

## HAYFIELD PARISH COUNCIL

### DRAFT MINUTES OF THE COUNCIL MEETING HELD ON WEDNESDAY 3<sup>rd</sup> SEPTEMBER 2014 IN THE VILLAGE HALL, HAYFIELD

#### **Present:**

Cllrs P Easter (In the Chair), L Bevins, D Clarke, M Dean, M Jones, V Wiesteska and J Wilson

**In attendance:** 9 members of the public and K Bradshaw, Parish Clerk

Meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed; and are reminded that it is not permitted for oral commentary to be provided during a meeting. The Chairman of the meeting may ask people to stop recording and leave the meeting if they act in a disruptive manner.

#### **PART 1 NON CONFIDENTIAL INFORMATION**

##### **510 Apologies for Absence**

Apologies were received from Cllrs K Bevins, E Lawson and A Ramwell

##### **511 Variation of Order of Business**

There were no variations to the order of business.

##### **512 Declarations of Members Interests**

Cllr P Easter declared a prejudicial interest in agenda item 530 being a beneficiary of a payment  
Cllr L Bevins declared a prejudicial interest in agenda item 530 being a beneficiary of a payment  
Cllr P Easter declared a personal interest in agenda item 9, applications 376& 392, being a contractor at The Skillett.

##### **513 Dispensations from members on matters in which they have a Disclosable Pecuniary Interest**

There were no dispensations requested

##### **514 Items in part 1 of the Agenda requiring exclusion of the public**

There were no items in Part 1 requiring exclusion of the public.

##### **515 Standing Orders**

**It was RESOLVED** to add the standing orders below to Hayfield Parish Council's Standing Orders

3.4.1 Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

3.4.2 The period of time designated for public participation at a meeting in accordance with standing order 3.4.1 above shall not exceed 10 minutes unless directed by the chairman of the meeting.

3.4.3 Subject to standing order above 3.4.2, a member of the public shall not speak for more than 3 minutes.

3.4.4 In accordance with standing order above 3.4.1, a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

## 516 Public Speaking

**Arden Quarry** – The following statement was made to the Council:-

I accept that I was not present at the parish council meeting when the report was presented for the Arden Quarry Liaison Group meeting but I was at the Liaison Group meeting and I wish to express my concern about item 501 (f) in the Minutes, which relates to this.

I am disappointed that it fails to indicate that the meeting was delighted to have 2 representatives from Public Health England present to answer questions and address any concerns raised by people at the meeting. One of the representatives was an engineer and the other was a medic. They had come from Nottingham and had spent most of the day in or around the quarry and its locality. Both were aware of the various concerns relating to Arden Quarry.

Whilst a member of the public repeatedly questioned the Environment Agency's actions in how they dealt with medical concerns raised about Arden Quarry, which they said should have been passed on to Public Health England, the Environment Agency's representatives (of whom there were 4 present) were adamant that the correct protocol had been carried out in all instances and this was also backed up by the two representatives from Public Health England. The member of the public, however, remained unconvinced.

With regard to the landfill gas figures, we were informed that currently the volume combusted at the flare is running at approximately 800m<sup>3</sup>/hr (this figure is a summary as the flow always fluctuates to a degree). It is intended that the gas-field is managed to extract all the landfill gas that can be pulled from the collection network without drawing in too much air. One hundred percent of the gas collected is combusted (although there are occasional brief losses during start-up following any previous shutdowns for repair or routine maintenance, service, monitoring, etc.). We were assured that no landfill gas is actively vented or released to the atmosphere.

I am sure that the members of the council who deal with planning matters remember the wind turbine application as it referred to, amongst other things, the proposed turbine being adjacent to 'the local airfield'!! It was this previous siting for a wind turbine which would have possibly caused interference to the local media relay mast. Bearing this in mind, Casey's are now considering putting in another planning application for a wind turbine, which will be situated nearer to the quarry, in order to avoid any possibility of interference.

