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**MINUTES OF THE HAYFIELD PARISH COUNCIL MEETING HELD ON  
Wednesday 3<sup>rd</sup> August 2022 at 7-15pm in the 'Village Hall, Hayfield'**

**Present**

Cllrs: Tony Ashton (in the chair), Lisa Bevins, David Gouldthorpe, Catherine Hughes, Eva Lawson, Jackie Wilson, Jocelyne Underwood

**Also in attendance**

Parish Clerk Andrew Barker

**PART ONE OF MEETING**

**0822/01 To receive apologies for absence** – Cllrs. Conway, Gates & Toft

**0822/02 Variations of order of business** – It was resolved to hear 0822/14 and 0822/16 in the second part of the meeting with the public absent as it considered financial business information.

**0822/03 Declaration of members' interests** – Cllr Ashton declared an interest in agenda item 0822/14 and excused himself from this item.

**0822/04 Dispensations on matters in which members have a Disclosable Pecuniary Interest** – Nil

**0822/05 Agenda items to be taken with the public excluded** – As per 0822/02

**0822/06 Public Speaking – (10 minutes max)**

a) High Peak Borough Councillor (HPBC) Lawson stated she had received a number of complaints re the parking of 'motor homes' on Valley Road. She has had to inform residents that provided the vehicles are 'taxed and insured' and no offences committed then there is nothing that can be done to remove or move these vehicles.

HPBC Ashton informed the meeting that initial statistics from the 2021 census show that in the preceding ten years 2,000 houses have been built in the High Peak, yet the population only shows an

increase of eight. The 55 years and over category has increased significantly whereas the 15 years and under category has shown a significant decrease.

- b) Nil
- c) Nil

#### **0822/07 Minutes of previous meetings**

- a) It was resolved to confirm the minutes of the Parish Council meeting of 6<sup>th</sup> July 2022
- b) The draft minutes of the Finance Committee of 20<sup>th</sup> July 2022 were noted

**0822/08 Chair's announcements** – The Chair informed the meeting that the Parish Council have submitted an expression of interest to the Borough Council in the UK Prosperity Fund seeking financial support for the tennis court resurfacing. He advised that charities and community groups would be well advised to look at the fund with a caveat that responses are required by October 2022. He expressed a wish that the use of the Old School Field be reviewed at the next Parish Council meeting

**0822/09 Clerk's report** –The Clerk's reported was delivered verbally & noted. Attention was drawn to the weekend event on the Old School Field. That the memorial garden benches have been sent for powder coating, receipt of a letter of thanks from the Civic Trust re the donation given to the Pro Loco competition and that the programme of works agreed for Valley Road Recreation Area has started. A request by St Johns Church to use the Old School Field for a week in October was questioned and Councillors requested the Clerk seek more information prior to agreeing to the request.

**0822/10 Biodiversity** – Cllr Gouldthorpe provided an overview of the principal councils now statutory responsibilities to consider protection of Biodiversity in their operations and decision-making processes. He highlighted how the Environment Act 2021 contained provision to allow for the trading of 'biodiversity credits' (Biodiversity net gain 'BNG'). High Peak Borough Council in conjunction with Staffordshire Moorland Council have appointed a 'Climate Change & Biodiversity Officer'. The impact of this legislation on the planning process was discussed.

The Parish Council's role will be to use local knowledge to advise and assist the principal council's application and adherence to the legislation.

**0822/11 Planning** – it was resolved to,

- a. Make no objection re NP/HPK/0522/0742 – 'Hallot Hey Farm, Primrose Lane, Little Hayfield – Removal of unused chimney stack at Hallot Hey farm and pollarding and removal of trees surrounding the house' provided replanting of trees is enforce
- b. Make no comment re NP/HPK/0622/0846 – The Nook, Glossop Road, Little Hayfield – S.73 application for the removal of condition 8 on NP/HPK/0921/0960.

