



Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, Derbyshire, SK22 2EP
Tel. 01663 744550. Email: clerk@hayfield-pc.gov.uk

28th May 2014

To: The Members of Hayfield Parish Council

Dear Councillor,

You are summoned to attend the meeting of Hayfield Parish Council to be held at **8.15pm** on

Tuesday 3rd June 2014 in The Village Hall, Hayfield.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheets for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

K. Bradshaw

Keith Bradshaw
Clerk to Hayfield Parish Council

AGENDA

PART I – NON CONFIDENTIAL INFORMATION

- 1 To Receive Apologies for Absence.**
- 2 Variation of Order of Business**
- 3 Declaration of Members Interests.**

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 4 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.**
- 5 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
"That in view of the confidential nature of item ... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

6 Public Speaking – (10 Minutes)

(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

- 7 **To Confirm the Minutes** of the Annual Meeting of the Parish Council held on 7th May 2014
To Confirm the Minutes of the Finance Committee Meeting held on 29th May 2014.
- 8 **PLANNING**
Council to consider the following planning applications received:-
NP/HPK/0514/0460
Marl House Farm, Glossop Road, Little Hayfield - New cattle shed
NP/HPK/0214/0156
Stet Barn Farm, Lane Head Road, Little Hayfield
Lawful development certificate for a proposed use for an extension classed under the General Permitted Development Order
HPK/2014/0167
Mr Andy Jones, Hazelhurst Farm, Valley Road
Remove chimney stack and replace windows
The Planning Inspectorate - Public Footpath 36
- 9 **Chairman of Council's Announcements.**
- 10 **Committee & Other Reports**
a) Little Hayfield Liaison Advisory Committee
b) Recreation and Leisure Committee
c) Allotments Society
d) Dungeon Brow Working Group
- 11 **Clerks Report**
- 12 **DALC Circulars**
To note the following circulars received from DALC which have been circulated to all members:-
Circular 08/2014 - DALC E-mail contact; DALC Membership Services; Employment Allowances; Locum Clerk; DALC Constitution; BBC1 – HOME SWAP; Clerk/RFO Vacancies
Circular 09/2014 - DALC Annual Executive Meeting & AGM; SLCC/DALC joint event "Clerks and RFOs Networking Lunch"; Local Government Pensions – LGPS; Clerk Induction Training; Playground Inspection Training – led by RoSPA Playsafety; Neighbourhood Planning; Parishes in bid to light up new community powers; Making Localism work; Statutory Sick Pay refund abolished from 6 April 2014; Vacancies
- 13 **Reports from Representatives on Outside Bodies:-**
a) Hayfield Educational Charity
b) Hayfield Community Sports Club
c) The Village Hall
d) Arden Quarry
e) Hayfield Quarry Liaison Group
- 14 **Items for Information:** (All information on file in the Council Office)
Draft recommendations for electoral review
- 15 **Use of the Old School Field**
Council to consider the following requests to use the Old School Field
Sustainable Hayfield for parking on Saturday October 18th for Apple Day
Dark Peak Bridleways group - Sunday 19th October for parking of Horse Boxes.
- 16 **WW1 Commemorations**
Council to consider progress of proposed WWI Commemorations
- 18 **Affordable Housing Needs Survey/Exception sites**
Council to consider calling a public meeting to inform residents of the outcome of discussions with High Peak Borough Council and the Peak Park Planning Board

17 Finance

a) To confirm Payments approved by the Finance Committee on 29th May 2014

Cheque No	Payee	Description	Amount
3297	Hayfield Village Hall	s137 donation - kitchen	£600.00
3298	St Matthew's Church	s137 donation- clock repairs	£1,000.00
3299	Hayfield Civic Trust	s137 donation – Pro Loco prize	£250.00
3300	St John's Methodist Church	s137 donation – Flower Festival	£250.00
BACS019	Keith Bradshaw	Clerk's expenses	£48.09
BACS020	Came & Company	Insurances 2015/2016	£1,096.64
BACS021	Carham Garden Maintenance	Contract Maintenance	£170.33
BACS022	Hotline Signs	Sign Tennis Court	£27.60
BACS023	M Markovitz Ltd	Masonry Brush and Wood Stain	£16.66
BACS024	David G Ross	Plants for hanging baskets etc.	£1,264.20
BACS025	Senior Building Supplies	Cement & Sand	£15.96
BACS026	TDH Group	Red, White & Blue Bunting	£161.94
BACS027	Chris Wild	Contract Maintenance	£380.00
BACS028	Hayfield Village Hall	Room Hire	£15.00
BACS029	Viking	Printer Ink & Cartridge	£58.15

b) To note the Council's Bank Balances

c) Applications for Grant Funding

i) Handmade Hayfield - £500.00

ii) Hayfest – £2,000.00

20 PART II – CONFIDENTIAL INFORMATION

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of employees and details of the terms of contract for the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.’

21 Annual Pay Review

Council to consider the recommendation of the Finance Committee.