Finally, I would also like to bring to the council's attention the fact that as well as there being a current planning application for an on-site Green Waste Recycling plant, Casey's are also proposing to have one, and possibly two, gas turbine engines, for the generation of electricity, sited within the quarry, which may well have low frequency noise implications over a wide area along the valley.

**Bowden Bridge Interpretation Board** – The following statement was made to the Council:-

I have been asked by the Committee of the Civic Trust, which includes a volunteer Ranger, to make this statement concerning the information board at Bowden Bridge. At least seven of the current councillors, as well as the clerk, may be unaware of the history.

Hayfield Civic Trust, which is an important organisation within the village, and has carried out many projects which have enhanced the local environment, such as the sluice and sheepwash restorations, new kissing gates on the Snake Path, the Calico Trail, tourist publications, river cleans and litter picks, was involved in the creation of the original information board at Bowden Bridge.

Left-over money from the original grant, to be used for maintenance, was to be ringfenced by the Parish Council, and we are given to understand that that money is in Parish Council reserves. The original board faded and needed to be replaced. The Civic Trust were closely involved with the design of the new one. This was erected, without informing the Peak Park or the National Trust, not on the original lectern, but on two new high posts, and was subsequently damaged by a large vehicle, necessitating its repair.

The Civic Trust wishes to express its disappointment at the decision to replace the board on these posts rather than on the lectern. Although the new board is bigger than the old one, there would be no difficulty in adapting the lectern to accommodate the board.

The Civic Trust's preferred option, therefore, for replacement of the board, in order to render it safe from further damage and to be convenient for viewing by all ages and abilities, including the disabled, is for it to be placed on the lectern as originally, not high up on two ugly poles.

The replacement must be undertaken with the full knowledge and agreement of the Peak Park and National Trust, whose land it is, otherwise either or both of these authorities are likely to

cause the board to be removed or replaced to their satisfaction.

#### **Parking in Little Hayfield**

Concerns were raised regarding pedestrian safety and parking issues in Little Hayfield. Many pedestrians have to walk in the road on the Brow and the bottom of Clough Lane due cars parking on the pavement. The Police have been contacted but they referred the issue to County Council.

#### **517 Minutes of Meetings**

**It was RESOLVED** that the minutes of the meeting held on 6<sup>th</sup> August 2014 were true and fair record and were duly signed by the Chairman.

**It was RESOLVED** that the minutes of the Finance Committee meeting held on 21<sup>st</sup> August 2014 were true and fair record and were duly signed by the Chairman.

#### **518 PLANNING**

**It was RESOLVED** that the Council comments as follows on the following Planning Applications-  
**HPK/2014/0364**

Mr Roy Cook, 17 Peppermill Cottage, Church Street,  
Proposed extension of existing dropped kerb access – **No Objection**

#### **HPK/2014/0367**

Mrs Jackie King, Land at Lower Phoside, Chapel Road  
Proposed Field Shelter and Feed/Equipment Store - **No Objection**

#### **HPK/2014/0376**

Mr Paul Coverley, 1A The Skillet, Steeple End Fold,,  
Proposed change of use to extend the current licensed restaurant and cafe use at ground floor level to first floor level.- Cllr Easter declared a personal interest and did not vote.- **No Objection**

#### **HPK/2014/0392**

Mr Paul Coverley, 1A The Skillet, Steeple End Fold,  
Signage - Cllr Easter declared a personal interest and did not vote - **No Objection**

#### **HPK/2014/0343**

Mr & Mrs Martin & Elaine Parsons, 7 Meadows Road  
Proposed existing flat roof to be used as a balcony. 1.8m fencing to each side, railings to front. - **No Objection**

#### **HPK/2014/0413**

Enterprise Inns, Pack Horse Hotel, Market Street  
Proposed reinstatement of an existing window opening on the front elevation. A new single timber framed window unit to match the existing windows adjacent to the opening. - **No Objection**

#### **519 Chairman's Announcements**

The Chairman spoke for all members of the Parish Council and congratulated all involved especially John Pope, Karen Hunt, The Royal British Legion and all the volunteers, for making the World War 1 Commemorations the wonderful and dignified success that they were.

