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**MINUTES OF THE HAYFIELD PARISH COUNCIL MEETING HELD ON
Wednesday 9th February 2022 at 7-15pm at the Village Hall, Hayfield**

Present

Cllrs: Tony Ashton (In the Chair), Lisa Bevins, Michael Conway, David Gates, David Gouldthorpe, Eva Lawson, David Toft, Jocelyne Underwood

Also in attendance

Two members of the public, Derbyshire County Councillor Anne Clark & Parish Clerk Andrew Barker

PART ONE OF MEETING

0222/01 To receive apologies for absence – Cllrs. C Hughes & J Wilson

0222/02 Variations of order of business – Nil

0222/03 Declaration of members' interests – Cllrs Ashton, Gouldthorpe & Lawson declared an interest in item '0222/12 Grant/Donation Application – Non-Ecclesiastical Charity and excused themselves from participation in this item.

0222/04 Dispensations on matters in which members have a Disclosable Pecuniary Interest
– Nil

0222/05 Agenda items to be taken with the public excluded – Nil

0122/06 Public Speaking – (10 minutes max)

- a) DCC Councillor Clarke informed the meeting that details of DCCs capitol spend have been released and include, resurfacing Station Road to Chapel Road, bridge repairs on the A624, Little Hayfield retaining walls rebuild, A624 traffic signals to be changed to LED, repair work on Footpath 47 and a Birch Vale drainage programme. Cllr Clarke has consulted via Facebook. She informed the meeting of a change DCCs online fault reporting allowing for 'accounts' to be created and showing where an issue has already been reported to the Council.
High Peak Borough Councillor Ashton informed the meeting that he had used his Councillor Imitative fund to grant £300 to the New Mills Volunteer Centre, £350 to the Rowarth 90th Anniversary Trespass event and has offered a contribution to any Little Hayfield Platinum Jubilee celebrations.

- b) A member of the public (owner of Platts Wood land) gave updates on this Community Project established in 2017. The wood has proved popular to visitors through Covid being very well used. This year native Derbyshire fruit trees will be planted at the entrance and wildflowers will continue to be planted in the meadow, more seating will be placed near the stream and more community use i.e., ‘Schooldays’ will be encouraged. The project will remove a ‘makeshift’ bridge across the stream between the allotments and the wood for public safety and signage and information boards re ‘flora and fauna’ are planned
- He emphasised that this is a ‘community project’ and feedback and idea are actively sought from the village to make improvements to what is already in place.
- Lastly, he informed the council about plans to extend the project into land owed on Glossop Road.

- c) Nil

0222/07 Minutes of previous meetings

- a. It was resolved to confirm the minutes (as amended) of the Parish Council meeting of 5th January 2022
- b. The draft minutes of the Finance Committee of 19th January 2022 were noted

0222/08 Chair’s announcements – The Chair noted the Council Tax increases (DCC 3% and HPBC 2.5%) and the reported £150 refund to Council Taxpayers in bands A to D.

0222/09 Clerk’s report –The Clerk’s report was noted, and Councillors had no objections to the use of one of the Council Office windows for a display during the Fairtrade Fortnight.

0222/10 Planning – It was resolved to

- a) Make no objection regarding HPK/2022/0009 – 5 Wood Lane, Hayfield – Proposed single storey extension.
- b) Nil

0222/11 Cultivation Licence Application – Glossop Road entrance to the village from A624 –

It was resolved that the Clerk apply to Derbyshire County Council for a cultivation licence for the verges on Glossop Road from its junction with the A624.¹

0222/12 Grant/Donation Application – Non-Ecclesiastical Charity Allotment Rent – Having considered the application it was resolved to donate £250

0222/13 Grant/Donation Application – Civic Trust – Having considered the application it was resolved that the Clerk request the Civic Trust resubmit the application to make it compliant with the Local Government Act 1972 S145(1)(d).

0222/14 Application for Parish Council multi pay credit card – It was resolved to apply for a multi pay credit card facility from Unity Trust Bank. It was resolved that the Finance Committee would create a policy governing acceptable use and procedures to be adopted should the application be successful.

¹ 0222/11 -Cllr Ashton having declared an interest in this item relinquished the Chair to Cllr Bevins for this item only

0222/15 Change of Finance Committee meeting venue – It was resolved that from February 2022 the Finance Committee will meet in the Village Hall at 1700hrs on the third Wednesday of the month.

0222/16 Project Management – Tennis Court Refurbishment – It was resolved that Cllrs. Ashton, Conway and Gouldthorpe project manage the tennis court refurbishment.

0222/17 Tennis Court site of refurbishment – It was resolved that the Councils preferred siting of the refurbished tennis court is its current position. It was resolved that the Clerk contact the Lawn Tennis Association High Peak officer for initial advice/recommendations

0222/18 Project Management – Memorial Garden Refurbishment – It was resolved that Cllr Gouldthorpe would project manage the refurbishment of the Memorial Garden

0222/19 Project Management – Drainage Problems Valley Road Play Area – It was resolved that once commenced Cllrs Ashton and Underwood would be the project managers.

0222/20 Parish Council ‘Surgeries’ – It was resolved to hold Parish Council Surgeries once ‘terms of reference’ for holding them have been adopted by the Council. It was resolved that Cllr Underwood write and submit Hayfield Parish Council Surgery terms of reference for approval by the Council.

