



Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, SK22 2EP
Tel. 01663 744550. Email: clerk@hayfield-pc.gov.uk

To: The Members of Hayfield Parish Council

29th December 2021

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7-15pm on Wednesday 5th January 2022** at the **Village Hall, Hayfield.**

[A.E.M.Barker](#)

Andrew Barker, Clerk to the Council and Responsible Financial Officer

Meetings open to the public may be recorded by representatives of the media or members of the public (but live oral commentary is not permitted). Any persons intending to record this meeting are requested not to film the public seating area, and to respect the wishes of members of the public who have come to speak but do not wish to be filmed. The Chair of the meeting may ask people to stop recording and leave the meeting if they act in a disruptive manner.

AGENDA

1. **To receive apologies for absence.**
2. **Variations of order of business**
3. **Declaration of members' interests**
4. **To receive and, if appropriate, approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest**
Where a member indicates that they have a Disclosable Pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be taken under agenda item 6c
5. **To determine which Agenda items, if any, should be taken with the public excluded**
If the Council decides to exclude the public, it will be necessary to pass the following resolution: 'That, in view of the confidential nature of item, the press and public be excluded from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1.'
6. **Public Speaking – (10 minutes max)**
 - a. A period of not more than ten minutes will be available for a Police Officer, County Councillor or District Councillor to comment on any relevant matter.
 - b. A period of not more than ten minutes will be available for members of the public to comment on any relevant matter.

- c. Parish Councillors declaring a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to the relevant Agenda item shall do so.

7. Minutes of previous meetings

- a. To confirm the minutes of the Council meeting of 1st December 2021
- b. N/A

8. Chair's announcements

9. Clerk's report

10. Planning To consider application

- a. HPK/2021/0704 – South Chine, Cote Lane, Hayfield – Rear extension, landscape works and internal remodelling of existing dwelling.
- b. NP/HPK/1221/1353 – Spray House Farm, Glossop Road, Little Hayfield – S.73 application for the removal or variation of condition 4 on NP/HPK/0709/0688
- c. HPK/2021/0719 – 33A New Mills Road, Birch Vale – Conversion of existing integral garage to living accommodation and extension at first floor over part of existing single storey section of dwelling.
- d. Any items received after the publication of this agenda that are time limited to comment on

11. Trespass 90th Anniversary– Updates

12. Allotment Rent – To consider current charges

13. Retaining wall Old School Field stage area – To approve building low retaining wall for the stage area.

14. Group Reports To receive reports from:

- a. Climate Group
- b. Little Hayfield Advisory Group
- c. Traffic Management Committee

15. Reports from outside bodies to receive reports from:

- a. Hayfield Allotments Society
- b. Hayfield Educational Charity
- c. Hayfield Football & Community Sports Club
- d. The Village Hall
- e. Arden Quarry
- f. Hayfield Quarry Liaison Group

g. Community Orchard Project

16. 2022/23 Hayfield Parish Council Budget – To consider budget reports and agree and set the 2022/23 precept and budget for Hayfield Parish Council.

17. Finance & Accounts for payment

a. Finance Report – To consider the December 2021 Finance Report and bank reconciliation.

b. Payments – To approve the following expenditure items

Ref.	Payee	Description	Net cost	VAT	Total	Provenance Authority
BACS990	Payroll 1	Wages	£807.60		£807.60	Contractual
BACS991	Payroll 2	Wages	£1311.48		£1311.48	Contractual
BACS992	HMRC	PAYE	£623.35		£623.35	Contractual
BACS993	Carham Gdn Mntnce	Gardening Services	£345.00		£345.00	Contractual
BACS994	Wildaboutgardens	Gardening Services (Path work)	£185.00		£185.00	Contractual
BACS995	Wildaboutgardens	Gardening Services	£375.00		£375.00	Contractual
BACS996	EDF Energy	Electricity	£35.98	£1.80	£37.78	Contractual
BACS997	C. Wrigley	Screws	£10.99		£10.99	Finance Regs
BACS998	AEM Barker	Christmas Model	£71.66	£14.33	£85.99	Finance Regs
BACS999	AEM Barker	War Memorial Bulbs	£11.66	£2.33	£13.99	Finance Regs
BACS1000	AEM Barker	Christmas Lights	£230.79	£46.16	£276.95	Finance Regs
BACS1001	AEM Barker	Christmas Lights	£54.98	£11.00	£65.98	Finance Regs
BACS1002	AEM Barker	Christmas Lights	£49.99	£10.00	£59.99	Finance Regs
BACS1003	Village Hall	Christmas Trees	£77.00		£77.00	Minutes 1021/15

* Provenance/Justification – ‘Contractual’ = existing contract legally obliged to pay, ‘Legal’ = Statutory requirement e.g., payment of taxes, ‘Finance Regs’ = the activity is in the budget and payment can be authorised by the Clerk and/or the Chair under the Parish Councils Financial Regulations, where there is a specific minuted decision then that will be displayed.

*Any items here will have arisen since the publication of the meeting agenda

PART TWO of meeting

18. Date of next meeting to confirm the date of the next Parish Council meeting