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**MINUTES OF THE HAYFIELD PARISH COUNCIL MEETING HELD ON  
Wednesday 1<sup>st</sup> December 2021 at 7-15pm at the Village Hall, Hayfield**

**Present**

Cllrs: Lisa Bevins (In the Chair), Michael Conway, David Gates, David Gouldthorpe, Cath Hughes, Eva Lawson, David Toft, Jocelyne Underwood

**Also in attendance**

Derbyshire County Councillor Anne Clarke and the Parish Clerk Andrew Barker

**PART ONE OF MEETING**

**1221/01 To receive apologies for absence** – Cllrs. T Ashton & J Wilson (Cllr. Wilson's apologies accepted as per resolution 0921/01)

**121/02 Variations of order of business** – It was resolved to hear item 1221/12 in Part Two of the meeting as it considers financial information

**1221/03 Declaration of members' interests** – Cllrs Conway and Lawson declared an interest in item 1221/16

**1221/04 Dispensations on matters in which members have a Disclosable Pecuniary Interest** – Nil

**1221/05 Agenda items to be taken with the public excluded** – As per 1221/02

**1221/06 Public Speaking – (10 minutes max)**

- a) DCC Councillor Clarke spoke confirming the appointment of a managing director to Derbyshire County Council, the passing of a motion supporting a local energy bill and the traffic calming measures on Swallow House Lane. She also expressed her concerns that the County Council would be revisiting the future of Goyt Valley care home amongst others.
- b) Nil

c) Nil

**1221/07 Minutes of previous meetings**

- a. It was resolved to confirm the minutes of the Parish Council meeting of 3<sup>rd</sup> November 2021.
- b. The minutes of the Finance Committee of 17<sup>th</sup> November 2021 were noted

**1221/08 Chair's announcements – Nil**

**1221/09 Clerk's report** –The Clerk gave a verbal report.

**1221/10 Planning** – It was resolved to

- a) Make no objection regarding HPK/2021/0614 & 0615 – High Peak Health Clinic, 15-17 New Mills Road, Hayfield – Proposed Signs.

**1221/11 Lloyds Bank Shares** – It was resolved to sell Lloyds Bank Shares held by Hayfield Parish Council and absorb proceeds into the Councils budget.

**1221/13 Christmas Lights Switch On** – The Clerk gave an update on final arrangements and costs incurred to replace broken lights agreed with the Chair under the finance regulations

**1221/14 Queens Jubilee** – A list of Local groups established and passed to the Clerk to make initial contact with.

**1221/15 Trespass 90<sup>th</sup> Anniversary** - Cllr Toft updated the Council on planning meetings. It was resolved for Cllrs. Ashton, Toft and Gouldthorpe to form a group representing the Parish Council at planning meetings.

It was also resolved that efforts be made to improve the appearance of the village prior to the anniversary and that Cllrs Lawson and Gouldthorpe would contact stakeholders and landowners.

**1221/16 Hayfield Community Sports & Football Club lease Bank Vale Road Land** – It was resolved that Cllrs. Gouldthorpe and Gates would now represent the Parish Council in liaison and contact with the club for the overseeing of the lease and its terms. The Clerk to facilitate an introduction.

**1221/17 Swallow House Lane** – Cllr. Hughes spoke about the impact of the new traffic calming measures.

**1221/18 Parish Council Surgery's** – It was resolved that the Clerk contact DALC for advice

**1221/19 Parish Council land from Church Street accessing the Royal Hotel car park** – It was resolved that the Clerk write to the owner of a vehicle parked on this land requesting it not be left permanently in situ.

**1221/20 Group Reports**

- a) Climate Group – Nil
- b) Little Hayfield Advisory Group – Cllr Gouldthorpe reported on meeting held Tuesday 9<sup>th</sup> November 2021
- c) Traffic Management Committee – No meeting

**1221/21 Reports from outside bodies** to receive reports from:

- a) Hayfield Allotments Society – It was requested that the annual rent amounts be reviewed at a future meeting
- b) Hayfield Educational Charity – Invoice anticipated re legal work carried out on behalf of the Parish Council
- c) Hayfield Football & Community Sports Club - Nil
- d) The Village Hall - Nil
- e) Hayfield Quarry Liaison Group - Nil
- f) Community Orchard Group – Nil

**1221/22 Finance & Accounts for payment**

- a) The November 2021 Finance Report was noted.