0222/21 Kinder Trespass 90th Anniversary

- I. The organisation of the weekend 23-24th April 2022 – Cllr Toft gave an update. He reaffirmed that the Parish Council’s sole responsibility was opening the Old School Field to provide additional parking. He provided an update on the structured Saturday event with guest speakers, entertainment and stallholders invited by ‘Spirit of Kinder. Sunday 24th is still problematic with no clear information available as too additional visitors to the Parish. Cllr Toft intends to give a talk open to villagers about the context of the Trespass and Hayfield’s long connections with Kinder Scout. This would be similar to the talk given to councillors prior to this meeting. It would be held by the Kinder Trespass Group and hopefully supported by councillors.
- II. Improvements to the appearance of the village with regard to the Trespass Route – It was resolved that the Clerk write to DCC (Highways), PDNPA and Water Companies requesting work be done to repair and improve the appearance of their land and structures prior to the anniversary weekend.

0222/22 Queen’s Platinum Jubilee – It was resolved that Cllrs Bevins, Lawson and Underwood would project manage any Parish Council involvement. It was resolved that Cllr Bevins and the Clerk meet to consider the initial responses to communication with community groups

0222/23 Letter to Arden Quarry requesting engagement during remedial works – It was noted that the quarry lies within the New Mills Town Council boundary. Cllr Ashton resolved to establish the actual timeframe of the quarry’s closure and recommend that Sustainable Hayfield be encouraged to send the letter offering their assistance during remedial work.

0222/24 May Queen Committee engagement re use of the Old School Field – It was resolved that Cllr Underwood prepare a draft ‘Sustainability and Environment’ policy for consideration by the Council. It was resolved that such a policy would provide clarity to contractors/groups using Parish Council land encouraging them to do so in the most ‘environmentally friendly’ way possible. It was resolved to make it explicit to contractors/groups that the Council would look favourably on those who were able to show ‘environmental/sustainable’ elements to their services/activities.

0222/25 Group Reports

- a) Climate Group – The group met on 20th January 2022 with the draft minutes and action record published on the Parish Council website. Cllr Conway gave feedback on a course attended by himself and Cllr Hughes provided by the Derbyshire Association of Local Councils (DALC) entitled ‘Sustainability and Climate Change – Adaption Measures for your Local Council’. When available he resolved to circulate a recording to all Councillors
- b) Little Hayfield Advisory Group – Zoom meeting held on 11th January 2022, draft minutes published on Parish Council website.
- c) Traffic Management Committee – No meeting

0122/26 Reports from outside bodies to receive reports from:

- a) Hayfield Allotments Society – Nil
- b) Hayfield Educational Charity – Trustees scheduled to meet on 3rd March 2022. In order to proceed the accounts have been reconstructed and clarification being sought re any requirement for an external auditor. Following a decision by DCC not to reappoint a trustee communication has been made with their legal department. DCC provided/nominated the guardian trustee and if the decision is not reversed there may be a requirement to rewrite the Charities constitution.
- c) Hayfield Football & Community Sports Club – Public meeting scheduled for 12th February in respect of the club’s planning application and concerns re drainage and flooding
- d) The Village Hall - Nil
- e) Hayfield Quarry Liaison Group - Nil
- f) Community Orchard Group – Nil

0122/27 Finances & Accounts for Payment –

- a) The January 2022 Finance Report and bank reconciliation were noted.

1st December 2021 Opening Balance - £131,568.21

- December 2021 Receipts – £260.18 (£256.00 allotment rent, £4.18 bank interest)

- December 2021 Expenditure - £5,077.32
- December 2021 VAT paid - £164.48

Balance at 31st December 2021 - £126,751.07

Bank Balances at 31st December 2021

- Santander - £174.01
- Unity Trust Current - £58,731.00
- Unity Trust Instant - £67,846.06

Total at 31st December 2021 - £126,751.07

a) Payments authorised in January 2022 Finance Committee were noted

Ref.	Payee	Description	Net cost	VAT	Total	Provenance Authority
BACS1004	Payroll1	Wages	£488.00		£488.00	Contractual
BACS1005	Payroll 2	Wages	£1311.48		£1311.48	Contractual
BACS1006	HMRC	PAYE	£621.56		£621.56	Contractual
BACS1007	Carham Gdn Mntnce	Gardening Services	£165.00		£165.00	Contractual
BACS1008	Wildaboutgardens	Gardening Services	£390.00		£390.00	Contractual
BACS1009	Hazel Accountancy	Payroll	£15.00		£15.00	Contractual
BACS1010	AEM Barker	Tree Pruner	£28.77	£5.76	£34.53	Minute 1121/21
BACS1011	AEM Barker	Tree Pruner	£28.77	£5.76	£34.53	Minute 1121/21
BACS1012	AEM Barker	Stationary	£32.47	£6.49	£38.96	Finance Regs
BACS1013	EDF Energy	Electricity Supply	£34.72	£1.74	£36.46	Contractual
*BACS1014	AEM Barker	Dropbox Ann. Subscription	£79.90	£15.98	£95.88	Contractual

0222/28 Date of the next meeting – It was agreed that the date of the next meeting will be **Wednesday 2nd March 2022**

PART TWO – No items

The meeting concluded at 8-46 pm