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To: The Members of Hayfield Parish Council

23<sup>rd</sup> August 2021

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7-15pm on Wednesday 1<sup>st</sup> September 2021** at the **Village Hall, Hayfield**.

*A.E.M.Barker*

Andrew Barker, Clerk to the Council and Responsible Financial Officer

Meetings open to the public may be recorded by representatives of the media or members of the public (but live oral commentary is not permitted). Any persons intending to record this meeting are requested not to film the public seating area, and to respect the wishes of members of the public who have come to speak but do not wish to be filmed. The Chair of the meeting may ask people to stop recording and leave the meeting if they act in a disruptive manner.

## AGENDA

1. **To receive apologies for absence.**
2. **Variations of order of business**
3. **Declaration of members' interests**
4. **To receive and, if appropriate, approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest**  
Where a member indicates that they have a Disclosable Pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be taken under agenda item 6c
5. **To determine which Agenda items, if any, should be taken with the public excluded**  
If the Council decides to exclude the public, it will be necessary to pass the following resolution: 'That, in view of the confidential nature of item ....., the press and public be excluded from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1.'
6. **Public Speaking – (10 minutes max)**
  - a. A period of not more than ten minutes will be available for a Police Officer, County Councillor or District Councillor to comment on any relevant matter.
  - b. A period of not more than ten minutes will be available for members of the public to comment on any relevant matter.

- c. Parish Councillors declaring a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to the relevant Agenda item shall do so.

**7. Minutes of previous meetings**

- a. To confirm the minutes of the Council meeting of 4<sup>th</sup> August 2021

**8. Chair's announcements**

**9. Clerk's report**

**10. Planning** To consider application

- a. HPK/23021/047 – Highgate Hall, Highgate Road, Hayfield – Listed building consent for replacement windows and doors
- b. Any other items

**11. Parish Council Energy Supply** – To consider limiting the choice of supplier to only those providing 100% guaranteed renewable energy.

**12. Valley Road Bridge Panels** – To finalise plaque design images and commission manufacture of them.

**13. 2021 Bonfire Night Event** – To confirm the event and the date. To authorise use and purchase of fireworks and cost. To commission entertainment and cost.

**14. Hayfield Parish Population Demographics** – ONS statistics show a 7% population decrease in Hayfield since 2001 – Parish Council to consider how to take this into account in future decision making.

**15. Kinder Trespass 100 year Anniversary** – To receive an update on plans

**16. Non-Ecclesiastical Charity** – Review of trustees

**17. Resolution 0318/302 distribution of Tennis Court Revenue** – To reconsider this resolution.

**18. Finance Committee** – Review of the three month period of not holding the monthly Finance Committee meeting (resolution 0621/11a)

**19. Group Reports** To receive reports from:

- a. Climate Group

- b. Little Hayfield Advisory Group
- c. Traffic Management Committee

**20. Reports from outside bodies to receive reports from:**

- a. Hayfield Allotments Society
- b. Hayfield Educational Charity – To consider covering the costs of reinstating the Charity with the Charities Commission
- c. Hayfield Football & Community Sports Club
- d. The Village Hall
- e. Arden Quarry
- f. Hayfield Quarry Liaison Group
- g. Community Orchard Project

**21. Finance & Accounts for payment**

- a. Finance Report – To consider the September 2021 Finance Report, bank accounts and monthly reconciliation
- b. Payments – To approve the following expenditure items

Ref.	Payee	Description	Net cost	VAT	Total
BACS914	Payroll 1	Wages	£1311.48		£1311.48
BACS915	Wild About Gardens	Gardening services etc	£1320.00		£1320.00
BACS916	Carham Garden Mntnce.	Gardening services etc	£150.00		£150.00
BACS917	Payroll 2	Wages	£481.15		£481.15
BACS918	HMRC	PAYE	£621.56		£621.56
BACS919	Hayfield Village Hall	Room Hire	£12.50		£12.50
BACS920	Hi-Peak Internet	Internet Services	£80.00		£80.00
BACS921	St. Matthews Church	S137 Donation	£250.00		£250.00
BACS922	Hayfield Village Hall	Room Hire	£25.00		£25.00
BACS923	EDF Energy	Electricity Supply	£3.55	£0.18	£3.73

\*Any item here will have arisen since the publication of the agenda

**22. Date of next meeting to confirm the date of the next Parish Council meeting**