



Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, SK22 2EP

Tel. 01663 744550. Email: [clerk@hayfield-pc.gov.uk](mailto:clerk@hayfield-pc.gov.uk)

**MINUTES OF THE HAYFIELD PARISH COUNCIL MEETING HELD ON  
Wednesday 1<sup>st</sup> June 2022 at 7-15pm in the 'Village Hall, Hayfield'**

**Present**

Cllrs: Tony Ashton (in the chair), Lisa Bevins, Michael Conway, David Gates, David Gouldthorpe, Eva Lawson, David Toft, Jocelyne Underwood, Jackie Wilson

**Also in attendance**

Three members of the public & Parish Clerk Andrew Barker

**PART ONE OF MEETING**

**0622/01 To receive apologies for absence** – Cllr Hughes

**0622/02 Variations of order of business** – See item 0622/05

**0622/03 Declaration of members' interests** – Cllr Ashton declared an interest in agenda item 0622/10e and excused himself from this item. Cllr Underwood declared an interest in agenda items 0622/10 c and d and excused herself from these items.

**0622/04 Dispensations on matters in which members have a Disclosable Pecuniary Interest** – Nil

**0622/05 Agenda items to be taken with the public excluded** – It was resolved to split item 0622/21 with any personal matters to be discussed in part two of the meeting.

**0622/06 Public Speaking – (10 minutes max)**

a) DCC Councillor Clarke had sent a letter of apology. Cllr Ashton read out information from Cllr Clarke regarding staffing/management changes at DCC. HPBC Councillor Ashton told the meeting about HPBC plans to improve insulation within its buildings (estimate £1.35 million) and plans to add an additional room/facility at New Mills leisure centre. He described the large numbers attending the May Queen weekend and praised the whole event. He drew attention to the Sunday church service and

excellent behaviour of the children attending. He has re-joined the committee of New Mills Volunteer Centre a

- b) Nil
- c) Nil

**0622/07 Minutes of previous meetings**

- a) It was resolved to confirm the minutes of the Parish Council meeting of 4<sup>th</sup> May 2022
- b) The draft minutes of the Finance Committee of 20<sup>th</sup> May 2022 were noted

**0622/08 Chair's announcements – Nil**

**0622/09 Clerk's report –The Clerk's reported was noted**

**0622/10 Planning – it was resolved to,**

- a. Make no comment re HPK/2022/0192 – 39 New Mills Road, Birch Vale – Alterations to existing garage
- b. Make no comment re HPK/2022/0195 – 39 New Mills Road, Birch Vale – Remove existing single storey extension and new single storey extensions and alterations to windows and doors
- c. Make no comment re HPK/2022/0165 – 22 'The Laurels' New Mills Road, Hayfield – Application for planning permission and Listed Building Consent for works including, but not limited to, conservation repair works to the existing house; a proposed contemporary extension to the north; and retrospective consent for minor works carried out to the house and grounds
- d. Make no comment re HPK/2022/0166 – 22 'The Laurels' New Mills Road. Hayfield – Listed Building Consent for works including, but not limited to, conservation repair works to the existing house; a proposed contemporary extension to the north; and retrospective consent for minor works carried out to the house and grounds
- e. Make no comment re HPK/2022/0207 – Ridge Top Farm, Ridge Top Lane, Hayfield – New 20m x 60m menage and associated engineering works (This item was chaired by Cllr Bevins)
- f. Make no comment re HPK/2022/0198 – Primrose Court, Market Street, Hayfield – Replacement of existing timber and window with new UPVC windows due to thermal issues
- g. Make no comment (provided it is sympathetic to the conservation area) re HPK/2022/0203 – Land Adjacent To 34 Kinder Road, Hayfield – The erection of a split level dwellinghouse, associated works, access, landscaping and removal of a tree.

**0622/11 Report by Internally Appointed Auditor –** The report was presented by the Clerk which concluded that Hayfield Council's system of internal control meets the needs of the Council to a good standard.

The report was noted, and it was confirmed that the period for the exercise of public rights be Monday 13<sup>th</sup> June 2022 to Friday 22<sup>nd</sup> July 2022

**0622/12 Project Status Platinum Jubilee Street Party** – Cllr Bevins gave a comprehensive update on preparatory work, arrangements and final arrangements for the event.