1<sup>st</sup> October 2021 Opening Balance - £133,290.77

- October 2021 Receipts – £11,126.25 'VAT 126' Refund
- October 2021 Expenditure - £7,761.69
- October 2021 VAT paid - £609.29

Balance at 31<sup>st</sup> October 2021 - £136,655.33

Bank Balances at 31<sup>st</sup> October 2021

- Santander - £174.01

- Unity Trust Current - £68,639.44
- Unity Trust Instant - £67,841.88

Total at 31<sup>st</sup> October 2021 - £136,655.33

b) The following payments were authorised

Ref.	Payee	Description	Net cost	VAT	Total	Provenance Authority
BACS983	AEM Barker	Circular Saw & Blades	£120.96	£24.18	£145.14	Finance Regs
BACS984	AEM Barker	Grass Mats for Football Nets	£145.50	£29.10	£174.60	Minute 0821/16
BACS985	AEM Barker	Annual E-mail account subscription	£77.95	£15.59	£93.54	Contractual
BACS986	DALC	Training	£30.00		£30.00	Finance Regs
BACS987	PB Skips Ltd	Skip Hire (Bonfire Display clen up)	£180.00		£180.00	Finance Regs
BACS988	Thornsett Band	Christmas Lights Switch on	£100.00		£100.00	Minute 1021/15
BACS989	Chapel Band	LH Christmas Lights switch on	£150.00		£150.00	Minute 1021/15

Payments authorised at the November 2021 Finance Committee meeting were noted

Ref.	Payee	Description	Net cost	VAT	Total	Provenance Authority
BACS955	Payroll 1	Wages	£709.25		£709.25	Contractual
BACS956	Payroll 2	Wages	£1311.48		£1311.48	Contractual
BACS957	HMRC	PAYE	£621.56		£621.56	Contractual
BACS958	Carham Gdn Mntnce	Gardening Services	£427.50		£427.50	Contractual
BACS959	Wildaboutgardens	Gardening Services	£840.00		£840.00	Contractual
BACS960	AEM Barker	Cable Ties	£22.64	£4.52	£27.16	Finance Regs
BACS961	AEM Barker	Safety Equipment	£19.20	£3.84	£23.04	Minute 0921/13
BACS962	AEM Barker	Safety Equipment	£15.42	£3.08	£18.50	Minute 0921/13
BACS963	AEM Barker	PPE Clothing	£24.96	£4.99	£29.95	Minute 0921/13
BACS964	AEM Barker	PPE Clothing	£9.14	£1.82	£10.96	Minute 0921/13
BACS965	AEM Barker	Zip Ties	£33.96	£6.78	£40.74	Finance Regs
BACS966	AEM Barker	Laminating Pouches	£7.05	£1.41	£8.46	Finance Regs
BACS967	AEM Barker	Barrier Tape	£9.57	£1.92	£11.49	Minute 0921/13
BACS968	AEM Barker	Safety Ignition Lighter	£10.57	£2.12	£12.69	Minute 0921/13
BACS969	AEM Barker	Collection Buckets	£11.88	£2.37	£14.25	Minute 0921/13
BACS970	AEM Barker	Outdoor Lights	£59.85		£59.85	Minute 1021/15
BACS971	AEM Barker	Outdoor Lanterns	£44.97		£44.97	Minute 1021/15
BACS972	AEM Barker	Staple Gun & Staples	£38.33	£7.65	£45.98	Finance Regs
BACS973	AEM Barker	Battery Pack	£27.88	£5.58	£33.46	Minute 1021/15
BACS974	AEM Barker	Fire Eater Entertainer	£250.00		£250.00	Minute 0921/13
BACS975	AEM Barker	First Aid Kits	£52.97	£10.60	£63.57	Finance Regs
BACS976	EDF Energy	Electricity Supply	£18.52	£0.93	£19.45	Contractual
BACS977	British Legion	Wreath	£17.00		£17.00	Minute 1121/13
BACS978	AEM Barker	Stationary	£20.28	£4.06	£24.34	Finance Regs

**1221/23 Date of the next meeting** – It was agreed that the date of the next meeting will be

**Wednesday 5<sup>th</sup> January 2022**

**PART TWO – 1221/12 Tennis Court Refurbishment** – It was resolved to accept a quote from

Bankswood Treecare to remove trees from around the tennis court and associated work. It was resolved that the clerk raise an order for work.

The meeting concluded at 8-49pm