



Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, Derbyshire, SK22 2EP
Tel. 01663 744550. Email: clerk@hayfield-pc.gov.uk

30th January 2014

To: The Members of Hayfield Parish Council

Dear Councillor,

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7.15pm** on

Thursday 6th February 2014 in The Cricket Pavilion, Hayfield.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheets for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

K. Bradshaw

Keith Bradshaw
Clerk to Hayfield Parish Council

AGENDA

PART I – NON CONFIDENTIAL INFORMATION

- 1 To Receive Apologies for Absence.**
- 2 Variation of Order of Business**
- 3 Declaration of Members Interests.**

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 4 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.**
- 5 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
"That in view of the confidential nature of item ... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

6 Public Speaking – (10 Minutes)

(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

- 7 **To Confirm the Minutes** of the Parish Council Meeting held on 8th January 2014
To Confirm the Minutes of the Finance Committee Meeting held on 23rd January 2014.
- 8 **PLANNING**
Council to consider the following Planning Applications:-
NP/HPK/1213/1154 & 1155
Rowan Farm, Highgate Road, Hayfield
Internal alterations to increase bedroom and create shower room – Planning and Listed Building consent
HPK/2013/0655
Simply Brickwork, Kinder Road, Hayfield
Proposed renovation of barn. Ground floor use as garage, first floor use as open plan storage unit/quite small room/small office/tv room
NP/HPK/1113/1015
Conversion of No 2 Carr Meadow Cottages to form a separate unit holiday let
This application is considered to have been withdrawn
To note Decision Notice
NP/HPK/0712/0773 Heybarn Farm, Glossop Road, Hayfield
Addition of a second storey to an existing single storey extension - **GRANTED**
- 9 **Chairman of Council's Announcements.**
- 10 **Committee & Other Reports**
a) Little Hayfield Liaison Advisory Committee
b) Recreation and Leisure Committee
c) Allotments
d) Dungeon Brow working group
- 11 **Clerks Report**
- 12 **DALC Circulars**
To note the following circulars received from DALC which have been circulated to all members:-
Circular 01/2014 – Index of most important elements of 2013 circulars
Circular 02/2014 - DALC Spring Seminar; War Memorial Conservation Work; NTS Bursary Scheme; Certificate in Local Council Administration; DALC Subscription Rates 2014/15; Spring Training Dates; Clerk/RFO Vacancy – Sawley Parish Council
- 13 **Reports from Representatives on Outside Bodies:-**
a) Non-Ecclesiastical Charities
b) Hayfield Educational Charity
c) Hayfield Community Sports Club
d) The Village Hall
e) Arden Quarry
f) Hayfield Quarry Liaison Group
- 14 **Items for Information:** (All information on file in the Council Office)
- 15 **Risk Assessment and Insurance Cover**
Council to consider the revised Risk Assessment which has been circulated and the levels of insurance cover required.
- 16 **DCC Waste Strategy consultation**
Council to consider a response to this consultation details of which have been circulated
- 17 **High Peak Borough Council – Local Plan Consultation**
Council to consider a response to this consultation details of which have been circulated.
- 18 **PDNPA Housing Needs Survey**

Council to consider a response to this consultation details of which have been circulated.

19 Proposed Bus Stop Improvements – Little Hayfield

Council to consider Derbyshire County Council's proposal for a trial parking restriction between 7am and 7pm.

20 Noticeboard

Council to consider a request from Kinder Visitor Centre Group for them to have a noticeboard at Dungeon Brow

21 May Queen Archive

Council to consider providing a filing cabinet in the office for storing the May Queen archives

22 Finance

a) To confirm Payments approved by the Finance Committee on 23rd January 2014

Cheque No	Payee	Description	Amount
3236	Hayfield Civic Trust	Pro Loco Prize	£250.00
3237	BT	Telephone/Broadband	£247.35
3238	Eon	Electricity (approved by Council)	£180.38
3239	M Markovitz	Play grade chippings	£238.14
3240	Hayfield Village Hall	Room Hire	£30.00
3241	AON UK Ltd	Insurance – Allotments	£174.86
3242	Carham Garden Maintenance	Contract Maintenance	£183.54
3243	Chris Wild	Contract Maintenance	£130.00
Payments made after the Finance Meeting			
3244/5	Salaries	Salaries for January 2014	£1,138.38
3246	HMRC	PAYE & NIC for January	£346.72

b) To note the Council's Bank Balances on 23rd January:-
Current Account £26,230.25, Deposit Account £80,813.88
Total Bank Balances £ 107,116.13

c) Council to consider the recommendation of the Finance Committee not to install a life saving buoy near the playground as recommended in the play ground inspection

d) Council to consider the recommendation of the Finance Committee to pay suppliers and salaries via BACS

23 PART II – CONFIDENTIAL INFORMATION

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of employees and details of the terms of contract for the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.’

24 Council to consider the quotations received for the walling work in Little Hayfield

25 Council to consider the quotations for painting works at Dungeon Brow