**0822/12 Environmental Impact Assessment (EIA) Arden Quarry** – It was resolved that the Clerk write to DCC that any EIA considers replanting and environmental noise. Cllr Ashton resolved to contact HPBC A Barrow who had been contacted by the quarry operators ‘Casey’s’ offering a community meeting re future plans. He will inform the September Parish Council meeting of any updates.

**0822/13 Project Status Tennis Court Resurfacing** – Cllr Ashton informed the meeting that a third quote was being sought and that once received an application would be made to the Landfill Communities Fund. This would have to be submitted by 2<sup>nd</sup> October 2022.

**0822/15 Allotment Tenancies** – The current annual fee for High Peak Borough Council Allotments is £62 per year for a full plot and £44 per year for a half plot. Hayfield Parish Council currently charges £16 per year for a half plot and £8 per year for a quarter plot. It was resolved that the Clerk review the last three year’s income versus expenditure and report back to the September 2022 Parish Council meeting where a decision will be made as to whether to increase the rental fee and if so by how much.

**0822/17 Playground ROSPA report site visits** – The programme of works decided upon by the July 2022 site visit to Valley Road Recreation Area had been described in the Clerk’s report. It was resolved that Councillors Ashton, Bevins, Conway, Wilson & Gouldthorpe will accompany the Clerk and Maintenance Assistant to complete the outstanding ROSPA playground report site visits at Lea Road and Little Hayfield. The Little Hayfield visit will be extended to look at ‘the Clough’ following the Sustainable Hayfield Biodiversity examination of it.

**0822/18 Old School Field** – It was resolved to refuse a request too carry out metal detecting on the Old School Field

**0822/19 Code of Conduct** – It was resolved to adopt the Local Government association ‘model’ Code of Conduct for Hayfield Parish Council.

**0822/20 Policy Review**– In respect of resolution 0522/21 Cllr Underwood’s progress in updating the ‘Donations and Grants’ policy was noted. It was resolved that Cllrs Gouldthorpe, Wilson and the Clerk would review Standing Orders and the Finance Regulations to ensure there are no conflicts.

**0822/21 Bonfire Night** – It was resolved to hold the event on Saturday 5<sup>th</sup> November 2022 and that it will be project managed by Cllr Ashton. The Clerk was directed to seek assistance from the community in its planning and implementation.

**0822/22 Group Reports** to receive reports from:

- a) Climate Group – Last meeting held on 28<sup>th</sup> June 2022 minutes have been published on the council website. Next meeting to be held on 9<sup>th</sup> August 2022
- b) Little Hayfield Advisory Group – The 12<sup>th</sup> July 2022 meeting was not quorate with only one community member attending. Notes from that meeting have been published on the council website.
- c) Traffic Management Committee – Nil

**0822/23 Reports from outside bodies** to receive reports from:

- a) Hayfield Allotments Society – The Society have asked whether the Parish Council will be supporting their summer show. Councillors requested an application be submitted for any donation request for the show. Concern expressed regarding an Ash Tree on adjoining land. The clerk and Cllr Gouldthorpe will visit to assess. In respect of signage on the roadside (A624) used by Allotment Tenants the councillors expressed a view that as this is merely an extension of the verge as opposed to a constructed 'layby' writing to Highways for signage re parking would not be an option. Councillors asked the clerk to ask if the society wished for any signage to be attached to the entrance gate to the site.
- b) Hayfield Educational Charity – Cllr Gouldthorpe reported that new trustees are now registered with the charities commission. At the next meeting scheduled for 20<sup>th</sup> September 2022 the trustees will look to make the necessary changes following DCC's decision to withdraw from the Charity
- c) Hayfield Football & Community Sports Club – It was requested that the Clerk follow up resolution 0722/21(c)
- d) The Village Hall – Nil
- e) Arden Quarry – Nil
- f) Hayfield Quarry Liaison Group - Next meeting 6<sup>th</sup> September 2022
- g) Community Orchard Project – Preparing for Apple Day in October

**0822/24 Finance & Accounts for payment**

Bank Accounts – The Clerk presented the July 2022 finance report, monthly bank reconciliation, 1<sup>st</sup> Quarter Finance Review and payments authorised at the July 2022 Finance meeting which were noted.

