

Hayfield Parish Council

Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, Derbyshire, SK22 2EP
Tel. 01663 744550. Email: clerk@hayfield-pc.gov.uk

1st August 2013

To: The Members of Hayfield Parish Council

Dear Councillor,

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7.15pm** on **Wednesday 7th August 2013** in The Village Hall, Hayfield.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheets for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Lesley Bramwell

Lesley Bramwell

Acting Clerk to Hayfield Parish Council

AGENDA

PART I – NON CONFIDENTIAL INFORMATION

- 1 To Receive Apologies for Absence.**
- 2 Variation of Order of Business**
- 3 Declaration of Members Interests.**

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (ie to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 4 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.**
- 5 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
"That in view of the confidential nature of item ... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

6 Public Speaking – (10 Minutes)

(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

- 7 To Confirm the Non-Confidential Minutes** of the Parish Council Meeting held on 3rd July 2013.
To Confirm the Non-Confidential Minutes of the Finance Committee Meeting held on 31st July 2013.

To Confirm the Non-Confidential Minutes of the Little Hayfield Advisory Committee Meeting

8 PLANNING

NP/HPK/0713/0584 Single storey hall extension at 21, Glossop Road, Little Hayfield.

NP/HPK/0713/0614 Alterations to property and installation of woodpellet boiler and associated flue at Carr Meadow Cottages, Glossop Road, Hayfield.

NP/HPK/0713/0615 Listed building consent – alterations to property and installation of woodpellet boiler and associated flue at Carr Meadow Cottages, Glossop Road, Hayfield.

9 Chairperson of Council's Announcements.

10 Committee & Other Reports

- a) The Council Website (Councillors P Chapman and K Bevins)
- b) The Council's Finances – the Audit.

11 Clerks Report on Matters for Decision

- a) Bank Vale Valuation.
- b) Tennis Courts – bookings.
- c) Tennis Courts – Invitation for applications to use the Probation Service Payback Team.
- d) Notification of NALC 2013/14 National Salary Award for Local Council Clerks.
- e) Electoral Review of the High Peak – submissions deadline - 2nd September 2013.

12 DALC Circulars

13 Reports from Representatives on Outside Bodies:-

- a) Non-Ecclesiastical Charities
- b) Hayfield Educational Charity
- c) Hayfield Allotment Society
- d) Hayfield Community Sports Club
- e) The Village Hall
- f) Arden Quarry
- g) Dungeon Brow Working Party

14 Items for Information: (All information on file in the Council Office) None

15 Finance

a) Invoices for Payment approved by the Finance Committee on 18th July 2013.

Cheque No.	Payable To	Items	Budget	Amount (£)
3146	T J Middleton	Handyman		259.6
3147	D C C	Grass mowing		1470.02
3148	Hayfield Village Hall	Room hire		15
3149	G & R Leigh	Weed killer		33.6
3150	C Wild	Garden maintenance		445
3151	B T	Phone bill		201.82
3152	British Gas	Electricity bill		50.13
3153	CANCELLED			
3154	HPBC	Bin		336.51
3155	S L Bramwell	Locum Clerk		448.70

b) Invoices for Payment for approval by Council on 5th June 2013.

c) Payments Received up to 31st July 2013

839102	Emma Glen	Allotment Rental	9

Bank Balances on 31st July:

Deposit Account: £ £80,773.16

16 PART II – CONFIDENTIAL INFORMATION

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of employees and details of the terms of contract for the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.’