

# Hayfield

## Parish Council

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### **DRAFT Minutes of the Parish Council Meeting held on 9<sup>th</sup> January 2013** **at 7.15pm in the Village Hall.**

**Present:** Councillors A Ramwell (Chair), M Jones, P Chapman (Vice Chair), J Wilson, V Wieteska, K Bevins, L Bevins, E Lawson and M Dean.

**In Attendance:** Clerk, Sally Fuller

**Also present:** County Councillor B Atkins (during public speaking only), Mr M Broomhead, Buxton Advertiser and 3 members of the public.

**095. To Receive Apologies for Absence:** Councillor P Easter (business).

**096. Variation of Order of Business:** Agenda items 10b and 10K to be discussed together.

**097. Declaration of Members Interests:** None.

**098. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded:** None.

**099. Public Speaking.** Issues raised: St John's Methodist Church – financial situation, EMAS consultation, DCC response to flooding, DCC spending cuts, DCC licence for proposed stone planters in Little Hayfield, Arden Quarry, New Mills Youth Club, Yellow lines at the top of Church Street.

**100. Council RESOLVED** to confirm the Non-Confidential Minutes of the Extraordinary Parish Council Meeting held on 3<sup>rd</sup> December 2012 as a true and accurate record.

Council **RESOLVED** to confirm the Non-Confidential Minutes of the Planning Committee Meeting held on 5<sup>th</sup> December 2012 as a true and accurate record .

Council **RESOLVED** to confirm the Non-Confidential Minutes of the Parish Council Meeting held on 5<sup>th</sup> December 2012 as a true and accurate record.

Council **RESOLVED** to confirm the Non-Confidential Minutes of the Finance Committee Meeting held on 20<sup>th</sup> December 2012 as a true and accurate record .

**101.i) Planning Applications Received to 2<sup>nd</sup> January 2012.**

a) **HPK/2012/0703:** Mr M and Mrs J Baxby, 1, Brookhouse Court, Hayfield: Proposed extension over existing single storey garage. Council **RESOLVED** to recommend **APPROVAL**.

b) **HPK/2012/0702:** Mr P and Mrs S Coverley, Meadows Farm, Ridge Top Lane, Hayfield. Proposed retention of rebuilt original garage, store and linking structure. Council **RESOLVED** to recommend **APPROVAL**.

**ii) Planning Application Decisions (by High Peak Borough Council or Peak District National Park Authority):**

a) **NP/HPK/0912/0941:** Listed Building Consent Hill House Farm. **PENDING**

b) **NP/HPK/1012/1077:** 3, Glossop Road, Little Hayfield. **APPROVED**

c) **HPK/2012/0491:** Mr Martin Aston, Bloor Homes Ltd: land to the rear of The Orchard, Swallow House Lane. **APPROVED**

d) **HPK/2012/0623:** Mr Stephen Williams, 12, Chendre Close, Hayfield. **PENDING**

e) **NP/HPK/1112/1156:** Blackshaw Farm, Lane Head Road, Hayfield. **PENDING**

f) **HPK/2012/0550:** Mr and Mrs .Parsons, 7, Meadows Road, Hayfield. **APPROVED**

g) **HPK/2012/0596:** Mr and Mrs H Hallam, Westwood Cottage, New Mills Road, Birch Vale. **APPROVED**

h) **NP/HPK/0712/0773:** Mr J McPherson, Heybarn Farm, Glossop Road. **PENDING**

i) **NP/HPK/0612/0638:** Monks Road, Glossop. **APPROVED**

j) **CW1/0512/15:** Casey Enviro Ltd. Birch Vale Quarry. **PENDING**

k) **NP/HPK/0512/0476:** Bank Vale Paper Mill. **APPROVED**

**102. Chairperson of Council's Announcements.** None.

**103. Committee & Other Reports**

a) **The Council Website (Councillors P Chapman and K Bevins)** 'Sustainable Hayfield' have requested a page on the website. Council **RESOLVED** that pages could be set up for local bodies so long as they maintained their own content and the Council could monitor content and maintain overall control.

b) **The Council's Finances. Acting Clerk Sally Fuller.**

The Clerk provided a summary of spending so far this financial year.

c) **Actions undertaken by the Clerk**

The Clerk reported on actions undertaken in the last month.