**0622/13 Project Status Tennis Court Resurfacing** – Cllr Conway informed the meeting that to date two quotes had been received and a third was being sought.

**0622/14 Project Status Valley Rd Recreation Area Drainage** – Cllr Gouldthorpe informed the meeting that site visits had taken place with two contractors to obtain 'like for like' quotes. The project has been split into three distinct parts i) From the 'rock pool' to the River Sett ii) banking behind the 'trim trail' and iii) exploratory work around the swings adjacent to the end of the slide

**0622/15 Project Status Memorial Garden** – Cllr Gouldthorpe reported that work had commenced with significant progress made in spite of the weather. There will be a need to redistribute a bench from other Parish Council land. He asked that once the refurbishment is completed that consideration be given to a formal opening with consideration to inviting relatives of the persons commemorated.

**0622/16 Annual ROSPA Play Area Reports** – The full reports and summaries had been circulated to all prior to the meeting. It was resolved that Cllrs Ashton, Bevins, Conway and Wilson form a subgroup to carry out site visits and create a prioritised programme of works for 2022/23 for Parish Council owned play areas.

**0622/17 Little Hayfield Play Area Sand Pit** - It was resolved to accept a contractors offer to clear the sand pit and remedy drainage issue. It was resolved that the Clerk purchase play sand to refill the 'pit'

**0622/18 Electricity Supplier Hayfield Parish Council** – The Clerk presented tariffs and options but reported that to date no 100% renewable supplier had provided a quote. It was resolved to remain with the current supplier until all options are available for consideration.

**0622/19 Code of Conduct Review** – It was resolved that Cllrs Gouldthorpe, Toft and Underwood will undertake the review of policies and procedures as per resolution 0522/21.

**0622/20 Parish Council Newsletter** – This item deferred as Cllr Hughes absent.

**0622/21 Performance Review** – Cllrs Ashton & Bevins reported that they had completed the Clerk's annual performance review. This had raised a side issue of the most cost-effective use of the part time Clerk. It was resolved that meetings of the Climate Group and Little Hayfield Advisory Group will now only have the Clerk present quarterly (the next scheduled meeting will not be affected).

**0622/22 Letter to United Utilities re sewage outfalls into the River Sett** – It was resolved that the clerk write to United Utilities seeking its views on data supplied by the Rivers Trust on local sewage outfalls into local rivers. Letter drawing attention to two of United Utilities facilities.

**0622/23 Group Reports** to receive reports from:

- a) Climate Group – Cllr Conway reported on the group's last meeting where Cllr Underwood had attended and had discussed the groups function regarding the Sustainability Policy framework. The Climate Group will be expected to make recommendations to the full Council on implementing the policy.
- b) Little Hayfield Advisory Group – Cllr Gouldthorpe reported on a Jubilee 'picnic in the park' event to be held on Sunday 5<sup>th</sup> June 2022. The Sustainable Hayfield biodiversity group will be attending The Clough in two weeks to assist with the wilding aspects of the Clough Management Plan/
- c) Traffic Management Committee – Cllr Ashton had circulated an e-mail to all councillors he had received reporting on a meeting between DCC and certain village groups. It was requested that the Clerk enquire further.

**0622/24 Reports from outside bodies** to receive reports from:

- a) Hayfield Allotments Society – Nil
- b) Hayfield Educational Charity – Cllr Gouldthorpe reported that a meeting was scheduled for Tuesday 7<sup>th</sup> June 2022 to further the reinstatement of the Charity
- c) Hayfield Football & Community Sports Club – Cllr Wilson reported that the Club's planning application was to be considered on 10<sup>th</sup> June 2022 by the PDNPA
- d) The Village Hall – Nil
- e) Arden Quarry – Nil
- f) Hayfield Quarry Liaison Group - Next meeting 6<sup>th</sup> September 2022
- g) Community Orchard Project – Nil

**0622/25 Finance & Accounts for payment**

- a) Bank Accounts – The Clerk presented the May 2022 finance report, monthly bank reconciliation and payments authorised at the May 2022 Finance meeting which were noted.

