



Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, SK22 2EP

Tel. 01663 744550. Email: [clerk@hayfield-pc.gov.uk](mailto:clerk@hayfield-pc.gov.uk)

**MINUTES OF THE HAYFIELD PARISH COUNCIL MEETING HELD ON  
Wednesday 7<sup>th</sup> September 2022 at 7-15pm in the 'Village Hall, Hayfield'**

**Present**

Cllrs: Tony Ashton (in the chair), Lisa Bevins, Michael Conway, David Gouldthorpe, Catherine Hughes, Eva Lawson, David Toft, Jackie Wilson

**Also in attendance**

Three members of the public, Derbyshire County Councillor Clarke & Parish Clerk Andrew Barker

**PART ONE OF MEETING**

**0922/01 To receive apologies for absence** – Cllrs. Gates & Underwood

**0922/02 Variations of order of business** – Nil

**0922/03 Declaration of members' interests** – Cllr Toft declared an interest in agenda item 0922/17 and excused himself from items 0922/17 a, b & c

**0922/04 Dispensations on matters in which members have a Disclosable Pecuniary Interest** – Nil

**0922/05 Agenda items to be taken with the public excluded** – Nil

**0922/06 Public Speaking – (10 minutes max)**

- a) Derbyshire County Councillor Clarke referred to concerns about the future of the 358 bus service. She has spoken to the head of transport and has been informed that negotiations re service are ongoing and was confident of an update by Friday (09/09/2022). Referring to complaints about the 'state' of the bus station lavatories she informed the meeting that the countryside office has requested an upgrade and that costings have been submitted and await a funding approval decision. She was invited to Arden Quarry where the operator Casey's how they will use automatization to manage the site during a temporary closure. The site will be physically visited daily. She informed the Council that the 'N2D2' decision has been made and that mayoral elections for the County are expected to take place in 2024.

High Peak Borough Councillor Lawson told the council that she is still receiving complaints re the parking or ‘motorhomes’ around the village.

- b) A member of the public spoke about ‘Himalayan Balsam’ asking that all and in particular the parish contracted gardeners remove it whenever sighted. This was reinforced by a second member of the public

A representative of Sustainable Hayfield distributed literature and explained their Home Energy MOT and insulation scheme. The group has invested a significant proportion of their assets to the scheme whereby ‘every’ household in the Parish have access to practical advice re lowering energy use and having ‘low level’ insulation fitted free of charge. The scheme has been described by the Borough Council’s environmental officer as unique with the potential to be rolled out across the whole of the High Peak

- c) Nil

#### **0922/07 Minutes of previous meetings**

- a) It was resolved to confirm the minutes of the Parish Council meeting of 3<sup>rd</sup> August 2022  
b) The draft minutes of the Finance Committee of 17<sup>th</sup> August 2022 were noted

#### **0922/08 Chair’s announcements – Nil**

#### **0922/09 Clerk’s report –The Clerk’s reported was noted.**

#### **0922/10 Planning – it was resolved to,**

- a. Make no objection re NP/HPK/0722/0942 – Swallow Bank Farm, Bank Vale Road, Hayfield – Proposed extension to provide access for dependant person from existing property, with separate external disabled access via porch, providing living, sleeping etc with WC en-suite and kitchen.

#### **0922/11 Project Status – Tennis Court Resurfacing - Cllr Ashton updated the meeting of an alternative proposal to a full restoration which would give short term benefits.**

It was resolved to submit a bid for £20,000.00 to the Landfill Communities Fund for a full resurface with a caveat that not resolved by January 2023 that the resolution be placed back on the agenda.

#### **0922/12 Memorial Garden Refurbishment – Cllr Gouldthorpe informed the meeting that the final planting has been completed and that the powder coated bench ends are awaited. New wood will then be purchase and the benches bolted into place.**

**0922/13 Playground ROSPA report site visits** – The summary of works submitted after the visits was noted

**0922/14 Bonfire Night** – Cllr Ashton informed the meeting that the cost of an entertainer for the event was £400.00. It was resolved not to purchase the services of an entertainer and that the Clerk and Cllr Ashton would meet to fully plan the event.

**0922/15 Old School Field –**

- a) It was resolved that for all future booking of the Old School Field the following charges will apply  
Village Community Groups/Charities - £20  
Any other organisation - £60.00 hire and £50.00 deposit
- b) It was resolved to approve St Johns Church requested use of the Old School Field for the first week of October 2022.

