

Hayfield Parish Council

Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, Derbyshire, SK22 2EP
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3rd January 2014

To: The Members of Hayfield Parish Council

Dear Councillor,

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7.30pm** on

Wednesday 8th January 2014 in The Village Hall, Hayfield.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheets for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

K. Bradshaw

Keith Bradshaw
Clerk to Hayfield Parish Council

Before the meeting at 7.00pm Ms Adele Metcalf of the Peak Park Planning Authority and representatives of High Peak Borough Council wish to talk on the Hayfield Housing Project

AGENDA

PART I – NON CONFIDENTIAL INFORMATION

- 1 To Receive Apologies for Absence.**
- 2 Variation of Order of Business**
- 3 Declaration of Members Interests.**

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 4 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.**
- 5 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
"That in view of the confidential nature of item ... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

6 Public Speaking – (10 Minutes)

(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

7 To Confirm the Minutes of the Parish Council Meeting held on 4th December 2013

To Confirm the Minutes of the Finance Committee Meeting held on 19th December 2013.

8 PLANNING

To consider the following Planning Applications:-

NP/HPK/1213/1105 – Carr Meadow Cottages, Glossop Road, Little Hayfield
Listed Building Consent – Part retrospective approval for Removal of stone plinths, relocation of existing cupboard and new opening in external masonry flue.

HPK/2013/608 & HPK/2013/0609 - Mr Mark Miller, Building south east of the Royal Hotel, Market Street, Hayfield.

Proposed conversion of Garages to Holiday Accommodation, Planning Permission and Listed Building Consent

To note the following decision notice:-

NP/HPK/1013/0956 – Hallot Hey Farm, Primrose Vale, Little Hayfield
Proposed two storey extension to existing dwelling – **GRANTED**

9 Chairman of Council's Announcements.

10 Committee & Other Reports

- a) Little Hayfield Liaison Advisory Committee
- b) Recreation and Leisure Committee
- c) Allotments
- d) Dungeon Brow working group

11 Clerks Report

13 DALC Circulars

To note the following circulars received from DALC which have been circulated to all members:-

23/2013 - Section 137 Expenditure Limit for 2014/2015; Council Tax Benefit Support Grant; Lottery cash will help commemorate First World War; English Bursary Scheme; DALC Spring Seminar – 27 March 2014; Rural Action Derbyshire Oil Buying Scheme; Rural Communities Event; DALC Office Christmas Closure

14 Reports from Representatives on Outside Bodies:-

- a) Non-Ecclesiastical Charities
- b) Hayfield Educational Charity
- c) Hayfield Community Sports Club
- d) The Village Hall
- e) Arden Quarry

15 Items for Information: (All information on file in the Council Office)

16 Standing Orders/Financial Regulations/Risk Assessment/Grants Policy

To consider the adoption of these by Hayfield Parish Council

17 Tree Surgeon – Little Hayfield

To consider providing a full days work for a tree surgeon in Little Hayfield

18 Dungeon Brow

To approve plan A and the repositioning of the Noticeboard

19 Bus Stop A624 Little Hayfield

To consider a response to the communication from S Alcock of Environmental Services

20 Orchard Project

To consider spending some of the allocated funds on maintenance.

21 Finance

a) To confirm Payments approved by the Finance Committee on 19th December 2013

Cheque No	Payee	Description	Amount
3223	Village Hall	Donation – cancel 3205	£152.00
3224	Carham Garden Maintenance	Contract maintenance	£404.86
3225	M Markovtiz Ltd	Rock Salt – stock	£204.00
3226	David G Ross Ltd	Pansies & Compost	£67.92
3227	Viking	Copy paper, Toner Cartridge etc.	135.64
3228	K Bradshaw	Mileage and postage	£23.44
3229	E Hodgson	Wright Turner Party	£250.00
3230	G T Electrical Ltd	Fitting lights to Christmas Tree	£240.00
3231	Shopfittings Manchester Ltd	Black Sacks	£20.40
3232	Chris Wild	Contract maintenance	£465.00
3233 & 4	Net Salaries	December	£1,125.20
3235	HMRC	PAYE & NIC - December	£346.92

b) To note the Council's Bank Balances on 19th December:-

Current Account £27,183.23, Deposit Account £80,807.02
Total Bank Balances £ 107,990.25

c) To confirm the following items be considered for next year's budget:-

Cleaning of the War Memorial and painting of the railings
Installing a new swing at the Lea Road play area
Allocate £1,000 for the provision of new waste bins

22 Precept 2014/2015

To set the Precept for 2014/2015 and submit the precept requirement to High Peak Borough Council by 31st January 2014.

High Peak Borough Council has confirmed that the Council Tax Support Grant for 2014/15 will be £3,301.81 and that the Parish Support Grant will be £20,929.00 for the same period.

23 PART II – CONFIDENTIAL INFORMATION

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of employees and details of the terms of contract for the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.’

24 Purchase of the Football Field

To consider the current situation regarding the purchase of the football field

The next meeting is scheduled to be held on Wednesday 5th February 2014