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To: The Members of Hayfield Parish Council

24<sup>th</sup> November 2021

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7-15pm on Wednesday 1<sup>st</sup> December 2021** at the **Village Hall, Hayfield.**

*A.E.M.Barker*

Andrew Barker, Clerk to the Council and Responsible Financial Officer

Meetings open to the public may be recorded by representatives of the media or members of the public (but live oral commentary is not permitted). Any persons intending to record this meeting are requested not to film the public seating area, and to respect the wishes of members of the public who have come to speak but do not wish to be filmed. The Chair of the meeting may ask people to stop recording and leave the meeting if they act in a disruptive manner.

## **AGENDA**

- 1. To receive apologies for absence.**
- 2. Variations of order of business**
- 3. Declaration of members' interests**
- 4. To receive and, if appropriate, approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest**

Where a member indicates that they have a Disclosable Pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be taken under agenda item 6c
- 5. To determine which Agenda items, if any, should be taken with the public excluded**

If the Council decides to exclude the public, it will be necessary to pass the following resolution: 'That, in view of the confidential nature of item ....., the press and public be excluded from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1.'
- 6. Public Speaking – (10 minutes max)**
  - a.** A period of not more than ten minutes will be available for a Police Officer, County Councillor or District Councillor to comment on any relevant matter.
  - b.** A period of not more than ten minutes will be available for members of the public to comment on any relevant matter.

- c. Parish Councillors declaring a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to the relevant Agenda item shall do so.

**7. Minutes of previous meetings**

- a. To confirm the minutes of the Council meeting of 3<sup>rd</sup> November 2021
- b. To note the minutes of the Finance Committee of 17<sup>th</sup> November 2021

**8. Chair's announcements**

**9. Clerk's report**

**10. Planning** To consider application

- a. HPK/2021/0614 & 0615 – High Peak Health Clinic, 15 17 New Mills Road, Hayfield – Proposed Signs.
- b. Any items received after the publication of this agenda that are time limited to comment on

**11. Lloyds Bank shares** – To approve the sale of Lloyds Bank shares held by Hayfield Parish Council.

**12. Tennis Court Refurbishment** – To consider quotation/estimates received re the felling of trees surrounding the court affecting the court surface

**13. Christmas Lights Switch On** – Update re final arrangements

**14. Queens Jubilee 2022** – Update

**15. Trespass 90<sup>th</sup> Anniversary**– Updates on meetings with Derbyshire Constabulary, 'Spirit of Kinder' and Hayfield Kinder Trespass Group. To consider what the Parish Council's statutory responsibility's will be and any other contribution to the event that the council will make.

**16. Hayfield Community Sports & Football Club lease Bank Vale Road land** – To review the Parish Council's internal controls to ensure both its and the clubs' adherence to the terms of the lease.

**17. Swallow House Lane** – Update on the effect of the traffic calming measures

**18. Parish Councillor Surgery's** – To approve Councillors holding 'community surgeries' and agree conditions.

**19. Parish Council land from Church Street accessing the Royal Hotel car park** – Review use of the land

**20. Group Reports** To receive reports from:

- a. Climate Group
- b. Little Hayfield Advisory Group
- c. Traffic Management Committee

**21. Reports from outside bodies** to receive reports from:

- a. Hayfield Allotments Society
- b. Hayfield Educational Charity
- c. Hayfield Football & Community Sports Club
- d. The Village Hall
- e. Arden Quarry
- f. Hayfield Quarry Liaison Group
- g. Community Orchard Project

**22. Finance & Accounts for payment**

- a. Finance Report – To consider the November 2021 Finance Report and bank reconciliation.
- b. Payments – To approve the following expenditure items

Ref.	Payee	Description	Net cost	VAT	Total	Provenance Authority
BACS983	AEM Barker	Circular Saw & Blades	£120.96	£24.18	£145.14	Finance Regs
BACS984	AEM Barker	Grass Mats for Football Nets	£145.50	£29.10	£174.60	Minute 0821/16
BACS985	AEM Barker	Annual E-mail account subscription	£77.95	£15.59	£93.54	Contractual
BACS986	DALC	Training	£30.00		£30.00	Finance Regs
BACS987	PB Skips Ltd	Skip Hire (Bonfire Display clen up)	£180.00		£180.00	Finance Regs
BACS988	Thornsett Band	Christmas Lights Switch ON	TBC		TBC	Minute 1021/15

\* Provenance/Justification – ‘Contractual’ = existing contract legally obliged to pay, ‘Legal’ = Statutory requirement e.g., payment of taxes, ‘Finance Regs’ = the activity is in the budget and payment can be authorised by the Clerk and/or the Chair under the Parish Councils Financial Regulations, where there is a specific minuted decision then that will be displayed.

\*Any items here will have arisen since the publication of the meeting agenda

**PART TWO of meeting**

**23. Date of next meeting** to confirm the date of the next Parish Council meeting