



Hayfield

Parish Council

Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, Derbyshire, SK22 2EP
Tel. 01663 744550. Email: clerk@hayfield-pc.gov.uk

9th October 2014

To: The Members of Hayfield Parish Council

Dear Councillor,

You are summoned to attend an Extraordinary Meeting of Hayfield Parish Council to be held at **7.15pm** on

Wednesday 15th October 2014 in The Cricket Pavilion, Hayfield.

K. Bradshaw

Keith Bradshaw
Clerk to Hayfield Parish Council

Meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed; and are reminded that it is not permitted for oral commentary to be provided during a meeting.

The Chairman of the meeting may ask people to stop recording and leave the meeting if they act in a disruptive manner.

AGENDA

1 To Receive Apologies for Absence.

2 Exclusion of the Press and the Public

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of employees and details of the terms of contract for the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.’

3 Recruitment of Parish Clerk

(i) Council to review and agree job description, personal profile and contract of employment.

(ii) Council to appoint members of the interview panel.

(iii) Council to consider and agree advertising this vacancy.

4 Locum Clerk

Council to consider the appointment of a Locum Clerk until the vacancy is filled