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MINUTES OF THE HAYFIELD PARISH COUNCIL MEETING HELD ON

Wednesday 14th July 2021 at 7-15pm at the Village Hall, Hayfield (& on the Zoom Platform - live streamed on YouTube – ‘Andrew Barker’ channel, title ‘Hayfield Parish Council July 2021).

Present

Cllrs: Tony Ashton (in the chair), Lisa Bevins, Michael Conway, David Gates, David Gouldthorpe, Eva Lawson, David Toft

Also in attendance

Derbyshire County Councillor Anne Clark

Parish Clerk Andrew Barker

PART ONE OF MEETING

0721/01 To receive apologies for absence – Cllrs. C Hughes & J Wilson.

0721/02 Variations of order of business – Nil

0721/03 Declaration of members' interests – Cllr Lawson excused herself from item 0721/10a

0721/04 Dispensations on matters in which members have a Disclosable Pecuniary Interest – Nil

0721/05 Agenda items to be taken with the public excluded – Nil

0721/06 Public Speaking – (10 minutes max)

- a) County Councillor Clark informed the meeting that proposed traffic calming measures for Swallow House Lane had been approved at cabinet and that there was no fixed start date other than it won't be prior to November 2021. The consultation re the proposed removal of the slip road from the A624 onto New Mills Road has started. She has collated residents concerns from Facebook and comments from parishioners attending a 'drop by' surgery and has forwarded them to the project design engineer for consideration. If feedback doesn't warrant major changes, then this work will commence on 2nd August 2021 with traffic managed by three-way temporary traffic lights. She has taken on a further role as part

of a team shadowing culture and tourism as she felt this was an important area for both Hayfield & New Mills. A paper went to cabinet on 17th June re the impact of the National Bus Strategy on bus services in Derbyshire. The County Council must now develop a bus service improvement and development plan to be published by October 2021. At today's (14/07/2021) full County Council meeting a motion to declare a climate emergency and set up a climate partnership group was amended to remove the word 'emergency' and the forming of the strategic partnership group. She expressed her disappointment regarding this amendment.

Borough Councillor Lawson stated that traffic on Kinder Road was much calmer

- b) Cllr Ashton referred Councillors to an e-mail he had received from a member of the public setting out the history and listing objections to planning application NP/HPK/0521/0549 – Booth Farm, Kinder Road, Hayfield (agenda item 0721/10a). He reminded Councillors that the document/e-mail had been circulated to all.
- c) Nil

0721/07 Minutes of previous meetings

a) An amendment to the draft minutes of 5th May 2021 proposed by Cllr Toft that item 0621/11a) read as 'Finance Committee – It was resolved, for a trial period, to not have any meeting of the Finance Committee for a period of three months during which time all its business would take place during the full Parish Council meetings. This trial to be reviewed at the September 2021 meeting' was accepted. It was resolved to confirm the minutes as of the Parish Council meeting of 5th May 2021 as amended

0721/08 Chair's announcements – A query was raised as to whether Cllr Jones had resigned as a Parish Councillor at the June 2021 Parish Council meeting. The Chair stated that as he had not received a 'notice of resignation'¹ he hadn't and that he had requested one from Cllr. Jones.

0721/09 Clerk's report –The Clerk summarised the report and included a number of areas were to be covered by resolution later in the meeting but highlighted some other issues that had arisen. Work to save the Horse Chestnut tree adjacent to the Valley Road recreation area footbridge had been scheduled for 21st July 2021. He had been contacted that day by the Borough Council's tree officer who had informed him that remedial work was no longer viable and that an authority to fell had been granted. It was resolved to authorise the removal of the tree by the chosen contractor (estimated cost £750).

The Clerk was seeking permission from High Peak Borough Council to place a grit bin as approved by resolution 0621/13 on Cote Lane. Cllr Gouldthorpe whilst researching a different matter had drawn attention to resolution 0518/44 which was unfulfilled and had approved the placing of a grit bin on the Glade. It was resolved to fulfil this.

¹ Local Government Act 1972, Sch 12,

0721/10 Planning – It was resolved to

Object to application ‘NP/HPK/0521/0549 – Booth Farm, Kinder Road, Hayfield – Listed building consent – Internal and external’ in the following terms “Hayfield Parish Council objects to this application and the changes proposed to this listed building and whereas great play is made in the application of converting the building to being a modern family home the council notes it is advertised already as a holiday let. We are also concerned that the application is retrospective and note that work is already underway altering this listed building’.

0721/11 Valley Road Recreation Area – Update re drainage work and tennis court -Whilst sourcing quotations for additional drainage the Clerk & Chair (under Finance Regulations) had authorised a day’s work of a contractor to reinstate an existing land drain. This work appears successful in one area of the site. It was resolved to allow the Clerk to research costings for work in two additional areas and report back to the August 2021 meeting. The top wire of the tennis court net had broken and had taken some time to replace. The Clerk reported that once approximate costs for resurfacing of the court were available, he would explore funding opportunities. It is an aspirational aim to resurface the court in 2022. The Clerk was instructed to explore systems and/or mechanisms that could improve the booking process in anticipation of improvements to the court.

0721/12 Valley Road Recreation Area Zip Wire - It was resolved to authorise the raising of a purchase order with the original manufactures and installers ‘HAGs’ to provide a new seat and rail mechanism and complete a full safety inspection (Quotation supplied £1412.50). The Clerk was requested to place notices in the Village Shop and Parish Council offices updating parishioners.

