file in the Council Office)**
- a) Grounds Maintenance
- b) Playgrounds
- 14 **Finance Payments for approval at the Council Meeting 6th June 2012.**
- a) **Invoices for Payment**

Cheque No.	Payable To	Items	Budget	Amount
102825	HMRC	April Payment (Brought forward from 09.05.12 meeting)	HMRC	290.10
102838	Rural Action Derbyshire	Playground Inspection Training (Cllr V Wieteska- payment approved at meeting on 09.05.12)	Training	30.00 (cheque dated 14.05.12)
102839	J Kemp	Hogroast / jubilee (Payment approved by Councillors PC, KB, PE, AR, EH, VW, MJ 16/17.05.12)	S137	400.00 (Cheque dated 15.05.12)
102840	Broker Network Ltd	Council Insurance 1 st June 2012 – 31 st May 2013 (payment approved on 09.05.12)	PL Insurance Parish Council	581.35 (Cheque dated 21.05.12)
102841	Cleaner	Cleaning on 15.05.12	Cleaning	6.00
102842	High Peak Tree Services	Dismantle large Chestnut tree in Valley Road	Unallocated funds	650.00
102843	Chafes Solicitors	Interim Bill for legal work re: purchase of Bank Vale field	Bank Vale solicitors fees	876.00
102844	High Peak Borough Council	Trade waste weekly collection	Trade refuse (budget overspend of £19.25)	319.25
102845	Broxap limited	Purchase of 3 'Blackburn' seats	Transitory Items	2026.80
102846	LDW Tool Hire	Hazard tape and road pins	Materials, Running Costs, Parks and Spaces	14.40
102847	Viking	Paper, laminator, pouches, felt pens, toner	Office expenses and consumables	132.00
102848	Les Halman Nurseries Ltd	Plants for the Flowering baskets	Materials, Running Costs, Parks and Spaces	257.64
102849	Employee#1	Expenses (Travel – Materials -)	Travel / Materials & running Costs, Parks and Spaces	51.74
102850	Employee#2	Expenses (Travel – Materials -)	Travel , Clerk/ Materials & running Costs, Parks and Spaces	106.13
102851	St John Ambulance	First Aid cover for 4 th and 5 th June Jubilee events(payment approved by Councillors AR, VW, PC, PE EH on 24 / 28.05.12)	S137	259.20 (Cheque dated 24.05.12)
102852	M Bagshaw	Repair of steps on Old School Field	Materials, Running Costs, Parks and Spaces	50.00
Total				£ 6050.61

b) Payments Received:

Cheque no.	Payee	Items	Amount
BACS	High Peak Borough Council	1 of 2 precept payments (paid 20.04.12)	21,762.50
BACS	High Peak Borough Council	Parks grant 2012-2013 (paid 20.04.12)	20,929.00
TOTAL			£ 42,691.50

Bank Balances on 29th May 2012: Deposit Account: £15,720.06 Current Account: £84,524

Our total funding is £98,932.34, comprising £83,212.28 current account balance and £15,720.06 deposit account balance.

To this total must be added the second half of our Precept, amounting to £21,762.50 and further expected income for the year of £1,405.60, making a grand total of £122,100.44.

Of this total, £56,197.40 is Allocated Funds for the current financial year, £16,500.00 is Reserves (NALC recommendations being between 3 months expenditure and half the amount of the Precept) and £36,966.08 is

|Restricted Funds. The remainder, amounting to £11,361.61, is Unallocated Funds (excluding Transitory items). |

15 PART II – CONFIDENTIAL INFORMATION

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of employees and details of the terms of contract for the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.’

a. Memorial Square queries

b. Maintenance Assistant