**0922/16 358 Bus Service** – It was resolved to write to Derbyshire County Council expressing the Parish Council's objections to the potential withdrawal of the service. Cllr Conway to assist the clerk in the writing of the letter.

**0922/17 Hayfield Allotments –**

- a) It was resolved to keep unchanged the current agreement between Hayfield Parish Council and Hayfield Allotment Society dated 23<sup>rd</sup> November 2017. It was resolved that the clerk review the deeds and any document associated with the allotments land to establish maintenance responsibilities in respect of the boundaries.
- b) It was resolved to alter the annual tenancy costs for allotment plots from December 2022 to,  
Quarter Plot - £12.50 per annum  
Half Plot - £30.00 per annum
- c) It was resolved to approve an application from Hayfield Allotment Society for a £70.00 donation towards the Summer Show.
- d) It was resolved to commission the contracted gardeners to clear/trim the vegetation around the pond area and "wheelie bins". This would allow the Council and Allotment Society to plan the work required to dig out the pond and establish a management plan for its planting and maintenance.

**0922/18 Event Management** – Discussion took place re Remembrance Sunday and Christmas Lights switch on. It was resolved that the clerk contact interested parties to carry out any work required. It was resolved that Cllrs. Ashton, Bevins & Lawson meet with the clerk to commence planning the Christmas Lights switch on event.

**0922/19 Group Reports** to receive reports from:

- a) Climate Group – Last meeting minutes have been published on the council website.
- b) Little Hayfield Advisory Group – Next meeting Tuesday 12<sup>th</sup> October 2022
- c) Traffic Management Committee – Nil

**0922/20 Reports from outside bodies** to receive reports from:

- a) Hayfield Allotments Society – Cllr Lawson will meet with adjoining landowners to discuss overhanging trees
- b) Hayfield Educational Charity – Cllr Gouldthorpe reported that accounts have been submitted to the charities commission. Trustee will meet on 24<sup>th</sup> September where they will discuss modifying the charity to take into account DCC's withdrawal and extending the number of trustees and consider the necessary skillset of those appointed.
- c) Hayfield Football & Community Sports Club – Nil
- d) The Village Hall – Nil
- e) Arden Quarry – Nil
- f) Hayfield Quarry Liaison Group – Met on 6<sup>th</sup> September 2022. The quarry is still working but is quarrying 'to order'. In respect of a 'restoration plan' this is a slow process as the results of a ground-based survey are still awaited. Timescales of the quarry's viability aren't known.
- g) Community Orchard Project – Preparing for Apple Day in October

**0922/21 Finance & Accounts for payment**

The August 2022 finance report and payments authorised at the August 2022 Finance meeting were noted.

1<sup>st</sup> July 2022 Opening Balance - £122,890.32

- July 2022 Receipts – £24.00 allotment rent
- July 2022 Expenditure - £6,227.91
- July 2022 VAT paid - £198.13

Balance at 31<sup>st</sup> July 2022 - £116,667.85

Bank Balances at 31<sup>st</sup> July 2022

- Unity Trust Current - £48,662.28
- Unity Trust Instant - £68,045.57

Total at 31<sup>st</sup> July 2022 - £116,667.85

Ref.	Payee	Description	Net cost	VAT	Total	Provenance Authority
BACS1147	Payroll One	Wages	£626.30		£626.30	Contractual
BACS1148	Payroll Two	Wages	£1252.10		£1252.10	Contractual
BACS1149	HMRC	PAYE	£552.39		£552.39	Legal
BACS1150	Wildaboutgardens	Gardening Services	£825.00		£825.00	Contractual
BACS1151	Carham Gdn Mntnce	Gardening Services	£160.00		£160.00	Contractual
BACS1152	HAGS	Swing Seat Replacement	£328.75	£65.75	£394.50	Finance Regs
BACS1153	Senior Building Supplies	Aggregate & Blocks (Allotments)	£48.28	£9.66	£57.94	Finance Regs
BACS1154	Hayfield Village Hall	Room Hire	£118.75		£118.75	Contractual
BACS1155	EDF Energy	Electricity	£11.35	£0.57	£11.92	Contractual

## PART TWO

### 0922/22 Date of the next meeting

The date of the next meeting was agreed as **Wednesday 4<sup>th</sup> October 2022 at 7-15pm**

The meeting closed at 8-57 pm