#### **104. Clerks Report on Matters for Decision**

##### **a) Vacuum and heater for the office**

Council **RESOLVED** to purchase a vacuum and heater for the office.

##### **b) Reducing noise created by the skatepark ramps**

Council **RESOLVED** to find an Acoustic Expert to propose an effective means to reduce noise when the ramps are in use.

##### **k) Footpath 44**

Council **RESOLVED** to write to DCC requesting they extinguish the original path and recreate it along the present used route or rebuild the footbridge.

##### **c) Clough Management Plan / tree work / quoting for work**

Council **RESOLVED** to accept advice regarding The Clough Management Plan from Little Hayfield Advisory Group. Work parties to clear the felled wood will be arranged at their next meeting ( 21.01.13)

##### **d) Financial support for St Johns**

Council **RESOLVED** to meet at St John's Church Hall every other month until December 2013 so long as the decision to meet at The Village Hall every month was taken more than 6 months ago.

##### **e) Support for pre-school groups in Hayfield**

Council **RESOLVED**, in the light of information given during 'public speaking' that this agenda item should not be discussed.

##### **f) Bank Vale**

Council **RESOLVED** to involve the press and influential people to progress the sale of Bank Vale. Clerk to liaise with Councillor P Chapman and Hayfield Community Sports Club. St Matthew's Church to be kept informed of any actions taken.

##### **g) Tree Surveys**

Council **RESOLVED** to undertake a bat survey and get work categorised as 'urgency 3' done as soon as possible. Work categorised as 'urgency 4' will be done next financial year. Council also **RESOLVED** to request a quote for a similar tree survey on the Old School Field (Council owned land only). Clerk to contact Monica Gillespie (High Peak Borough Council) re: relevance of TPO's to proposed work

##### **h) Amendment of Financial Regulation 3.5**

Council **RESOLVED** to amend Financial Regulation 3.5 as follows:  
*The Parish Clerk may purchase necessary items for the daily running of the office and any other items (- these other items being subject to a £250 limit) so long as there is money budgeted for such purpose, with details of the expenditure being reported to Council at the next available meeting.*

##### **i) Amendment to Standing order 30.6d**

Council **RESOLVED** to amend Standing Order 30.6d as follows:  
*In exceptional emergency circumstances the Clerk will contact Councillors until a majority decision is reached on how to proceed, may call in signatories to authorise cheques, and verification may be delayed until the following meeting.*

##### **j) Amendment to Standing Order 1.2**

Council **RESOLVED** to amend Standing Order 1.2 as follows:  
*Meetings of the Council will not exceed 2hrs 45 minutes duration and must be concluded by 22.00pm at the latest. If any agenda items of the meeting are still to be discussed, the meeting will be reconvened on the next convenient date or items will be discussed at the next scheduled meeting depending on their urgency.*

##### **l) Appointment of Councillors on the Dungeon Brow Committee**

Council **RESOLVED** that Councillors K and L Bevins will remain on the committee and a site meeting will be organised with Civic Trust members as soon as possible.

##### **m) Approval of next year's budget**

Council **RESOLVED** to defer any decision due to lack of information from High Peak Borough Council regarding next year's finances / council tax base / precept.

##### **n) Proposal to plant jubilee roses at Bank Vale**

Council **RESOLVED** not to pursue the planting of any jubilee roses as it is no longer jubilee year. Councillors A Ramwell and M Jones are to meet Paul Finn (DCC Countryside Ranger) on Saturday 12<sup>th</sup> January at 10.00am.