0721/13 Valley Road Recreation Area all ‘weather’ table tennis table – As per 0621/15 the Clerk reported that he had researched the cost of commercial tables and had sourced fibre glass tables at a cost of £595.00. It was resolved that the Council would carry out a site visit in the next week to assess if a suitable location was available and that the Clerk research fitting options. It was resolved to make a decision on purchase at the August 2021 meeting

0721/14 Subject Access Request Policy – It was resolved to adopt the draft policy circulated by the Clerk

0721/15 Parish e-mail policy – It was resolved that Councillors must only use their Parish Councillor e-mail address (forename.lastname@hayfield-pc.gov.uk) for Parish Council communications and that the Clerk will cease any correspondence with Councillors private e-mail addresses. It was accepted that this resolution will commence as soon as is reasonably practicable once the Clerk is satisfied that all councillors can access their Parish Council e-mail accounts. This will be incorporated into Hayfield Paris Council Standing Orders.

0721/16 90th Anniversary Kinder Trespass 2022 – This item included to raise the Council’s awareness of the event and the potential impact over the weekend of 23rd to 24th April 2022 and to begin to consider how the Parish Council may be involved. It was resolved that the Clerk and Cllr Toft seek representation on the Kinder & High Peak Advisory Group meeting scheduled for August 2021.

0721/17 Hayfield Allotments roadside parking – It was resolved to place signage across the entrance to the Allotments to prevent obstruction and requesting access at all times.

0721/18 Annual Events – The Council recognised the need to plan for upcoming events in the year.

Remembrance Sunday – Liaise with the British Legion

Bonfire Night – Old School Field Display provisionally scheduled for 6-00pm Friday 5th November 2021, to include firework display and fire-eater. Hayfield Scouts to be liaised with.

Christmas lights switch on – Provisionally scheduled for Friday 3rd December 2021, to include Arch, crib, tree lighting, carols, band, office window display, war memorial lights and firework display.

0721/19 Budget 2021/22 Amendment – It was resolved to accept the amended 2021/22 budget presented by the Clerk which contained a £71 adjustment for the increase in the Council Tax Support Grant from High Peak Borough Council

0721/20 Group Reports to receive reports from:

- a) Climate Group – No meeting. Progress still being made to promote the DCC ‘Decarbonise’ scheme.
- b) Little Hayfield Advisory Group – No meeting
- c) Traffic Management Committee – No meeting

0721/21 Reports from outside bodies to receive reports from:

- a) Hayfield Allotments Society – Nil
- b) Hayfield Educational Charity – Cllr Gouldthorpe presented a summary of his finding have carried out a comprehensive review of files and documents held by the Parish Council in respect of the charity. The review and report being carried out to support the reinstatement of the Charity.

The Council expressed its appreciation and thanks to Cllr Gouldthorpe for the work he had carried out and the clarity of both his presentation and the recommendations given.

It was resolved to authorise the employment of a solicitor to advise on the steps necessary to gain registered status for the Charity and that Cllr Gouldthorpe provide an update on progress to the September 2021 Council meeting.

- c) Hayfield Football & Community Sports Club - Nil
- d) The Village Hall - Nil

e) Hayfield Quarry Liaison Group - Nil

f) Community Orchard Group – Update from Cllr Toft. It was resolved to adopt draft 'Terms of Reference' presented by Cllr Toft for the group. It was resolved to join the Derbyshire County Council run Community Orchard Network.

0721/22 Finance & Accounts for payment

a) Finance Report – The Clerk presented the July 2021 Finance Report covering transactions from 1st May to 30th June 2021 and the first quarter year end spend projection which were both noted.

Accounts Summary

1st May 2021 Opening Balance - £131,589.27

May/June 2021 Receipts - £1,960.00 from Eric Wright Civil Engineering late contractual payment for the use of the Old School Field.

May/June 2021 Expenditure - £10,697.90

May/June 2021 VAT paid - £350.99

Balance at 30th June 2021 - £122,851.37

Bank Balances at 30th June 2021

Santander - £174.01

Unity Trust Current - £54,925.43

Unity Trust Instant - £67,751.93

Total - £131,589.27

b) I was resolved to approve the following payments

Reference	Payee	Description	Net cost	VAT	Total	Authority
BACS885	Payroll 1	Wages	£422.50		£422.50	Contractual
BACS886	Payroll 2	Wages	£1311.48		£1311.48	Contractual
BACS887	Carham Garden Mntnce	Gardening services etc	£255.00		£255.00	Contractual
BACS888	Wild About Gardens	Gardening services etc	£480.50		£480.50	Contractual
BACS889	D G Ross	Summer Plants	£999.25	£199.85	£1199.10	0521/13 Summer Planting 2021
BACS890	BHIB Insurance	Allotments Insurance	£207.28		£207.28	Legal
BACS891	HMRC	Payroll	£621.56		£621.56	Legal
BACS892	C.Wrigley	Hardware	£6.29	£1.26	£7.55	Finance Regs
BACS893	Hi-Peak Internet	Internet services	£250.00		£250.00	Contractual
BACS894	EDF Energy	Electricity supply	£9.84	£0.49	£10.33	Contractual
BACS895	Community Heartbeat	Annual support	£135.00	£27.00	£162.00	Contractual
*BACS896	A E M Barker	Tennis Net Accessory	£22.00	£4.40	£26.40	Finance Regs
*BACS897	A E M Barker	Tennis Net Accessory	£28.94		£28.94	Finance Regs
*BACS898	C. Wrigley	Hardware	£12.98	£2.60	£15.58	Finance Regs

*BACS899	C. Wrigley	Hardware	£29.50	£5.90	£35.40	Finance Regs
*BACS900	Hazel Accountancy	Payroll Services	£15.00		£15.00	Contractual

*Items arisen since the publication of the agenda

0721/23 Date of the next meeting – It was agreed that the date of the next meeting will be **Wednesday 4th August 2021 at 7-15pm**

PART TWO – No Items

The meeting closed at 9-11 pm