



Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, Derbyshire, SK22 2EP
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27th July 2017

To: The Members of Hayfield Parish Council

Dear Councillor

You are summoned to attend the meeting of Hayfield Parish Council to be held at on

Wednesday 2nd August 2017 at 7.15pm in The Village Hall, Hayfield

Julie Gough

Clerk/RFO to Hayfield Parish Council

Meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed; and are reminded that it is not permitted for oral commentary to be provided during a meeting. The Chair of the meeting may ask people to stop recording and leave the meeting if they act in a disruptive manner.

AGENDA

- 1. To receive apologies for absence**
- 2. Declaration of members' interests**

Please Note

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (b) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.**
- 4. To determine which items if any from the Agenda should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: "That in view of the confidential nature of item ... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

5. Standing item – (10 minutes max)

If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward

6. Public Speaking – (10 minutes max)

- a. A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (b) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).
- b. Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

7. Confirm the Minutes of the Meetings of the Parish Council held on 5th July 2017, and the Finance Committee of 19th July 2017

8. Planning

NP/HPK/0617/0683 – 1 Carr Meadow Cottages, Glossop Rd, Little Hayfield.
Single story rear extension and garage conversion.

9. Chair of Council's announcements

10. Clerk's report

11. Dungeon Brow

To consider progress on the Dungeon Brow project.

12. Bank Vale Playing Field

To consider progress in the purchase of Bank Vale Playing Field.

13. Pump Park

To consider progress in the Pump Park Project.

14. Major incident protocol

To consider the requirements for a major incident protocol.

15. Telecoms Mast

To consider developments on the proposed telecoms mast.

16. Hen Bottom Meadow

To consider the possible purchase of Hen Bottom Meadow by a Parishioner.

17. May Queen

To consider the email received from the Hayfield May Queen committee.

- 18. IT Committee**
To consider the establishment and terms of reference of an IT Committee.
- 19. Clerks' training**
To consider a proposal to finance qualification training for the clerks.
- 20. Mowing contract with DCC**
To consider the current mowing contract with DCC.
- 21. Committee and other reports**
- a. Little Hayfield Liaison Advisory Group
 - b. Hayfield Allotments Society
 - c. Traffic Management Sub Committee
 - d. Events Sub Committee
 - e. RBL WW1 event
- 22. Reports from Representatives on Outside Bodies**
- f. Hayfield Educational Charity
 - g. Hayfield Community Sports Club
 - h. The Village Hall
 - i. Arden Quarry
 - j. Hayfield Quarry Liaison Group
 - k. Community Orchard Project
- 23. Finance Committee report**

The following expenditure was recommended by the Finance Committee.

Supplier	Goods supplied	Amount	VAT	Total	Chq / BACS
BT	Phone & internet	179.49	35.89	215.38	BACS208
Big Exposure Print	Tourism leaflet	95.00		95.00	BACS209
Wild about gardening	Contract gardening	615.00		615.00	BACS210
Anne Fox	Garden expenses	167.35	33.47	208.02	BACS211
Chapel Tool Hire	Dumper	110.00	22.00	132.00	BACS212
Markovitz ltd	Various drills	28.51	2.20	30.71	BACS213
Markovitz ltd	Hammerite	28.60	5.72	34.32	BACS214
Derek Clarke	Orchard expenses	340.00		340.00	BACS215
Redmoor	Tools & top soil	159.09	31.82	190.91	BACS216
Julie Gough	Salary	427.20	0.00	427.20	BACS217
Keith Bevins	Salary	614.00	0.00	614.00	BACS218
HMRC	Tax & Nics	186.80	0.00	186.80	BACS219
Total		2,951.04	131.10	3,082.14	

Please note.

BACS215 – this was approved but will not be paid until the expense has been incurred.

BACS218 – this figure is higher than normal due to a tax refund. BACS219 is correspondingly lower than it otherwise would be.

24. Finance Information

Hayfield Allotment Society

It was AGREED that HAS should receive an email defining how much money HAS has in the HPC accounts “ring fenced” for their use. The figure is £382.

RBL

It was AGREED to donate £100 to the British Legion to help with the Passchendaele 100 commemoration.

St John’s flower festival

It was AGREED to donate £250 to St John's Flower Festival.

25. Short notice expenditure.

Short notice expenditure for agreement at this meeting.

Supplier	Goods supplied	Amount	VAT	Total	Chq / BACS
RBL	Donation	100.00		100.00	BACS221
St John’s Church	Donation	250.00		250.00	BACS222
Carham Gardens	Contract gardening	925.90	10.33	936.23	BACS223
Total		1275.90	10.33	1286.23	

Date of next meeting: Wednesday 6th September 2017