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To: The Members of Hayfield Parish Council

30<sup>th</sup> June 2022

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7-15pm on Wednesday 6<sup>th</sup> July 2022** at the **Village Hall, Hayfield**.

[A.E.M.Barker](#)

Andrew Barker, Clerk to the Council and Responsible Financial Officer

Meetings open to the public may be recorded by representatives of the media or members of the public (but live oral commentary is not permitted). Any persons intending to record this meeting are requested not to film the public seating area, and to respect the wishes of members of the public who have come to speak but do not wish to be filmed. The Chair of the meeting may ask people to stop recording and leave the meeting if they act in a disruptive manner.

## AGENDA

1. **To receive apologies for absence.**
2. **Variations of order of business**
3. **Declaration of members' interests**
4. **To receive and, if appropriate, approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest**  
Where a member indicates that they have a Disclosable Pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be taken under agenda item 6c
5. **To determine which Agenda items, if any, should be taken with the public excluded**  
If the Council decides to exclude the public, it will be necessary to pass the following resolution: 'That, in view of the confidential nature of item ....., the press and public be excluded from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1.'
6. **Public Speaking – (10 minutes max)**
  - a. A period of not more than ten minutes will be available for a Police Officer, County Councillor or District Councillor to comment on any relevant matter.
  - b. A period of not more than ten minutes will be available for members of the public to comment on any relevant matter.

- c. Parish Councillors declaring a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to the relevant Agenda item shall do so.

**7. Minutes of previous meetings**

1. To confirm the minutes of the Council meeting of 1<sup>st</sup> June 2022
2. To note the minutes of the Finance Committee of 15<sup>th</sup> June 2022

**8. Chair's announcements**

**9. Clerk's report** - to be delivered verbally

**10. Planning** To consider application

- a. HPK/2022/0251 – Hillcrest, Cote Lane, Hayfield – Single storey extensions, alterations to roof and changes to external materials.
- b. NP/HPK/0622/0822 – The Firs, Highgate Road, Hayfield
- c. Any items received after the publication of this agenda that are time limited to comment on

**11. Platinum Jubilee Street Party** – To receive feedback on event

**12. Project Status – Tennis Court Resurfacing** – To receive report

**13. Project Status – Valley Rd Recreation Area Drainage** – To receive report

**14. Project Status - Memorial Garden** – To receive report on works and consider making a monetary contribution re use of adjacent land and facilities.

**15. Allotment Tenancies** – To review current tenancy agreement annual fee.

**16. Adopted Telephone Kiosks** – To consider quote for electrical work.

**17. S137 Application St Johns Church** - To consider application for grant/donation in support of Flower Festival.

**18. Amendment Clerk's Contract** – To consider adjustment of number of hours contracted to work.

**19. Parish Council Newsletter** – To consider options

**20. Group Reports** To receive reports from:

1. Climate Group
2. Little Hayfield Advisory Group (update re speed signs)
3. Traffic Management Committee

**21. Reports from outside bodies** to receive reports from:

1. Hayfield Allotments Society (see agenda item 0722/15)
2. Hayfield Educational Charity
3. Hayfield Football & Community Sports Club
4. The Village Hall
5. Arden Quarry
6. Hayfield Quarry Liaison Group
7. Community Orchard Project

**22. Finance & Accounts for payment**

a) Accounts for payment - To authorise payments of the accounts as shown below

Ref.	Payee	Description	Net cost	VAT	Total	Provenance Authority
BACS1095	Hayfield Village Hall	Premises Hire	£360.00		£360.00	Minute 0322/18
BACS1118	BHIB Insurance	Allotments Annual Insurance	£280.52		£280.52	Legal
BACS1119	The Landlady	Memorial Garden Restoration	£3,020.00		£3,020.00	Minute 0422/16

\*Any items here will have arisen since the publication of the meeting agenda

b) To note and consider the June 2022 Finance Report and those payments made at the June 2022 Finance Committee

**23. Date of next meeting** to confirm the date of the next Parish Council meeting