

The logo for Hayfield Parish Council features a stylized green castle icon to the left of the text. The word "Hayfield" is written in a large, bold, green sans-serif font, and "Parish Council" is written below it in a smaller, green sans-serif font.

# Hayfield Parish Council

Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, Derbyshire, SK22 2EP  
Tel. 01663 744550. Email: [clerk@hayfield-pc.gov.uk](mailto:clerk@hayfield-pc.gov.uk)

1<sup>st</sup> June 2017

To: The Members of Hayfield Parish Council

Dear Councillor

You are summoned to attend the meeting of Hayfield Parish Council to be held at on

**Wednesday 7<sup>th</sup> June 2017 at 7.15pm in The Village Hall, Hayfield**

**Julie Gough**

Clerk/RFO to Hayfield Parish Council

Meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed; and are reminded that it is not permitted for oral commentary to be provided during a meeting. The Chair of the meeting may ask people to stop recording and leave the meeting if they act in a disruptive manner.

## **AGENDA**

- 1. To receive apologies for absence**
- 2. Declaration of members' interests**

### **Please Note**

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (b) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.**
- 4. To determine which items if any from the Agenda should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: "That in view of the confidential nature of item ... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

**5. Standing item – (10 minutes max)**

If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward

**6. Public Speaking – (10 minutes max)**

- a. A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (b) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).
- b. Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

**7. Confirm the Minutes of the Meeting of the Parish Council held on 3<sup>rd</sup> May and the Finance Committee held on 24<sup>th</sup> May 2017.**

**8. Planning**

- App ref DET/2017/0007 – Telecommunications mast

**9. Chair of Council's announcements**

**10. Clerk's report**

**11. Maintenance Assistant**

To agree the rate of pay for the new Maintenance Assistant.

**12. Co-option Policy**

To consider the adoption of a co-option policy.

**13. Dungeon Brow**

To consider progress on the Dungeon Brow project.

**14. Little Hayfield children's play area**

To consider the Finance Committee report that Big Lottery Awards for All money cannot be applied for until April 2018.

**15. Hayfield Allotments Society**

To consider possible changes to the agreement between HPC and Hayfield Allotments Society.

**16. Bank Vale Playing Field**

To consider progress in the purchase of Bank Vale Playing Field.

**17. Correspondence requiring action**

- None received to date

**18. Pump Park**

To consider progress in the Pump Park Project.

**19. Confirmation of Pro-LoCo prize decision**

To confirm the decision to provide the £250 first prize in the 2017 Pro-LoCo Competition.

**20. Committee and other reports**

- a. Little Hayfield Liaison Advisory Group
- b. Hayfield Allotments Society
- c. Traffic Management Sub Committee
- d. Events Sub Committee
- e. RBL WW1 event

**21. Reports from Representatives on Outside Bodies**

- a. Hayfield Educational Charity
- b. Hayfield Community Sports Club
- c. The Village Hall
- d. Arden Quarry
- e. Hayfield Quarry Liaison Group
- f. Community Orchard Project

**22. Finance Committee report**

Council to consider and approve the expenditure from the May Finance Committee meeting.

<b>Supplier</b>	<b>Goods supplied</b>	<b>Amount</b>	<b>VAT</b>	<b>Total</b>	<b>Chq / BACS</b>
Par Flags	Union Jack for Dungeon Brow	39.50	7.90	47.40	BACS177
Matt Vayro	May Queen Bunting	70.00		70.00	BACS178
Plantscape	Bike Rack	499.00	99.80	598.80	BACS179
Markovitz Ltd	Hammerite	18.61	3.72	22.33	BACS180
Markovitz Ltd	Paint etc	47.03	9.41	56.44	BACS181
ISS Ltd	Safe renovation	130.00	26.00	156.00	BACS182
DALC	Course fee	45.00		45.00	BACS183
Julie Gough	Salary	427.20		427.20	BACS184
HMRC	Period 1 tax & nics	106.80		106.80	BACS185
Big Exposure Print	Village Leaflet	95.00		95.00	BACS186

Came & Company	HPC insurance	978.78		978.78	BACS187
Trevor Middleton	Wages	195.00		195.00	BACS188
Anthony Bardsley	Expenses	12.99		12.99	BACS189
Hayfield Civic Trust	Pro Loco Prize	250.00		250.00	BACS190
Mel Cranmer	Tourism leaflet	200.00		200.00	BACS191
Chris Wild	Meadow flowers	145.84	29.16	175.00	BACS192
Wild about Gardens	Contract gardening	335.00		335.00	BACS193
Carham Gardens	Contract gardening	956.25		956.25	BACS194
Hayfield Village Hall	Room hire	22.00		22.00	BACS195
<b>TOTAL</b>		<b>4574.00</b>	<b>175.99</b>	<b>4749.99</b>	

Income since last meeting.

- HPBC (precept etc) £46,149.57
- Bank Interest £7.12

Bank Balance at 1<sup>st</sup> June 2017 - £164,036.47

### 23. Finance Information

- Finance Report – It was AGREED to accept the financial reports provided by the RFO for 2016-17.
- Internal Auditor – It was AGREED to appoint Jo Taylor and Internal Auditor for 2016-17.
- Bunting – It was AGREED that the Clerk/RFO should investigate improvements to the bunting in the centre of the village.
- Little Hayfield Meadow – It was AGREED that the Clerk/RFO should investigate and get quotes for the work involved and contact Derbyshire Wildlife Trust about available grant funding.
- Little Hayfield Play Equipment – It was AGREED to ask LHAG if they can still justify the need for this equipment given the lack of available funding.

**Date of next meeting: Wednesday 5<sup>th</sup> July 2017**