1<sup>st</sup> April 2022 Opening Balance - £113,495.28

- April 2022 Receipts – £49,379 (First half payments Precept and Council Tax Support grant, full payment Parish Grant and Jubilee Street Party grant HPBC)
- April 2022 Expenditure - £8372.82
- April 2022 VAT paid - £672.19

Balance at 30<sup>th</sup> April 2022 - £154,501.46

Bank Balances at 30<sup>th</sup> April 2022

- Unity Trust Current - £86,514.56
- Unity Trust Instant - £67,986.90

Total at 30<sup>th</sup> April 2022 - £154,501.46

Ref	Payer/ee	Details	Net	VAT	Total	Provenance
BACS1063	Payroll 1	Wages	£498.25		£498.25	Contractual
BACS1064	Payroll 2	Wages	£1323.20		£1323.20	Contractual
BACS1065	Carham Garden Mntnce	Gardening Services	£224.00		£224.00	Contractual
BACS1066	Wild About Gardens	Gardening Services	£688.00		£688.00	Contractual
BACS1067	AEM Barker	Tools	£87.49	£17.49	£104.98	Finance Regs
BACS1068	AEM Barker	Tools and Accessories	£146.78	£29.36	£176.14	Finance Regs
BACS1069	AEM Barker	MS Office Subscription	£49.99	£10.00	£59.99	Finance Regs
BACS1070	AEM Barker	Tool accessory	£12.21	£2.44	£14.65	Finance Regs
BACS1071	AEM Barker	Modelling Balloons (Jubilee)	£11.32	£2.26	£13.58	Minute 0322/18
BACS1072	AEM Barker	Table Covers (Jubilee)	£39.44	£11.83	£47.32	Minute 0322/18
BACS1073	AEM Barker	Bunting (Jubilee)	£68.97	£22.99	£68.97	Minute 0322/18
BACS1074	AEM Barker	Masonry Paint	£19.97	£3.99	£23.96	Finance Regs
BACS1075	A Fox	Tree	£35.78	£7.16	£42.94	Finance Regs
BACS1076	S Ablett	Street Entertainer (Jubilee)	£225.00		£225.00	Minute 0322/18
*BACS1077	HMRC	PAYE	£655.71		£655.71	Legal
*BACS1078	C Wrigley	Materials	£26.14	£5.23	£31.37	Finance Regs
*BACS1079	EDF Energy	Electricity	£17.81	£0.89	£18.70	Contractual
*BACS1080	HMRC	PAYE underpayment 09/21	£401.39		£401.39	Legal
*BACS1081	Wildaboutgardens	Wall Repair (Skate Park/cricket)	£450.00		£450.00	Finance Regs
*BACS1082	The Landlady	Memorial Garden (1 <sup>st</sup> payment)	£4950.00		£4950.00	Minute 0422/16
*BACS1083	The Landlady	Memorial Garden (Design)	£550.00		£550.00	Minute 0422/16
*BACS1084	C Wrigley	Tool accessories	£18.78	£3.76	£22.54	Finance Regs
*BACS1085	C Wrigley	Tool accessories	£5.82	£1.17	£6.99	Finance Regs
*BACS1086	Hayfield Cricket Club	S137 Donation	£250.00		£250.00	Minute 0522/17
*BACS1087	D G Ross	Tree replacement	£34.25	£2.90	£37.15	Finance Regs
*BACS1088	BHIB Insurance	HPC Annual Insurance	£1508.90		£1508.90	Legal
*BACS1089	Hayfield Village Hall	Room Hire	£75.00		£75.00	Contractual

- b) It was resolved to approve the Council's 2020/21 governance statement which was signed by the Chair and the Clerk.
- c) It was resolved to approve the Council's 2020/21 accounts presented by the Clerk which were signed by the Clerk and the Chair.

## **PART TWO**

**0622/21 Performance Review** – Consideration of Council's complaints procedure including reference to specific correspondence which it was resolved would be processed by Cllrs Bevins and Toft

### **0622/26 Date of the next meeting**

The date of the next meeting was agreed as **Wednesday 6<sup>th</sup> July 2022 at 7-15pm**

The meeting closed at 8-40 pm