



Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, Derbyshire, SK22 2EP  
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30th March 2016

To: The Members of Hayfield Parish Council

Dear Councillor,

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7.15pm** on

**Wednesday 6<sup>th</sup> April 2016 in The Village Hall, Hayfield.**

***B Smyth***

Clerk to Hayfield Parish Council

**Meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed; and are reminded that it is not permitted for oral commentary to be provided during a meeting.**

**The Chairman of the meeting may ask people to stop recording and leave the meeting if they act in a disruptive manner.**

#### **AGENDA**

**1 To Receive Apologies for Absence.**

**2 Variation of Order of Business**

**3 Declaration of Members Interests.**

**Please Note:-**

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

**4 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.**

**5 To determine which items if any from the Agenda should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

“That in view of the confidential nature of item ... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

**6 Public Speaking – (10 Minutes)**

(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

- 7      **To Confirm the Minutes** of the Meeting of the Parish Council held on 2nd March 2016, the Rec and Leisure Meeting on the 8<sup>th</sup> March, the Extraordinary Meeting on the 24<sup>th</sup> March and the Finance Committee Meeting on 24<sup>th</sup> March 2016.
- 8      **PLANNING**
- |                      |   |
|----------------------|---|
| NEW APPLICATION      | HPK/2016/0109   |
| APPLICANT'S NAME     | Mr Mel Cranmer, Mr Andrew Jones   |
| LOCATION             | Hazelhurst Farm, Valley Rd, Hayfield  |
| PROPOSED DEVELOPMENT | Listed building consent for proposed installation of 2 Velux roof lights, replave 2 soft wood window frames and glaze top section of rear door. |
- To consider any recent applications.
- 9      **Chairman of Council's Announcements.**
- 10     **Clerk's Announcements.**
- 11     **Committee & Other Reports**
- a) Little Hayfield Liaison Advisory Committee
  - b) Allotments Society
  - c) Traffic Management Sub Committee
  - d) Pump Park Sub Committee
  - e) Events Sub Committee
- 12     **DALC Circulars**
- To note the following circulars received from DALC which have been circulated to all members:-  
Circular no - 04,05 and 06/2016
- 13     **Reports from Representatives on Outside Bodies:-**
- a) Hayfield Educational Charity
  - b) Hayfield Community Sports Club
  - c) The Village Hall
  - d) Arden Quarry
  - e) Hayfield Quarry Liaison Group
- 14     **Correspondence**
- High Peak & Hope Valley CRP - Papers for 10th March Meeting at New Mills  
High Peak & Hope Valley CRP - DfT Rail Tourism Competition  
FREE Neighbourhood Planning Event  
Police Alert X1  
New "Smart North" ticketing system proposed for the North of England  
Easter engineering work on Buxton and New Mills lines  
Navigate your way to moor fun in the Peak District National Park  
Press Release PDNPA: Peak District Photography Gallery: Liquid Light Exhibition  
DCC Parking Review  
High Peaks CVS Newsletter
- 15     **Football Field**
- Council to consider any updates.
- 16     **Finance**
- Council to consider the recommendations of the Finance Committee and approve the March expenditure.(listed over) and February as previously circulated.

- 17 Finance, Full council to note and approve the following information from the finance committee,

**Finance Report, The following was noted and approved**

- a) Income to 24/03/16 £82,106  
Expenditure to 24/03/16 £113,096
- b) Balance Sheet, showing a year end forecasted general reserve of £29,559
- c) Bank Reconciliation showing at;  
02/03/2016 Current Account £0  
02/03/2016 Deposit Account £92,803.13
- d) **Accounts for payment**  
as before.
- e) **To consider expenditure for replacement lawnmowers.**  
The Committee **resolved** not to replace its lawnmowers as the contractors have 2 available. It was however noted that the rates charged may increase in light of this and the Council is to be informed in advance of any increases.
- f) **To consider expenditure for Web Hosting.**  
The Committee **resolved** to remain with High Peak Internet as they offer excellent service and value and in addition are local.
- g) **To consider the Annual External Audit process.**  
The Committee **resolved** to "Opt In" to DALC'S process and use from their panel of auditors.
- h) **To consider applying for a Street Licence.**  
The Committee **resolved** not to apply for a licence.
- i) **To consider Insurance for a bonfire and firework celebration.**  
The Clerk informed the meeting that he had spoken to the insurers and he had been informed that there would be no extra charges but certain conditions would have to be met for the event. These were circulated.
- j) **To consider moving £3911 from Ear Marked reserves to General Reserves.**  
The Committee **resolved** to move these reserves and make the monies available for the Pump Park Project.
- k) **To consider a Section 137 request from Hayfield Sustainable Transport**  
The Committee felt they needed more information and it was agreed to ask this group to attend a meeting and discuss the matter.
- l) **To consider any other expenditure.**  
Councillors Wilson and Jones had been to a Neighbourhood Planning meeting and they explained the process to the Committee. The committee **resolved** to finance an initial Public Meeting and its publicity with Jo Dugdale from Rural Action Derbyshire to attend and assist.

- 18 Play Parks**  
Council to consider any updates.
- 19 To consider a Calendar of Meetings for 2016/2017**
- 20 To consider an update on the Neighbourhood Plan process.**
- 21 To consider a Hayfield Centre for archives and exhibitions.**
- 22 To consider the Bonfire and Firework Display process.**
- 23 To consider DALC membership for 2016/2017.**
- 24 To consider a correspondence about the 2013 Pro Loco Winning Prize.**

**25 Exclusion of the Press and the Public**

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of employees and details of the terms of contract for the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

<b>Date Paid</b>	<b>Payee Name</b>	<b>Reference</b>	<b>Amount Paid</b>	<b>Transaction Detail</b>
01/03/2016	EOn	DD	27	electricity Dungeon Brow
24/03/2016	Senior Building Supplies	3503	860.93	Valley rd land drains
24/03/2016	AK Products	3504	19.98	printing
24/03/2016	Window Films Direx Ltd	3506	32.49	window protection allotments
24/03/2016	various	3507	250	Wright Turner Party Sect 137
24/03/2016	Viking Direct	3508	122.85	ink, stationery etc
24/03/2016	Wild About Gardens	3509	581.25	contracted maintenance
24/03/2016	Carham Garden Maintenanc	3510	547.58	contracted maintenance
24/03/2016	Severn Trent Water	3511	87.97	water Dungeon Brow
24/03/2016	BT	3512	169.5	telephone line etc
24/03/2016	Hayfield Village Hall	3513	66	room hire 3 months
24/03/2016	Tower Forestry	3514	4716	tree works Valley Rd
24/03/2016	Employees	3515,6	1182.8	wages
24/03/2016	HMRC	3517	<u>1052.76</u>	Tax and NI Q4 2015/16
	<b>Total</b>		<b>9717.11</b>	