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**MINUTES OF THE HAYFIELD PARISH COUNCIL MEETING HELD ON
Wednesday 6th July 2022 at 7-15pm in the 'Village Hall, Hayfield'**

Present

Cllrs: Tony Ashton (in the chair), Lisa Bevins, Michael Conway, David Gouldthorpe, Catherine Hughes, Eva Lawson, Jackie Wilson

Also in attendance

Two members of the public & Parish Clerk Andrew Barker

PART ONE OF MEETING

0722/01 To receive apologies for absence – Cllrs. Gates, Toft & Underwood

0722/02 Variations of order of business – It was resolved to hear 0722/18 in the second part of the meeting with the public absent as it considers personal information.

0722/03 Declaration of members' interests – Cllr Ashton declared an interest in agenda item 0722/13 and excused himself from this item.

0722/04 Dispensations on matters in which members have a Disclosable Pecuniary Interest – Nil

0722/05 Agenda items to be taken with the public excluded – As per 0722/02

0722/06 Public Speaking – (10 minutes max)

- a) Nil
- b) Nil
- c) Nil

0722/07 Minutes of previous meetings

- a) It was resolved to confirm the minutes of the Parish Council meeting of 1st June 2022
- b) The draft minutes of the Finance Committee of 15th June were noted

0722/08 Chair’s announcements – The Chair commented on the successful events the council had run or supported in the village over the year (Bonfire Night, Trespass 90th anniversary, May Queen and the Jubilee street party).

He drew councillors’ attention to £800,000 funding that the Borough Council would be receiving yearly for the next three years. He understood that due to recent funding in Buxton and Glossop that these additional monies would be directed elsewhere. He will be attending a meeting where more information should be forthcoming. He expressed his hope that it could be used to assist both the Football Club and the tennis court restoration.

0722/09 Clerk’s report –The Clerk’s reported was noted. The Clerk added that in respect of ‘0522/11 Legal advice re staff treatment’ he had met with Cllrs Bevins & Toft to progress. Cllr Wilson queried whether more detail had been provided re use of the Old School Field on 6th August 2022. Once established that they had Cllrs unanimously agreed the use of the field on this date.

0722/10 Planning – it was resolved to,

- a. Make no comment re HPK/2022/0251 – Hillcrest, Cote Lane, Hayfield – Single storey extensions, alterations to roof and changes to external materials.
- b. Object to NP/HPK/0622/0822 – The Firs, Highgate Rd, Hayfield on the grounds that a glass sided balcony would not be in keeping with the character of the area.

0722/11 Platinum Jubilee Street Party – Cllr Bevins reported on the success of the event and received thanks from the whole council.

0722/12 Project Status Tennis Court Resurfacing – The Clerk reported that a third quotation was expected within the week and the project managers would then report back to the council

0722/13 Project Status Valley Rd Recreation Area Drainage – Cllr Gouldthorpe informed the meeting that one quotation has been received a second is expected within the week.

0722/14 Project Status Memorial Garden – Cllr Gouldthorpe reported that work by the contractor has been completed and ‘signed off’ to the project managers satisfaction. Ordered and awaited is the delivery and planting of a quantity of bluebells and the removal of one tree trunk. The seating benches are being sent for powder coating after which new wood slats will be purchased and the benches returned to the garden. A maintenance plan will then be required. It was resolved that the Clerk write to J. Kemp (Butchers) expressing the council’s gratitude to him for allowing the contractor the use of his land, water and electricity thereby facilitating the works.

0722/15 Allotment Tenancies– It was resolved to defer this item whilst research and enquiries were made with comparable Parish & Town Councils.

0722/16 Adopted Telephone Kiosks – The Clerk reported that one electrical safety quote has been received and a second is imminent

0722/17 S137 Application St Johns Church – It was resolved to donate the sum of £150.00 to the St Johns Flower Festival.

0722/19 Parish Council Newsletter – It was resolved to produce a newsletter to be published both online and in physical format. It was resolved that, if necessary, formatting would be funded. It was resolved that submissions be sent to the Clerk in the next fortnight to expedite production.

0722/20 Group Reports to receive reports from:

- a) Climate Group – Cllr Hughes reported that the group met on 28th June 2022 – minutes will be available on the council website.
- b) Little Hayfield Advisory Group – Next meeting 12th July 2022. It was noted with thanks J Mellor’s work in clearing and sorting the sand pit at the Little Hayfield playground. Play sand purchased by the Parish Council has been used to replace cleared sand. Cllr Ashton referred to a discussion he had had re current speed signs and their positioning.
- c) Traffic Management Committee – Nil

0722/21 Reports from outside bodies to receive reports from:

- a) Hayfield Allotments Society – Nil
- b) Hayfield Educational Charity – Cllr Gouldthorpe reported that a meeting was scheduled for 12th July 2022 when consideration will have to be given to changing the charity’ constitution following DCC;’s removal of the administrative Trustee.
- c) Hayfield Football & Community Sports Club – It was requested that the Clerk write to the Club reinforcing the terms of its lease of land from the Parish Council and that as per these terms that the club inform the council of both plans and activity that have a bearing on the lease.
- d) The Village Hall – Nil
- e) Arden Quarry – Nil
- f) Hayfield Quarry Liaison Group - Next meeting 6th September 2022
- g) Community Orchard Project – Nil