The Chairman thanked the Royal British Legion for the Certificate of Appreciation which has been awarded to the Council.

The Duck Race will take place on Sunday at the Cricket field and there will be an under 9s cricket competition.

Sustainable Transport Ltd will be holding its AGM on 24<sup>th</sup> September in the Calico Cafe at 7pm.

Proms on the Cricket pitch will be held on 13<sup>th</sup> September.

The Chairman requested the Clerk to bring to the attention of the Church that the Church Clock is five minutes out and to change the date for the November meeting from Wednesday 5<sup>th</sup> which is bonfire night.

#### **520 Committee and Other Reports**

##### **a) Little Hayfield Advisory Committee**

The next meeting will be held on Tuesday 9<sup>th</sup> September in the Lantern Pike at 7.30pm and all

are welcome to attend.

Traffic on the Brow has been a long term problem. S Alcock of DCC visited on 28<sup>th</sup> June 2013 and suggestions have been to put bollards on the pavement to stop parking but this would hinder pushchairs on the pavement and double yellow lines would not be popular with residents. Road safety takes priority. The purchase of land nearby for a car park fell through.

**It was RESOLVED** to put this matter on the agenda for the next meeting

**b) Recreation and Leisure Committee**

The next meeting is postponed until 30<sup>th</sup> September after the last visit of equipment manufacturers on 23<sup>rd</sup> September.

**c) Allotments Society**

The Home Produce Show in the Village Hall on 30<sup>th</sup> September was a great success.

Monica Gillespie from High Peak Borough Council will be visiting the allotments on Friday at 1.30pm to inspect the trees.

**d) Dungeon Brow Working Group**

The Bins have been moved to the rear of the office on to temporary standing pending the creation of permanent hardstanding

BT has been requested to refurbish the telephone box.

**521 Clerk's Report**

**Valley Road Play Area**

Two proposed schemes have been received so far, Timberplay will be visiting on Tuesday 23<sup>rd</sup> September.

**Lea Road Play Area**

The new play equipment has now been installed and the play area is operational. There was a delay in the completion of the work as a result of interference from a Councillor. Streetscape has assured the Council that the installation meets the requirements of EN1176.

**Playgrounds Annual Inspection**

Morrall Play Services will inspect all three play areas for the same price as last year £295.00 + VAT and will report accordingly.

**Pump Park – BMX Track**

HPBC has been contacted re planning requirements, some information has been sent and a reply is awaited as to what further information will be required before submitting a full planning application. Reply awaited.

**Red, White and Blue Bunting**

The supplier (TDH Group) will be replacing the 1,500m of faded bunting. This is expected imminently.

**Bank Vale Sports Field**

Mr Hulland of Bagshaws has reported that he is currently in negotiations with the Church' valuers

**Grant for WW1 Commemorations**

HPBC has awarded a grant of £500.00. We had requested £850.00 being half of the expenditure.

**Parking – Top of the Town**

Steve Alcock of DCC has emailed:-

As you may be aware, the kerbline was altered here a few years back to deter parking at this point and provide motorists with an opportunity to see whether anything is coming in the opposite direction and enable them to wait without blocking the road if necessary. Whilst initially successful, it appears that parking has started to take place again at this location. In discussions with Eva Lawson, she has offered to donate some bollards that she has in storage at her farm to erect on the footway here to prevent those who park with 2 wheels on the pavement. The down side to this is that this may force those parking their cars into doing so wholly on the carriageway which may create a greater obstruction. Although, we could give it a go in the first instance if you think this may help.

Obviously, the other option is to consider double yellow lines. However, when a parking prohibition is proposed, you are effectively telling motorists where they can't park. By default, where there are no yellow lines it implies that parking can take place. This means that you always have to ensure that a comprehensive scheme of restrictions is designed. This can often prove overly-restrictive for residents and businesses directly affected by such a restriction. For instance, in this case, restrictions would be required on both sides of the junction with Fishers Bridge. I do

not doubt that some opposition would be met to a proposal of this nature, but, of course, road safety must take precedent over the needs of people to park.

