

Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, SK22 2EP

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**Minutes of Hayfield Parish Council Finance Committee meeting held at 17.00hrs. on Wednesday 19th April 2023 at the Village Hall, Hayfield**

**Present:** Cllrs. D Gouldthorpe (Chair), T Ashton, L Bevins, E Lawson & J Wilson

**Plus:** Parish Clerk A Barker

**F0423/01 To receive apologies for absence** – Cllr Conway

**F0423/02 Variations of order of business** – Nil

**F0423/03 Declaration of members' interests** -Nil

**F0423/04 Minutes** – It was resolved to confirm the draft minutes of the Finance Committee meeting of 15th March 2023

**F0423/05 Updates re Bank Accounts**

The current status of both accounts was noted.

On 31st March 2023 bank reconciliation showed a balance of £109,718.15 in the council’s bank accounts

* Unity Trust Current - £35,972.09
* Unity Trust Instant - £73,746.06

Total at 31st March 2023 - £109,718.15

**F0423/06 Financial Reports** – The March 2023 Financial Report covering the period 1st to 31st March 2023 and the Year End summary for 2022/23

Cllr Goldthorpe had verified all bank transactions against invoices for March 2023 and found them to be in order.

A discussion took place re formalising ‘sweeping’ funds between accounts to maximise interest payments.

**F0423/07 & F0423/08 Accounts for payment** – It was resolved to authorise the following payments.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Ref.** | **Payee** | **Description** | **Net cost** | **VAT** | **Total** | **Provenance Authority** |
| BACS1313 | Payroll One | Wages | £719.50 |  | £719.50 | Contractual |
| BACS1314 | Payroll Two | Wages | £1005.02 |  | £1005.02 | Contractual |
| BACS1315 | HMRC | PAYE | £361.58 |  | £361.58 | Legal |
| BACS1316 | Wildaboutgardens | Gardening Services | £1030.75 |  | £1030.75 | Contractual |
| BACS1317 | Carham Gdn Mntnce | Gardening Services | £204.00 |  | £204.00 | Contractual |
| BACS1318 | AEM Barker | Annual Zoom subscription | £119.90 | £23.98 | £143.88 | Finance Regs |
| BACS1319 | AEM Barker | Power Tool Batteries | £133.32 | £26.66 | £159.98 | Finance Regs |
| BACS1320 | C Wrigley | Tool storage and Duct hose | £39.98 | £4.39 | £44.37 | Finance Regs |
| BACS1321 | C Wrigley | Tool accessories  | £39.98 | £8.00 | £47.98 | Finance Regs |
| BACS1322 | C Wrigley | Rubbish transport box | £19.99 |  | £19.99 | Finance Regs |
| BACS1323 | HPBC | Annual Trade Waste Collection | £973.40 |  | £973.40 | Contractual |
| BACS1324 | Markovitz  | Building Materials (51/00931491) | £121.73 | £24.35 | £146.08 | Minute 0223/13 |
| BACS1325 | Waterplus | Annual water charges | £198.98 |  | £198.98 | Legal |
| BACS1326 | Markovitz | Tools/Hardware | £26.85 | £5.37 | £32.22 | Finance Regs |
| BACS1327 | Chapel Tool Hire | Plant Hire  | £256.20 | £48.81 | £305.01 | Minute 0223/13 |
| BACS1328 | Chapel Tool Hire | Plant Hire | £292.50 | £57.00 | £349.50 | Minute 0223/13 |
| BACS1329 | Chapel Tool Hire | Plant Hire | £97.00 | £19.40 | £116.40 | Minute 0223/13 |
| BACS1330 | EDF Energy | Electricity Supply | £12.64 | £0.63 | £13.27 | Contractual |
| BACS1331 | Senior Building Supplies | Building Materials | £466.14 | £93.23 | £559.37 | Minute 0223/13 |
| BACS1332 | Hi-Peak Internet | IT Services | £250.00 |  | £250.00 | Contractual |
| \*BACS1333 | AEM Barker | Bunting (Coronation) | £104.20 | £20.80 | £125.00 | Minute 0423/14 |
| \*BACS1334 | AK Peartree Print | Coronation Flyer | £175.00 |  | £175.00 | Minute 0423/14 |

 **Provenance/Justification – ‘Contractual = existing contract legally obliged to pay, ‘Legal’ = Statutory requirement e.g., payment of taxes, ‘Finance Regs’ = the activity is in the budget and payment can be authorised by the Clerk and/or the Chair under the Parish Councils Financial Regulations, where there is a specific minuted decision then that will be displayed.**

 **\*Any items here will have arisen since the publication of the meeting agenda**

**F0423/09 Date of next meeting** the date of the next meeting was proposed as Wednesday 17th May 2023

The meeting closed at 17-17 hrs.