



Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, Derbyshire, SK22 2EP
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3rd June 2015

To: The Members of Hayfield Parish Council

Dear Councillor,

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7.15pm** on

Wednesday 10th June 2015 in The Village Hall, Hayfield.

B Smyth

Clerk to Hayfield Parish Council

Meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed; and are reminded that it is not permitted for oral commentary to be provided during a meeting.

The Chairman of the meeting may ask people to stop recording and leave the meeting if they act in a disruptive manner.

AGENDA

1 To Receive Apologies for Absence.

2 Variation of Order of Business

3 Declaration of Members Interests.

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

4 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.

5 To determine which items if any from the Agenda should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

"That in view of the confidential nature of item ... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

6 Public Speaking – (10 Minutes)

(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

- 7 **To Confirm the Minutes** of the Meeting of the Parish Council held on 6th May 2015, the Annual Council Meeting and the Finance Committee Meeting on 21st May 2015.
- 8 **PLANNING**
To consider any recent applications and a correspondence from ADS Plan Ltd re Birch House.
- 9 **Chairman of Council's Announcements.**
- 10 **Committee & Other Reports**
a) Little Hayfield Liaison Advisory Committee
b) Allotments Society
- 11 **DALC Circulars**
To note the following circulars received from DALC which have been circulated to all members:-
Circular no13- 2015
- 12 **Reports from Representatives on Outside Bodies:-**
a) Hayfield Educational Charity
b) Hayfield Community Sports Club
c) The Village Hall
d) Arden Quarry
e) Hayfield Quarry Liaison Group
- 13 **Correspondence**
Police Alert X2
High Peaks CVS Newsletter x 2
Planning Portal x 1
High Peak BC, Area Committee
Code of Conduct Training
Various Co Option information and application
May Queen Photographs
- 14 **Football Field**
Council to consider any updates.
- 15 **Finance**
Council to consider the recommendations of the Finance Committee and approve the May expenditure.(listed below)
- 16 **Finance, Full council to note and approve the following information from the finance committee,**
- a) Income to 21/05/2015 £43,749
 Expenditure to 21/05/2015 £9,501
- b) Balance Sheet, showing a year end forecasted general reserve of £17,418
- c) Bank Reconcilliation showing at;
 24/04/2015 Current Account £0
 24/04/2015 Deposit Account £158,510
- 17 **To consider the Co-option process and applications**
- 18 **To consider committee and external representation positions.**

- 19 Play Parks**
Council to consider any updates.
- 20 Accounting Statement Section 1, to consider and approve.**
- 21 Annual Governance Statement Section 2, to consider and approve.**
- 22 Annual Internal Audit Report Section 4, to consider and note.**
- 23 To consider a request to view Parish Council Records.**
- 24 To consider dates and the format of a Public Meeting concerning the highways.**

25 Exclusion of the Press and the Public

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of employees and details of the terms of contract for the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.’

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
21/05/2015	Hayfield Village Hall	3396	30	room hire, 2 months
21/05/2015	Carham Garden Maintenance	3397	376.74	grounds maintenance
21/05/2015	Wild About Gardens	3398	680	contacted maintenance
21/05/2015	David G Ross Ltd	3399	130.65	summer planting
21/05/2015	G & R Leigh	3400	36	Weed killer
21/05/2015	Millbrook Payroll	3401	75	Internal Audit
21/05/2015	Hayfield News	3402	22.97	Newsletter printing
21/05/2015	LDW Tool and Equipment	3403	12	air filter cover
21/05/2015	Aon Insurance	3404	176.86	Allotment Insurance
21/05/2015	Came and Company	3405	900	Annual Insurance
21/05/2015	Hayfield Royal British Legion	3406	250	Section 137 Donation
21/05/2015	EmployeeJTM,BS	3407,8	<u>1264.96</u>	wages, expenses
			3955.18	