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**MINUTES OF THE HAYFIELD PARISH COUNCIL MEETING HELD ON  
Wednesday 6<sup>th</sup> April 2022 at 7-15pm at the Village Hall, Hayfield**

**Present**

Cllrs: Tony Ashton (In the Chair), Lisa Bevins, Michael Conway, David Gouldthorpe, Catherine Hughes, Eva Lawson, David Toft, Jocelyne Underwood, J Wilson

**Also in attendance**

Two members of the public, Derbyshire County Councillor (DCC) Anne Clark, PCSO Amanda Bardsley & Parish Clerk Andrew Barker

**PART ONE OF MEETING**

**0422/01 To receive apologies for absence** – Cllr. D Gates

**0422/02 Variations of order of business** – It was resolved to hear item 0422/16 in Part Two of the meeting as it related to finance and the awards of contract. It was resolved to hear items 0422/20, 21 & 22 in Part Two of the meeting as they included personal data and information. It was resolved to delay part of item 0422/6a until the arrival of the representative of Derbyshire Constabulary.

**0422/03 Declaration of members' interests** – Nil

**0422/04 Dispensations on matters in which members have a Disclosable Pecuniary Interest** – Nil

**0422/05 Agenda items to be taken with the public excluded** – See 0422/02

**0422/06 Public Speaking – (10 minutes max)**

a) DCC Councillor Clarke informed the meeting she had visited Hayfield Quarry on 9<sup>th</sup> March 2022. Run off filtration preventing sediments entering the River Sett were highlighted as well as 'spoil' from previous works now being re-examined for viable material. She hopes to revisit and look at the rear of the site. She referred to the successful reinstatement of the parking restriction signage on Walk Mill Road. At the latest full DCC meeting there was full cross-party support for two motions. Firstly, to provide help and support to Ukrainian refugees and that elected members are to receive regular updates that she will pass onto the Parish Council. Secondly that although DCC's response to recent flooding had been both 'good and helpful' DCC felt that it was responding not preventing and that to be proactive it needed national funding.

She tabled a question re Libraries and the future of those (including Hayfield) in danger of closure without community management. A previous assurance has been given that none will close put the requirement for financial savings could result in reduced opening. The Community Grants Scheme has been restructured. DCC is a 'pathfinder' Council for devolution. Speed indicator devices can now be purchased by Parish Councils. Consultation is continuing re a 'mineral plan'. There is an 'Ash Dieback' plan and due to a lack of capacity two officers will be used to implement it. Highgate Road will be closed on 19<sup>th</sup> April 2022.

High Peak Borough Councillor Lawson also referred to the reinstatement of parking restrictions on Walk Mill Road.

PCSO Bardsley informed the meeting that following a reorganisation of the Safer Neighbourhood Team (SNT) she, with PCSO Baker (supervisor) now covered Hayfield and New Mills. Issues that have engaged her recently have been damage at the Cricket Club Pavilion and the continued parking problems along Kinder Road both of which she has been paying attention to. She stated she was spending as much time as possible in Hayfield and welcomed contact from both the public and Parish Council.

- b) A member of the public also referred to the reinstatement of parking restrictions on Walk Mill Road
- c) Nil

#### **0422/07 Minutes of previous meetings**

- a. It was resolved to confirm the minutes of the Parish Council meeting of 2<sup>nd</sup> March 2022
- b. The draft minutes of the Finance Committee of 16<sup>th</sup> March 2022 were noted

**0422/08 Chair's announcements** – The Chair welcomed the presence of Cllr Wilson at the Parish Council meeting. He thanked all those who had been instrumental in the reinstatement of the parking restriction signage on Walk Mill Road.

**0422/09 Clerk's report** –The Clerk's report was noted.

**0422/10 Planning** – No applications for consideration.

**0422/11 Sustainability Policy** –It was resolved to adopt the policy submitted by Cllr Underwood with amendments as agreed with the Clerk. It was resolved to review the policy after two months.

**0422/12 Use of Parish Council Facilities (Buildings)** – It was resolved that Parish Council facilities (buildings) only be used for Parish Council business.

**0422/13 'Covid' Rock Snake** – A proposal to permanently install the 'rock snake' on the stage area of the Old School Field was not successful.

**0422/14 Ukrainian Refugees** - It was resolved that Cllr Gouldthorpe be permitted to convene meetings of stakeholders who are interested in, or can contribute to, the success of 'Homes for Ukraine' and the 'Ukraine Family Scheme' within the Hayfield Parish.

It was resolved that any information including contacts and web reference links identified from the meetings can be published on the Parish Council' Website.

**0422/15 Internally appointed auditor 2021/22** – It was resolved to appoint G Turner Accountancy as internal auditor for the 2021/22 Annual Governance and Accountability Return for Hayfield Parish Council/

**0422/17 Queens Platinum Jubilee** – Cllr Bevins provided an update on the progress to organise the event.

**0422/18 Kinder Trespass 90<sup>th</sup>** – Cllr Toft provided an update on the organisation of the event.

**0422/19 Valley Road Drainage** – Cllr Ashton informed the meeting that due to a disclosable interest he should not project manage Valley Road Drainage. It was resolved that Cllr Gouldthorpe replace Cllr Ashton as one of the project managers.

