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DRAFT MINUTES OF HAYFIELD PARISH COUNCIL.

Meeting held on Wednesday 10th April at 7:15pm in Hayfield Village Hall.

Present: Cllr T.Ashton (In The Chair), L.Bevins, D.Gouldthorpe, M.Conway, K.Dalkin,

Also in Attendance: H.Mason Hayfield Parish Council Clerk, G.Scott of HPBC, A.Clarke of DCC.

Part One of Meeting

0424/01 To receive apologies for absence: Cllr D.Toft, A.Feetham, E.Lawson

0424/02 Variations of order of business: Nil.

0424/03 Declaration of members' interests: Item 13 - Cllr T.Ashton has personal connection to Luke Bagshaw.

0424/04 Dispensations from members on matters in which they have a Disclosable Pecuniary Interest: Nil.

0424/05 To determine which Agenda items, if any, should be taken with the public excluded:
0424/14 Upcoming Audits and AGAR.

0424/06 Public Speaking:

A. A.Clarke of DCC – Residents complaints on potholes in the area and more information can be found on the DCC website. 12 months have been spent requesting improvements to the Hayfield bus station toilets but there is a lack in finances, the budget for the refurbishment of the new bus stop was a separate grant and were not able to use the money for any other works. Countryside Services need to wait for the next financial year for funds for other projects, such as the bus station toilets. Vandalism has closed the men's toilets, a porta-loo was requested and was assessed to be a health and safety concern, due to the main male bathrooms being vandalised and now there is not on-sight workers at the bus station, there would not be support in watching over the porta-loo to ensure this would not also be vandalised. Frequent contact has been made to push the refurbishment and will update when further update can be given. A meeting to discuss Carr Meadow Cottage drainage in Little Hayfield has been scheduled. Mayoral Elections for the at Midlands Combined County Authority will take place on Thursday 2nd May.

G.Scott of HPBC – Borough wide walking festival in September, with Visit Peak District and High Peak Borough Council, this is a tourism idea to increase footfall within the area and increase tourism time spent here and to support local businesses receiving tourism purchases and advertisement will be up soon. New Commissioning Officer coming to Hayfield tomorrow, he is keen to talk to people and increasing the biodiversity in the area. Broadband cabinet work on Lee Road and residents had fed back to HPBC that they had not been told this work

would be going ahead, but BT have permitted development and therefore are not required to tell residents in the area of the work being carried out. Peak District National Park were contacted regarding the Bowden Bridge car park bin but struggling to have a response regarding the issue. Holes have appeared in the bridge by Wood Lane, over toward the Old School Field and is a HPBC asset and a review will be done soon. Working closely with the Safer Neighbourhood Team and in contact with the police regarding sewage overflow at back of Wood Lane which is being flowed in to the river, this is a United Utilities issue and this is being followed up.

B. Nil.

C. Nil.

0424/07 Minutes of previous meetings:

1. The draft minutes of the March 2024 meeting were approved.
2. The draft minutes of the Finance Committee meeting of March 2024 were noted.

0424/08 Chair's announcements:

Acknowledge the comments being made by residents on social media regarding the Hayfield Parish Council bank accounts and the amount of money the council have in the bank and explained how a lot of other councils have assets they can borrow against in case of emergency work required or other unexpected payments, Hayfield Parish Council have this money to ensure they have money in order to service incidents, such as the pipe leak outside of the council office and gave an example of the drainage work done in Glossop which was required and costed hundreds of thousands of pounds and this is why the Parish Council need this money in the bank.

0424/09 Clerk's Report:

Full Clerks Report document can be found on the website.

0424/10 Planning:

- a) HPK2024/0095 – It was resolved to give 'no comment' on the planning.

0424/11 Request to allow an apple tree to be planted in the Old School Field in remembrance of Paul Senior, with plaque:

It was resolved in principle the council support the planting of a tree but do not support a plaque and proposed for the Clerk to liaise regarding the location of the tree and the type of tree.

0424/12 Hayfield Library ACV Application Renewal:

It was resolved that Hayfield Parish Council would send out the renewal request application for Hayfield Library Asset of Community Value.

0424/13 Proposal to waver fee for hire of the Old School Field:

In review of the reciprocal of the Scouts and Hayfield Parish Council, it was resolved to waver the fee for this year but do need to discuss the reciprocator of the money raised and the beneficiaries. Clerk to liaise with The Fell Runners Association and The Scouts regarding this.

0424/15 Council Document Retention Policy:

It was resolved to accept the Retention Policy documents produced by NALC and for the Clerk to explore having documents archived with DCC.

0424/16 Escalation process if water main outside the office has not been resolved by the meeting:

Agenda item no longer required as the piping has been fixed outside of the office.

0424/17 Building Safety:

It was resolved to have mowers and any other petrol using equipment removed from below the office and put in to the storage unit at the Old School Field to ensure safety in the office building and for two smoke detectors to be bought for the office and the storage room below.

0424/18 Clarification by the Clerk / Chair to the Council of Finance Regulation 4.1:

The Financial Regulations refers to consumables and purchases, but other agenda items should be put to full council for discussion and authorisation – Cllr T.Ashton to look at the wording of the Financial Regulations and do a rewrite to ensure this is clearly specified for the annual review of council documentation.

0424/19 Review of the Climate Emergency Working Group Terms of Reference:

Agenda item has been deferred.

0424/20 No Mow May:

It was resolved the top and bottom entrance to the village and the Old School Field are to be mowed and all other areas will be included in No Mow May this year and then this will be assessed and reviewed next year.

0424/21 Group Reports To receive reports from:

- a. **Climate Group** – Group meetings have been deferred currently.
- b. **Little Hayfield Advisory Group** – A meeting was held on Tuesday 9th April, the group spoke on their enthusiasm to maintain The Clough and seeking Hayfield Parish Council to support with this maintenance where volunteer support is lacking. Clough Management plan needs re-evaluation to ensure it is able to be fully implemented since its first passing years ago.
- c. **Communication** – Nil.

0424/22 Reports from outside bodies to receive reports from:

1. **Hayfield Allotments Society** – Secretary of Hayfield Allotment Society has contacted the council regarding a concern of falling branches posed by an Ash tree that overhangs the communal shed on the South side of the allotment site. Clerk to write to the owner of the tree to request the tree be felled to remove these branches.
2. **Hayfield Educational Charity** – Nil.
3. **Hayfield Football & Community Sports Club** – Update was given during the Clerks report.
4. **The Village Hall** – Nil.
5. **Arden Quarry** – a cable vehicle has been seen there but nothing further to report.
6. **Hayfield Quarry Liaison Group** – Nott much work has been done, A meeting is scheduled for Tuesday 4th June with DCC and the Operations Manager.
7. **Community Orchard Project** – Nil.
8. **Tourism & Commerce Advisory Group** – Nil.
9. **Traffic Management & PROW Committee** – Nil.

0424/23 Finance & Accounts for payment:

- a. The Finance and Accounts for Payment for March 2024 were noted.

0424/24 Arrange Date for the Hayfield Parish Council Annual Meeting:

Clerk to liaise with St Matthews church regarding availability of Wednesdays in May and to email with the council to arrange a date.

0424/25 Date of next meeting was confirmed for Wednesday 1st May 2024.

PART 2

0424/14 Upcoming Audits and AGAR:

It was resolved to hire the previous Clerk to support the current Clerk for the audits and AGAR.

END OF MEETING: 20:43.