Let me know what the Parish Council think would be the best way forward in this particular instance. You may wish to canvas the residents in that area to obtain their thoughts in the first instance, especially bearing in mind the furore surrounding the initial kerb works that were carried out. I would be happy to meet you out there if needs be.

**It was RESOLVED** that a meeting with Steve Alcock of Derbyshire County Council be arranged  
**Council recording of Meetings**

Mr Dan Oakley of DCAS (Contact via DALC) can record a two hour meeting and produce a disk or upload to a public sharing site for £100.00 for 1 camera or £150.00 for two cameras.

**Old School Field**

Company Pictures Ltd has agreed to pay for the restoration of the field, damaged by them.

**Bowden Bridge Interpretation Board**

The contract gardener was stopped from replacing the repaired sign by the Peak District Warden who said that he would contact the Clerk of the Council. To date this has not happened and the sign is currently being stored at Dungeon Brow.

**522 DALC Circulars**

**It was RESOLVED to note the following DALC Circulars have been received:**

**Circular 19:** New DALC Website; Recording of Parish and Town Council Meetings – New Law Now Live; Community Transport; Code of Conduct Training; Appointment of Clerk/Responsible Financial Officer – Tideswell Parish Council; Leicestershire & Rutland ALC Training Opportunities.

**It was RESOLVED** to note the following Meetings to be held at Willersley Caste Hotel Cromford  
Annual Meeting of the Executive Committee 9<sup>th</sup> September 2014 at 2pm  
68<sup>th</sup> Annual General Meeting 9<sup>th</sup> September 2014 at 3pm

**523 Reports from Representatives on Outside Bodies**

**a) Hayfield Educational Charity**

Nothing to Report

**b) Hayfield Community Sports Club**

The Rev Edgerton has been emailed to ask if there are any problems with the negotiations. To date there has been no response.

**e) The Village Hall**

Thanks were expressed to all who had given a donation and £1,500 was raised from the refreshment sales at the WW1 Commemorations. A new kitchen is being fitted and the toilets have been re-tiled and decorated.

**f) Arden Quarry Liaison Group**

There will be a site visit on Thursday 11<sup>th</sup> September at 11.30am.

Work has started on the waste treatment plant at Glossop.

**g) Hayfield Quarry Liaison Group**

Nothing to Report

**524 Correspondence**

**It was RESOLVED** that the Clerk check the request for a subscription with Derbyshire Association of Local Councils.

**525 Recording of Meetings**

**It was RESOLVED** not to have recording of meetings taken by an independent person.

**526 Protocol for filming and recording of meetings**

**It was RESOLVED** to adopt the DALC protocol:-

The right to record, film and to broadcast meetings of the council, committees and sub committees is established following the Local Government Audit and Accountability Act 2014.

This is in addition to the rights of the press and public to attend such meetings.

Meetings or parts of meetings from which the press and public are excluded may not be filmed or recorded.

Members of the public are permitted to film or record meetings to which they are permitted

access in a non-disruptive manner.

The use of digital and social media recording tools, for example Twitter, blogging or audio recording be allowed as long as it is carried out in a non-disruptive way and only to the extent that it does not interfere with any person's ability, even where he or she has a disability, to follow the debate.

Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

The Chairman of the meeting has the authority to stop a meeting and take appropriate action if any person contravenes these principles or is deemed to be recording in a disruptive manner.

Any person or organisation choosing to film, record or broadcast any meeting of the Council or a committee is responsible for any claims or other liability from them so doing.

The Council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings, or infringe the core values of the Council. This includes refraining from editing an image or views expressed in a way that may ridicule, or show lack of respect towards those being filmed or recorded.

The Council will display requirements as to filming, recording and broadcasting at its meeting venues and those undertaking these activities will be deemed to have accepted them whether they have read them or not.

The Council may itself photograph, film, record or broadcast meetings and can retain, use or dispose of such material in accordance with its retention and disposal policies.