0722/22 Finance & Accounts for payment

- a) It was resolved to authorise the following payments

Ref.	Payee	Description	Net cost	VAT	Total	Provenance Authority
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BACS1095	Hayfield Village Hall	Premises Hire	£360.00		£360.00	Minute 0322/18
BACS1118	BHIB Insurance	Allotments Annual Insurance	£280.52		£280.52	Legal
BACS1119	The Landlady	Memorial Garden Restoration	£3,020.00		£3,020.00	Minute 0422/16

It was resolved to ask the 'Tent People' if they would consider making a contribution towards BACS1095

- b) Bank Accounts – The Clerk presented the June 2022 finance report, monthly bank reconciliation and payments authorised at the June 2022 Finance meeting which were noted.

1st May 2022 Opening Balance - £154,501.46

- May 2022 Receipts – £608.01 (DCC Jubilee Street Party grant (£550), Electricity N West Wayleave (£54.29) and Lloyd's share dividend (£3.72))
- May 2022 Expenditure - £12,742.34 (of note first payment for Memorial Garden Renovation (£4,950.00))
- May 2022 VAT paid - £134.47

Balance at 31st May 2022 - £142,367.13

Bank Balances at 31st May 2022

- Unity Trust Current - £74,380.23
- Unity Trust Instant - £67,986.90

Total at 31st May 2022 - £142,367.13

Ref.	Payee	Description	Net cost	VAT	Total	Provenance Authority
BACS1090	Payroll 1	Wages	£659.45		£659.45	Contractual
BACS1091	Payroll 2	Wages (including underpayments)	£5,518.48		£5,518.48	Contractual
BACS1092	Carham Garden Mntnce	Gardening Services	£456.00		£456.00	Contractual
BACS1093	Wild About Gardens	Gardening Services	£888.00		£888.00	Contractual
BACS1094	HMRC	PAYE	£3,102.73		£3102.73	Legal
BACS1095	Hayfield Village Hall	Room Hire (Jubilee)	£360.00		£360.00	Minute 0322/18
BACS1096	C Wrigley	Dust Sheet	£9.24	£1.85	£11.09	Finance Regs
BACS1097	P Webb	Allotment Society Works Materials	£55.68	£11.14	£66.82	Minute 0522/14
BACS1098	P Webb	Allotment Society Works Materials	£62.00	£12.40	£74.40	Minute 0522/14
BACS1099	P Webb	Allotment Society Works Materials	£12.72	£2.54	£15.26	Minute 0522/14
BACS1100	A Fox	Replacement Plants	£24.75	£2.47	£29.70	Finance Regs
BACS1101	Info Commissioner	GDPRS renewal fee	£40.00		£40.00	Legal
BACS1102	G Turner Accountancy	Internal Audit Fee	£200.00		£200.00	Minute 0422/15
BACS1103	DG Ross	Summer Plants	£260.00	£52.00	£312.00	Minute 0522/13
BACS1104	DG Ross	Summer Plants	£799.20	£159.8	£959.04	Minute 0522/13

HPC Minutes July 2022 – created 12/07/2022 V1.0

BACS1105	DG Ross	Summer Plants	£197.50	£39.50	£256.75	Minute 0522/13
BACS1106	The Landlady	Memorial Garden Renovation	£2,500.00		£2,500.00	Minute 0422/16
BACS1107	L Bevins	Jubilee craft supplies	£24.58	£4.92	£29.50	Minute 0322/18
BACS1108	L Bevins	Jubilee bunting	£65.87		£65.87	Minute 0322/18
BACS1109	L Bevins	Jubilee craft supplies	£11.25	£2.25	£13.50	Minute 0322/18
BACS1110	L Bevins	Jubilee craft supplies	£32.86		£32.86	Minute 0322/18
BACS1111	AEM Barker	Play Sand (Little Hayfield)	£390.00	£78.00	£468.00	Minute 0622/17
BACS1112	AEM Barker	Turf OSF	£190.00		£190.00	Finance Regs
BACS1113	EDF Energy	Electricity	£10.61	£0.53	£11.14	Contractual
BACS1114	EDF Energy	Electricity	£29.41	£1.47	£30.88	Contractual
BACS1115	Wildaboutgardens	Jubilee Band	£200.00		£200.00	Minute 0322/18
BACS1116	Wildaboutgardens	Jubilee Pianist	£80.00		£80.00	Minute 0322/18
BACS1117	Wildaboutgardens	Plant feed	£35.00		£35.00	Finance Regs

PART TWO

0722/18 Amendments Clerk's Contract – It was resolved that as of the 1st of August 2022 the Clerk would be contracted to work 20hours per week. Any events would be managed by councillors as would the management of the contracted gardeners and caretaker (Cllrs Bevins and Lawson to take responsibility).

0722/23 Date of the next meeting

The date of the next meeting was agreed as **Wednesday 3rd August 2022 at 7-15pm**

The meeting closed at 8-45 pm