##### **o) Greenbank Trust – potential funding for stone walling**

Council **RESOLVED** that the Clerk and Councillor J Wilson should pursue any potential funding.

##### **p) Credit accounts with 'Conways' and 'Office Team'.**

Council **RESOLVED** to set up credit accounts with 'Conways' and 'Office Team'.

##### **q) Bowden Bridge Interpretation Board**

Council **RESOLVED** to request quotes for an A0 sized upright board on galvanised steel posts (similar to the 'Calico Trail' boards) at an approximate cost of £900 plus VAT.

##### **r) Housing for Local Needs / Housing Survey**

Council **RESOLVED** to approve a survey undertaken and paid for by High Peak Borough Council during 2013 (a survey should be done every 5 years and the last is dated 2008).

##### **s) Letter re: Memorial Square queries to previous Councillors**

Council **RESOLVED** to send the draft letter (minus spelling mistakes) to previous Councillors and Clerk.

**t) Replacement of cross scales.**

Council **RESOLVED** to replace the cross scales on the existing site. Existing equipment to be removed. Monica Gillespie to be contacted re: pruning trees with TPO's around the site.

**105. DALC Circulars:**

**Circular 47/12: Council Tax, DALC website, Sport England Small Grants**

**106. Reports from Representatives on Outside Bodies:-**

- a) **Non-Ecclesiastical Charities.** Nothing to report.
- b) **Hayfield Educational Charity.** Nothing to report.
- c) **Hayfield Allotment Society.** Nothing to report.
- d) **Hayfield Community Sports Club.** Nothing to report.
- e) **The Village Hall.** Nothing to report.
- f) **Arden Quarry.** A meeting is to be held on 22nd January.
- g) **Dungeon Brow Committee.** Nothing to report.

**107. Items for Information: None**

**108. Finance:**

**a) Invoices for Payment approved by the Finance Committee on 20<sup>th</sup> December 2012.**

<b>Cheque No.</b>	<b>Payable To</b>	<b>Items</b>	<b>Budget</b>	<b>Amount (£)</b>
102950	S Fuller	Christmas trees for office and St Matthews	Village amenities / Christmas tree and lights	19.90
102951	Viking	Toner, Paper, Stamps and envelopes	Office costs / consumables and expenses	145.22
102952	CCMA Services Ltd	Payroll processing Oct – Dec 2012	Contractors and Professional Fees / CCMA	19.44
102953	Hayfield Cricket Club	Room Hire 19.07.12, 16.08.12, 20.09.12, 18.10.12 and 22.11.12	Room Hire	75.00
102954	Mr L Huntington	Gardening work in Valley Road	Parks and gardens / Contracted or tendered work	36.00
102955	Society of Local Council Clerks	Subscription for 2013	Allowances and expenses / subscriptions	145.00
102956	Mr M Dean	Payment for 2 x 200 LED Christmas lights for Little Hayfield	Village amenities / Christmas tree and lights	49.98
102957	Cleaner	Cleaning the office on 04.12.12	Cleaning	6.00
102958	Employee # 1	Wages for November	Gardener 1	305.03
102959	Employee # 2	Wages for November	Clerk's wages	1106.15
102960	HMRC	PAYE for tax month 8	HMRC	399.69
102961	Timberplay Limited	Repairs to swings, aerial runway and wetpour	Playground equipment	2817.36
102962	Senior Building Supplies Ltd	Bulk bag 20mm limestone for allotment path improvements	Allotment rents	34.68
102963	Chris Wild	Maintenance contracted works in November	Parks and spaces/contracted works	245.00
102964	Carham Garden Maintenance	Maintenance contracted works in November	Parks and spaces/contracted works	327.72
102965	Viking	Toner, stamps, minute book	Office expenses and consumables	173.62
<b>TOTAL</b>				<b>£5905</b>