**0422/23 Group Reports**

- a) Climate Group – The Group met on 24<sup>th</sup> March 2022. Cllr Hughes informed the meeting she has been in receipt of e-mail regarding local effluent discharge into water courses. Any recommendations for the Parish Council will come from the next Climate Group meeting
- b) Little Hayfield Advisory Group – Nil
- c) Traffic Management Committee – Nil

**0422/24 Reports from outside bodies** to receive reports from:

- a) Hayfield Allotments Society – Nil
- b) Hayfield Educational Charity – The Charity is back on the Charities Commission register. Work continues update new trustees and accounts submission. A response is still awaited from DCC regarding the custodian trustee.
- c) Hayfield Football & Community Sports Club – Although DCC acting as the Flood Control Agency doesn't 'object' to planning application this comes with a number of conditions to be met prior to any work commencing. Cllr Gouldthorpe has communicated with the club and there could be over a year's worth of activity required before the conditions are met.
- d) The Village Hall - Nil
- e) Hayfield Quarry Liaison Group - Next meeting 6<sup>th</sup> September 2022
- f) Community Orchard Group – Nil

**0422/25 Finances & Accounts for Payment –**

- a) **Accounts for payment** - It was resolved to authorise the following payments

Ref.	Payee	Description	Net cost	VAT	Total	Provenance Authority
BACS1043	Ryans DIY	Hardware	£125.55	£25.12	£150.67	Finance Regs
BACS1044	AEM Barker	Zoom Subscription	£119.90	£23.98	£143.88	Finance Regs
BACS1045	Hazel Accountancy	Payroll Services	£15.00		£15.00	Contractual
BACS1046	Hi-Peak Internet	Internet Services	£250.00		£250.00	Contractual

BACS1047	L.Bevins	Jubilee Souvenir Mugs	£1,175.00	£235.00	£1,410.00	Minute 0322/18
*BACS1049	Froggle Parties Ltd	Jubilee Entertainer	£305.00	£61.00	£366.00	Minute 0322/18

b) The March 2022 Finance Report and bank reconciliation were noted.

1<sup>st</sup> to 28<sup>th</sup> February 2022.

1<sup>st</sup> February 2022 Opening Balance - £123,603.73

- February 2022 Receipts – £510.00 (allotment rents & £350 from HPBC councillors initiative fund earmarked for Little Hayfield Platinum Jubilee)
- February 2022 Expenditure - £5,682.48
- February 2022 VAT paid - £234.12

Balance at 28<sup>th</sup> February 2022 - £118,431.25

c) Payments authorised at the March 2022 Finance Committee were noted

Ref.	Payee	Description	Net cost	VAT	Total	Provenance Authority
BACS1031	Payroll 1	Wages	£498.00		£498.00	Contractual
BACS1032	Payroll 2	Wages	£1311.48		£1311.48	Contractual
BACS1033	HMRC	PAYE	£621.56		£621.56	Legal
BACS1034	Carham Gdn Mntnce	Gardening Services	£352.50		£352.60	Contractual
BACS1035	Wildaboutgardens	Gardening Services	£600.00		£600.00	Contractual
BACS1036	HPBC	Annual Commercial Waste Collections	£946.96		£946.96	Contractual
BACS1037	DALC	Annual Subscription	£950.03		£950.03	Contractual
BACS1038	Hayfield Civic Trust	Donation Pro Loco Competition	£250.00		£250.00	Minute 0322/11
BACS1039	Chapel Tool Hire	Plant Hire	£190.00	£34.25	£224.25	Finance Regs
BACS1040	Lantern Pike Pub. Hse.	Christmas Lights Refreshment LH	£60.00		£60.00	Minute 1021/15
BACS1041	EDF Energy	Electricity	£17.23	£0.86	£18.09	Contractual
*BACS1042	PPPF	Annual Subscription	£12.00		£12.00	Contractual

## PART TWO

**0422/16 Memorial Garden Refurbishment** - It was resolved to accept the adjusted estimate from 'The Landlady' (£9,900) for the refurbishment of the memorial garden. Clerk to make contact re updated works timescales.

**0422/20 Clerk- Annual Review** - It was resolved that the Chair and Vice-Chair carry out an annual appraisal and that the National Agreed PayScale's backdated to the 1<sup>st</sup> of April 2021 be adopted (scale point LC24)

**0422/21 Maintenance Assistant** - It was resolved that the Clerk carry out an annual appraisal and the hourly pay rate was adjusted to take effect from 1<sup>st</sup> April 2022

**0422/22 Contracted Gardeners** - It was resolved to review the contracts in November 2022 and the hourly rate payable was adjusted to take effect from 1<sup>st</sup> April 2022

**0422/26 Date of the next meeting** – It was agreed that the date of the next meeting will be **Wednesday 4<sup>th</sup> May 2022**

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The meeting concluded at 9-12 pm