1<sup>st</sup> June 2022 Opening Balance - £142,367.13

- June 2022 Receipts – £58.67 quarterly bank interest
- June 2022 Expenditure - £19,535.48 of note Clerk's back pay and HMRC tax and national insurance, final two payments for the memorial garden renovation.
- June 2022 VAT paid - £374.93

Balance at 30<sup>th</sup> June 2022 - £122,890.32

**Bank Balances at 30<sup>th</sup> June 2022**

- Unity Trust Current - £54,844.75
- Unity Trust Instant - £68,045.57

Total at 30<sup>th</sup> June 2022 - £122,890.32

Ref.	Payee	Description	Net cost	VAT	Total	Provenance Authority
BACS1120	Payroll 1	Wages	£714.13		£714.13	Contractual
BACS1121	Payroll 2	Wages	£1353.22		£1353.22	Contractual
BACS1122	Carham Garden Mntnce	Gardening Services	£368.00		£368.00	Contractual
BACS1123	Wild About Gardens	Gardening Services	£1066.00		£1066.00	Contractual
BACS1124	HMRC	PAYE	£625.69		£625.69	Legal
BACS1125	Wild About Gardens	Right of Way work (cross charge to DCC)	£185.00		£185.00	Finance Regs
BACS1126	EDF Energy	Electricity	£11.21	£0.56	£11.77	Contractual
BACS1127	MPS	Annual ROSPA Inspection (playgrounds)	£295.00	£59.00	£354.00	Finance Regs
BACS1128	C. Wrigley	Timber & hardware	£74.24	£18.56	£92.80	Finance Regs
BACS1129	Comm Heartbeat	Annual Support Contract	£135.00	£27.00	£162.00	Contractual
BACS1130	AEM Barker	Play equipment accessories	£9.76	£1.95	£11.71	Finance Regs
BACS1131	AEM Barker	Play equipment accessories	£9.99	£2.00	£11.99	Finance Regs
BACS1132	St Matthews Church	Jubilee refreshments	£11.95		£11.95	Minute 0322/18
BACS1133	Ryans DIY	Grass Seed and misc materials	£47.69	£9.53	£57.22	Finance Regs
BACS1134	C. Wrigley	Tool accessories	£10.41	£2.08	£12.49	Finance Regs
BACS1135	Senior Building Supplies	Sand & cement	£12.03	£2.41	£14.44	Finance Regs
BACS1136	AK Peartree Print	Jubilee flyers	£150.00		£150.00	Minute 0322/18
BACS1137	Comm Heartbeat	Postage Defib Pads	£4.00	£0.80	£4.80	Finance Regs
BACS1138	C. Wrigley	Power Tool Accessories	£16.63	£3.33	£19.96	Finance Regs
BACS1139	Hazel Accountancy	Payroll services	£15.00		£15.00	Contractual
BACS1140	St Johns Church	S137 donation – Flower Festival	£150.00		£150.00	Minute 0722/17
BACS1141	AEM Barker	Power Tools	£216.64	£43.33	£259.97	Finance Regs
BACS1142	DG Ross	Plants etc	£23.15	£4.21	£23.15	Finance Regs

**PART TWO**

**0822/14 Project Status – Valley Road Recreation Area Drainage** – It was resolved to accept the estimate and commission J Mellor to carry out drainage work in the Valley Road Recreation Area with the caveat that work is carried out between the first week of September and October 2022

**0822/16 Adopted Telephone Kiosks** – It was resolved to accept the estimate and commission Moss Electrical to carry out works specified by British Telecom on the adopted kiosks on New Mills Road and Glossop Road.

**0822/25 Date of the next meeting**

The date of the next meeting was agreed as **Wednesday 7<sup>th</sup> September 2022 at 7-15pm**

The meeting closed at 8-26 pm