#### **527 Noticeboards**

**It was RESOLVED** that

- a) The noticeboard at Dungeon Brow is to be moved to Little Hayfield
- b) The noticeboard at Little Hayfield is to be taken down and replaced with the one from Dungeon Brow in a more suitable location.
- c) The history of the Interpretation Board replacement at Dungeon Brow be examined by The previous minutes of the Council be examined. The Council will liaise with the Civic Trust and the Peak District National Park Authority.

#### **528 Hayfield Educational Charity**

**It was RESOLVED** that the Hayfield Educational Charity could use the Council Office at Dungeon Brow for a meeting on 25<sup>th</sup> September.

#### **529 Newsletter**

**It was RESOLVED** that a newsletter be published as soon as possible. Items for inclusion to date are Dog Fouling; Parking Issues; WW1; Play areas and Kinder Water Treatment Works. The Clerk should be notified if there are other articles.

#### **530 Finance**

**It was RESOLVED:**

a) To note the Bank Balances at 31<sup>st</sup> August  
Current Account £8,589.85: Deposit Account £120,871.77: Total £129,461.62

##### **b) Dungeon Brow**

That natural stone flags be used in the refurbishment at an estimated cost of £ 2,575.00 rather than concrete flags which would be cheaper.

That a new Council sign be purchased at a cost of £170.00 fitted.

##### **c) Kinder Water Treatment Works**

That assistance should be offered to any group interested in the Water Treatment Works should the need arise

##### **d) Wreath for remembrance Sunday**

That a wreath be purchased from the Royal British Legion at a cost of £54.00

##### **e)Accounts for payment**

#### **Cllrs Easter and Bevins left the room**

It was **RESOLVED** to approve the Following Accounts for payment:-

**BACS payments**

Reference	Payee	Details	Amount
BACS057	AK Products/Peartree Print	Reprint leaflet	£200.00
BACS058	Carham Garden Maintenance	Contract Maintenance	£774.60
BACS059	Derbyshire County Council	Hire of Display Cases	£150.58
BACS060	Grant Thornton	External Audit	£360.00
BACS061	John Pope	WW1 Commemorations	£521.73
BACS062	Shopfittings Manchester	Black Bin Bags	£19.20
BACS063	TDH Group Ltd	1,500m Bunting	£455.94
BACS064	Hayfield Village Hall	Room Hire	£30.00
BACS065	Chris Wild	Contract Maintenance	£680.00
		<b>Total BACS</b>	<b>£3,192.05</b>

**Cheque Payments**

Cheque No	Payee	Details	Amount
103305	L Bevins	WW1 Commemoration	£95.86
103306	P Easter	Chairman's Allowance	£250.00
103307	Hayfield Cricket Club	Room Hire	£20.00
103308	D Ash	WW1 Commemoration	£636.32
		<b>Total Cheques</b>	<b>£1,002.18</b>
		<b>Total Payments</b>	<b>£4,194.23</b>

**Cllrs Easter and Bevins re-joined the meeting**

**531 It was RESOLVED**

To approve the following payments for accounts received after the Finance Committee Meeting on 21<sup>st</sup> August

Reference	Payee	Details	Amount
BACS066	Pryor Sign	Repair of Interpretation Board	£300.00
BACS067	Streetscape	Play Equipment Lea Road	£13,412.40
	Streetscape	Play Bark for New Play Area	£1,944.00
BACS068/69	Employees	Salaries – August	£1,119.72
BACS070	HMRC	PAYE/NIC - August	£341.85
Cheque 3310	Suzanne Allen	Expenses WW1	£11.84
		<b>Total</b>	<b>£17,129.97</b>

**532 Bank Transfer**

It was **RESOLVED** to transfer the revised sum of £20,000.00 from the deposit account to the current account

**533 Exclusion of the press and the public**

**It was RESOLVED** that in view of the confidential nature of the business about to be transacted (in respect of the personal situation of employees and details of the terms of contract for the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.

**534 Part-time litter picker – Parks**

**It was RESOLVED** to defer this item until spring with the gardeners being asked to litter pick for up to two hours per week.

**The Meeting Closed at 8.50pm**

.....Chairman

.....Date