

21st August 2015

To: The Members of Hayfield Parish Council

Dear Councillor,

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7.15pm** on

Wednesday 2nd September 2015 in The Village Hall, Hayfield.

B Smyth

Clerk to Hayfield Parish Council

Meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed; and are reminded that it is not permitted for oral commentary to be provided during a meeting.

The Chairman of the meeting may ask people to stop recording and leave the meeting if they act in a disruptive manner.

AGENDA

1 To Receive Apologies for Absence.

2 Variation of Order of Business

3 Declaration of Members Interests.

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

4 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.

5 To determine which items if any from the Agenda should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

"That in view of the confidential nature of item ... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

6 Public Speaking – (10 Minutes)

(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

7 **To Confirm the Minutes** of the Meeting of the Parish Council held on 5th August 2015 and the Finance Committee Meeting on 20th August 2015.

8 **PLANNING**

To consider any recent applications.
And new application;

NEW APPLICATION	HPK/2015/0446
APPLICANT'S NAME	MR A Gale and Mrs F Goudie
LOCATION	23 Hylestone, Chapel Rd, Hayfield
PROPOSED DEVELOPMENT	Single Storey Extension to front.

9 **Chairman of Council's Announcements.**

10 **Committee & Other Reports**

- a) Little Hayfield Liaison Advisory Committee
- b) Allotments Society
- c) Traffic Consultation Sub Committee

11 **DALC Circulars**

To note the following circulars received from DALC which have been circulated to all members:-
Circular no 20 - 2015

12 **Reports from Representatives on Outside Bodies:-**

- a) Hayfield Educational Charity
- b) Hayfield Community Sports Club
- c) The Village Hall
- d) Arden Quarry
- e) Hayfield Quarry Liaison Group

13 **Correspondence**

Police Alert X1
High Peaks CVS Newsletter 18
DCC various Road Closures, Sports News
High Peak CVS Newsletter 8
High Peak BC Standards Committee
Hayfield Quarry
Royal British Legion

14 **Football Field**

Council to consider any updates.

15 **Finance**

Council to consider the recommendations of the Finance Committee and approve the August expenditure.(listed over)

16 **Finance, Full council to note and approve the following information from the finance committee,**

- a)

Income	to	20/08/2015	£51,889
Expenditure	to	20/08/2015	£63,735

- b) Balance Sheet, showing a year end forecasted general reserve of £17,418

- c) Bank Reconciliation showing at;

01/08/2015	Current Account	£0
01/08/2015	Deposit Account	£108,346.15

- d) **Dungeon Brow**
An updated quotation of £10,800 had been received from W Noblett for the works and it was **resolved** to accept this price and transfer the balance from general reserves and to start the work as soon as possible.
- e) **Expenditure**
A donation request had been received from The Royal British Legion for the annual Wreath and Poppy Appeal. It was **resolved** to donate £56.

17 To consider a request from Hayfield Non Ecclesiastical Charity

18 Play Parks
Council to consider any updates.

19 To consider and approve a proposal regarding the Highways to DCC.

20 To consider and note the External Audit Report.

21 To consider a request concerning the Council Office.

22 To consider Christmas lighting and events.

23 Exclusion of the Press and the Public

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of employees and details of the terms of contract for the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
05/08/2015	Hayfield May Queen	3430	500	Donation for engraving Sec 137
05/08/2015	Chapel en le Frith Mobile Phys	3431	100	Section 137 Donation
05/08/2015	Wild About Gardens	3432	260	contracted maintenance
05/08/2015	Carham Garden Maintenance	3433	603.85	contracted maintenance
20/08/2015	Wickes Ltd	3434	25.97	paint for Council Offices
20/08/2015	Chairman	3435	250	Chairs Allowance
20/08/2015	John Mellor	3436	200	allotment works
20/08/2015	Hi Peak Internet	3437	342	annual web hosting and domain
20/08/2015	EmployeeBS,JTM	3438,9	1277.8	wages and expenses
20/08/2015	TC Sign Writing	3440	170	External name board
20/08/2015	Hayfield Village Hall	3441	44	room hire
20/08/2015	RJ Skupham	3442	<u>141</u>	Mayor Chain engraving
			3914.62	