



Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, SK22 2EP
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To: The Members of Hayfield Parish Council

2nd February 2022

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7-15pm on Wednesday 9th February 2022** at the **Village Hall, Hayfield.**

A.E.M.Barker

Andrew Barker, Clerk to the Council and Responsible Financial Officer

Meetings open to the public may be recorded by representatives of the media or members of the public (but live oral commentary is not permitted). Any persons intending to record this meeting are requested not to film the public seating area, and to respect the wishes of members of the public who have come to speak but do not wish to be filmed. The Chair of the meeting may ask people to stop recording and leave the meeting if they act in a disruptive manner.

AGENDA

- 1. To receive apologies for absence.**
- 2. Variations of order of business**
- 3. Declaration of members' interests**
- 4. To receive and, if appropriate, approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest**
Where a member indicates that they have a Disclosable Pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be taken under agenda item 6c
- 5. To determine which Agenda items, if any, should be taken with the public excluded**
If the Council decides to exclude the public, it will be necessary to pass the following resolution: 'That, in view of the confidential nature of item, the press and public be excluded from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1.'
- 6. Public Speaking – (10 minutes max)**
 - a.** A period of not more than ten minutes will be available for a Police Officer, County Councillor or District Councillor to comment on any relevant matter.
 - b.** A period of not more than ten minutes will be available for members of the public to comment on any relevant matter.

- c. Parish Councillors declaring a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to the relevant Agenda item shall do so.

7. Minutes of previous meetings

- a. To confirm the minutes of the Council meeting of 5th January 2022
- b. To note the minutes of the Finance Committee of 19th January 2022

8. Chair's announcements

9. Clerk's report

10. Planning To consider application

- a. HPK/2022/0009 – 5 Wood Lane, Hayfield – Proposed single storey extension.
- b. Any items received after the publication of this agenda that are time limited to comment on

11. Cultivation Licence Application – Glossop Road entrance to the village from A624 – To consider making such an application to Derbyshire County Council enabling the Parish Council to protect the grass verges

12. Grant/Donation Application - Non-Ecclesiastical Charity – To consider an application for £250 to increase the number of beneficiaries

13. Grant/Donation Application – Civic Trust – To consider an application for £250 in support of the pro loco painting competition promoting the arts within the Parish (awaiting application form)

14. Application for Parish Council multi pay credit card – To approve applying to Unity Trust Bank for a Parish Council credit card as recommended by the Finance Committee (minute F0122/06). To set 'control measures' for its use if approved and amendments to Financial Regulations.

15. Change of Finance Committee meeting venue – To approve moving the Finance Committee meetings venue to the Village Hall and changing the meeting start time to 1700hrs.

16. Project Management - Tennis Court Refurbishment – To select a project manager/s for this project

17. Tennis Court site of refurbishment – To determine the most cost-effective site for the Tennis Court from options available.

18. Project Management – Memorial Garden Refurbishment – To select a project manager/s for the approved work.

19. **Project Management – Drainage Problems Valley Rd. Play Area** – To select a project manager/s to commence this project.
20. **Parish Council ‘Surgeries’** – To resolve that once a policy is agreed that the Parish Council commences regular public ‘surgeries’.
21. **Kinder Trespass 90th Anniversary** – To receive updates regarding,
 - I. The organisation of the weekend 23-24th April 2022
 - II. Improvements to the appearance of the village with particular regard to the Trespass Route (Kinder Road and Bowden Bridge)
22. **Queens Platinum Jubilee** – To receive updates and consider selecting project manager/s
23. **Letter to Arden Quarry requesting engagement during remedial works** – To consider writing to Casey Enviro requesting a meeting to discuss the environmental, community based remedial work they are considering and to offer the ‘expertise’ available from members of the Parish Council Climate Advisory Group.
24. **May Queen Committee engagement re use of the Old School Field** – To consider a recommendation from the Climate Advisory Group that the May Queen Committee be invited to discuss actions that could be taken this year to make the festival more ‘environmentally friendly’.
25. **Group Reports** To receive reports from:
 - a. Climate Group
 - b. Little Hayfield Advisory Group
 - c. Traffic Management Committee
26. **Reports from outside bodies** to receive reports from:
 - a. Hayfield Allotments Society
 - b. Hayfield Educational Charity
 - c. Hayfield Football & Community Sports Club
 - d. The Village Hall
 - e. Arden Quarry
 - f. Hayfield Quarry Liaison Group
 - g. Community Orchard Project
27. **Finance & Accounts for payment**

- a. Finance Report – To consider the January 2022 Finance Report, bank reconciliation and third quarter annual spend predictor.
- b. Payments – To note the following expenditure items approved at the January 2022 Finance Committee.

Ref.	Payee	Description	Net cost	VAT	Total	Provenance Authority
BACS1004	Payroll1	Wages	£488.00		£488.00	Contractual
BACS1005	Payroll 2	Wages	£1311.48		£1311.48	Contractual
BACS1006	HMRC	PAYE	£621.56		£621.56	Contractual
BACS1007	Carham Gdn Mntnce	Gardening Services	£165.00		£165.00	Contractual
BACS1008	Wildaboutgardens	Gardening Services	£390.00		£390.00	Contractual
BACS1009	Hazel Accountancy	Payroll	£15.00		£15.00	Contractual
BACS1010	AEM Barker	Tree Pruner	£28.77	£5.76	£34.53	Minute 1121/21
BACS1011	AEM Barker	Tree Pruner	£28.77	£5.76	£34.53	Minute 1121/21
BACS1012	AEM Barker	Stationary	£32.47	£6.49	£38.96	Finance Regs
BACS1013	EDF Energy	Electricity Supply	£34.72	£1.74	£36.46	Contractual
*BACS1014	AEM Barker	Dropbox Ann. Subscription	£79.90	£15.98	£95.88	Contractual

* Provenance/Justification – ‘Contractual’ = existing contract legally obliged to pay, ‘Legal’ = Statutory requirement e.g., payment of taxes, ‘Finance Regs’ = the activity is in the budget and payment can be authorised by the Clerk and/or the Chair under the Parish Councils Financial Regulations, where there is a specific minuted decision then that will be displayed.

*Any items here will have arisen since the publication of the meeting agenda

PART TWO of meeting

28. **Date of next meeting** to confirm the date of the next Parish Council meeting