



Hayfield

Parish Council

Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, Derbyshire, SK22 2EP
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Wednesday 31st August 2017

To: The Members of Hayfield Parish Council

Dear Councillor

You are summoned to attend the meeting of Hayfield Parish Council to be held at on

Wednesday 6th September 2017 at 7.15pm in The Village Hall, Hayfield

Julie Gough

Clerk/RFO to Hayfield Parish Council

Meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed; and are reminded that it is not permitted for oral commentary to be provided during a meeting. The Chair of the meeting may ask people to stop recording and leave the meeting if they act in a disruptive manner.

AGENDA

- 1. To receive apologies for absence**
- 2. Declaration of members' interests**

Please Note

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (b) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.

4. To determine which items if any from the Agenda should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: “That in view of the confidential nature of item ... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

5. Standing item – (10 minutes max)

If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward

6. Public Speaking – (10 minutes max)

- a. A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (b) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).
- b. Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

7. Confirm the Minutes of the Meetings of the Parish Council held on 2017, and the Finance Committee of 2017

8. Planning

NP/HPK/0717/0793

Hillside, 21 Cote Lane, Hayfield
Construction of a lean-to shed.

HPK/2017/0396

11 Highgate Rd
Change of use, garage to workshop.

9. Chair of Council's announcements

10. Clerk's report

11. Dungeon Brow

To consider progress on the Dungeon Brow project and make decision for next steps.

12. **Bank Vale Playing Field**
To consider progress on the purchase of Bank Vale Playing Field.
13. **Policies review update**
To consider progress
14. **Grounds maintenance contracts**
To consider updating the contracts of the council gardeners.
15. **Sett Valley Trail Resurfacing**
To consider a response to the recent work on the trail.
16. **Hen bottom meadow**
To consider any developments.
17. **Hayfield Visitor Centre**
To consider any developments.
18. **Hayfield May Queen**
To consider any developments.
19. **Civic Trust concerns re: upkeep of village**
20. **Skatepark**
To consider correspondence relating to the skatepark.
21. **Bonfire and firework display**
To consider proposals for this year's event.
22. **Newsletter**
To discuss content and schedule for next newsletter
23. **Clerk unpaid leave**
24. **Christmas**
To consider HPC involvement in events over the coming Christmas period.
25. **Pump Park.**
To consider developments in the pump park projects
26. **Acceptance of donation.**
To consider acceptance of a possible donation towards the cost of the pump park project
27. **Committee and other reports**
 - a. Little Hayfield Liaison Advisory Group
 - b. Hayfield Allotments Society
 - c. Traffic Management Sub Committee
 - d. Events Sub Committee

e. **RBL WW1 event**

1918 commemoration proposal: That PC in principle supports the idea of a week of events for the whole village commemoration of the 100th anniversary of the final phase of WW1; that we refer possible forms of support to a meeting of the Events Committee and Finance Committee for discussion and recommendations ready to go on the PC agenda in October; that both the committees *consider* a role in regard to a Heritage Lotter Fund (HLF) bid.

28. **Reports from representatives on outside bodies**

- a. Hayfield Educational Charity
- b. Hayfield Community Sports Club
- c. The Village Hall
- d. Arden Quarry
- e. Hayfield Quarry Liaison Group
- f. Community Orchard Project

29. **Finance Committee report**

The following expenditure was recommended by the Finance Committee.

Supplier	Goods supplied	Amount	VAT	Total	Chq / BACS
HI-Peak Internet	Hosting & support	240.00	48.00	288.00	BACS224
DG Ross	Plants	53.18	9.67	62.85	BACS225
Wild about gardening	Contract gardening	615.00		615.00	BACS226
Keith Bevins	Salary	534.00		534.00	BACS227
Julie Gough	Salary	427.20		427.20	BACS228
HMRC	Tax & Nics	26.80		26.80	BACS229
Cllr J Vowels	Expenses	26.10		26.10	BACS230
Anthony Bardsley	Wages & exps	390.11		390.11	BACS231
PNFS	Affiliation	22.50		22.50	3643
Total		2308.79	57.67	2366.46	

30. **Finance Committee information**

- **RBL** – it was agreed to request paper work from RBL before purchase of a Remembrance Wreath.
- **Mr Chris Saunders** – It was agreed to speak to Mr Saunders and get quotes for the required tree work.
- **Anthony Bardsley** – It was agreed to provide Play Park Inspection training for Anthony.

- **Pump Park Project**

Following a discussion on the contract to be agreed with Bike Track, it was RESOLVED that the contract should

a) be for a fixed price of no more than £17,000.

b) should cover the whole of the work required, including access to the site and making good on completion of the project.

c) should include the Cenotaph (Memorial Square) when developing the plan for access and making good.

Bank Balance (14/08/2017) - £156,189.54

Bank Interest for August - £6.74

31. **Short notice expenditure.**

Short notice expenditure for agreement at this meeting.

Date of next meeting: Wednesday 4th October 2017