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2<sup>nd</sup> February 2017

To: The Members of Hayfield Parish Council

Dear Councillor

You are summoned to attend the meeting of Hayfield Parish Council to be held at on

**Tuesday 7th February 2017 at 7.15pm in The Parish Office, Dungeon Brow**

**Julie Gough**

Clerk/RFO to Hayfield Parish Council

Meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed; and are reminded that it is not permitted for oral commentary to be provided during a meeting. The Chairman of the meeting may ask people to stop recording and leave the meeting if they act in a disruptive manner.

#### **AGENDA**

- 1. To receive apologies for absence**
- 2. Declaration of members' interests**

#### **Please Note**

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.**

- 4. To determine which items if any from the Agenda should be taken with the public excluded.**  
If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: "That in view of the confidential nature of item ... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."
- 5 BT contract**  
To consider changes to the BT contract discussed at the January finance meeting.
- 6 Zip Wire replacement**  
To consider quotes for the replacement of the Valley Rd Zip Wire.
- HAGS total project cost £8,142.90 + VAT
  - Park Leisure £9,900.00 + VAT
  - Jupiter Play & Leisure £9,082.00 +VAT
- 7 Dungeon Brow Office windows**  
To consider quotes for replacement office windows from GB Joinery for Accoya, single colour, double glazed. sash style: £1868.92 + VAT
- 8 Old School Field gates and fence**  
To consider a quote from Dan Critchlow for mending fences at the tennis court for £444.34 + VAT
- 9 Tourism leaflet**  
To consider a quote from Mel Cranmer to reproduce the new tourism leaflet for £200
- 10 Proposed 2017 budget**  
To agree a budget for 2017/18 and set the precept accordingly.
- 11 Short notice expenditure**  
To consider a request to pay £50 to Orchard Project for tree shredder.

**Date of next meeting: Wednesday 1<sup>st</sup> March 2017**