**b) Invoices for Payment approved by Council on 9<sup>th</sup> January 2013.**

<b>Cheque No.</b>	<b>Payable To</b>	<b>Items</b>	<b>Budget</b>	<b>Amount (£)</b>
102966	Digley Associates Ltd	Annual Playground Inspection / Sept 12	Playground Inspections	162.00
102967	E.on	Electricity charges 13.09.12 – 10.12.12	Utilities / Electricity	130.71

102972	BT	Communications between 18.09.12 – 16.12.12	Office running costs / ICT communications	206.44
102975	J Parker	Fruit bushes	Orchard Project	111.85
102976	S N S Trees	Tree work in The Clough	Tree work / Surveys	375.00
<b>TOTAL</b>				<b>£986.00</b>

**c) Payments Received up to 2<sup>nd</sup> January 2012:**

Cheque no.	Payee	Items	Amount
BACS	Santander	Bank interest on account 03009300	1.29
264852	Mr D C & Mrs J R Hanney	Rent for allotment plot 11a	12.00
001654	Ms S E Buchanan	Rent for allotment plot 14a	6.00
102745	Mr R O Davies	Rent for allotment plot 3a	12.00
000150	Mrs C A Middleton	Rent for allotment plot 1b	12.00
003096	Mr P K Webb and Mrs A P Webb	Rent for allotment plot 20	12.00
135292	Mr F H Creed	Rent for allotment plot 10a	12.00
003621	Mr C Smith	Rent for allotment plot 6a	12.00
006490	Mr G Peacock	Rent for allotment plot 16	12.00
004161	Mrs K Morten	Rent for allotment plot 7a	12.00
500312	Company Productions Ltd	Rent for use of Old School Field and	24.00
		Payment for T Middleton for newsletter delivery	11.52
005079	Mr S Jackson & Mrs V F Jackson	Rent for allotment plot 19	12.00
001330	S Fuller – to cover cash payment from Mr & Mrs H Walsh	Rent for allotment plot 8A	12.00
201244	P J Roberts and Mrs PA Roberts	Rent for allotment plot 8C	12.00
002439	C E Tombs	Rent for allotment plot 4b	12.00
000327	E S Davies	Rent for allotment plot 15b	12.00
226041	Mrs K J Askew Gillott	Rent for allotment plot 14c	6.00
758057	N Mellor S Mellor	Rent for allotment plot 6c	6.00
000398	Mr Brian G Gettins Mrs Helen J Gettins	Deposit for allotment plot 15a	6.00
<b>BACS</b>	Company Productions	Second goodwill payment for filming of 'The Village' for the purchase or development of Bank Vale	5000.00
<b>BACS</b>	Santander	Interest on bank account 03009300	3.20
<b>TOTAL</b>			<b>£5220.0</b>

**Bank Balances on 2<sup>nd</sup> January 2013: Deposit Account: £ 85,732.49,  
Current Account: £ 17,973.06**

*(£50,000 was transferred from the current to the deposit account on 19th December 2012 and another £20,000 was transferred on 27<sup>th</sup> December 2012 to increase the amount of interest accrued)*

Our present total funding is £100,372.89 comprising £14,643.60 current account balance and £85,729.29 deposit account balance. From this must be deducted £647.78, being transitory items, leaving £99,725.11 total available funds. The total remaining budget is £101,269.98, comprising of £38,908.97 allocated funds, £16,928.61 reserves, £45,432.40 restricted funds and 0 unallocated funds. The difference between these two figures is £897.09 formed by the addition of excess income of -£858.86 and the deduction of VAT paid this year (recoverable) of £2440.54.

**109. PART II – CONFIDENTIAL INFORMATION**

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of employees and details of the terms of contract for the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

**a) Clerk's holiday**

Council **RESOLVED** to approve the proposed holidays.

**b) Contracted work to start stone wall repairs in The Clough**

Council **RESOLVED** to contract John Mellor to undertake repairs at the bottom of Slack Lane.

The meeting finished at 9.15 pm.