



Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, SK22 2EP

Tel. 01663 744550. Email: clerk@hayfield-pc.gov.uk

**MINUTES OF THE HAYFIELD PARISH COUNCIL MEETING HELD ON
Wednesday 2nd November 2022 at 7-15pm in the 'Village Hall, Hayfield'**

Present

Cllrs: Tony Ashton (in the chair), Lisa Bevins, David Gouldthorpe, Catherine Hughes, Eva Lawson, David Toft, Joss Underwood, Jackie Wilson

Also in attendance

One member of the public & Parish Clerk Andrew Barker

PART ONE OF MEETING

1122/01 To receive apologies for absence – Cllr. Conway

1122/02 Variations of order of business – Nil

1122/03 Declaration of members' interests – Nil

1122/04 Dispensations on matters in which members have a Disclosable Pecuniary Interest – Nil

1122/05 Agenda items to be taken with the public excluded – Nil

1122/06 Public Speaking – (10 minutes max)

- a) High Peak Borough Council – Borough Cllr Lawson commented on footpath condition in the village and in particular the bypass crossing. Borough Cllr Ashton commented on an upcoming public consultation following a decision to make Derby, Derbyshire, Nottingham & Nottinghamshire a 'Mayoral Authority'. He expressed concerns that as Hayfield would be far from the 'centre of power' its infrastructure would be overlooked.
- b) Nil
- c) Nil

1122/07 Minutes of previous meetings

- a) It was resolved to confirm the minutes of the Parish Council meeting of 5th October 2022.
- b) The draft minutes of the Finance Committee of 19th October 2022 were noted

1122/08 Chair’s announcements – The Chair spoke about concerns raised re parking and traffic in Hayfield Village centre. He pointed out that other areas in the Parish also had issues and related seeing so pavement in Birch Vale obstructed by parked vehicles to the extent that a person pushing a pram had had to use the main carriageway and that this scenario is repeated in Little Hayfield. He will place the issue on a future agenda.

1122/09 Clerk’s report –The Clerk delivered a verbal report

1122/10 Planning – Nil

1122/11 Surplus Allotment Produce – It was resolved that Cllrs Lawson and Underwood with Hayfield Allotment Society will explore ways in which surplus produce could be distributed.

1122/12 Events/Project Update –

- a) Bonfire Night – Cllr Ashton & Clerk gave a final update re arrangements, the event plan and risk assessment.
- b) Remembrance Sunday – The Clerk updated the meeting on arrangements and preparations that have been made by the RBL. He notified the meeting that the road closure for the event had been approved.
- c) Christmas Lights – The Clerk reported on the application for a road closure, booking of the band and that it is proving problematic to obtain the services of a tree surgeon to trim the St Matthews tree and coordinate a check of lights at the same time. Cllrs Ashton, Bevins and Lawson will meet as soon as possible to progress arrangements.

The Clerk update the meeting on a conversation with the Council’s insurers who have made it clear that any outside body involved or participating in Council events require their own public liability insurance as their actions are not covered by the council’s insurance.

1122/13 Group Reports to receive reports from:

- a) Climate Group – No Meeting
- b) Little Hayfield Advisory Group – Cllr Gouldthorpe gave an update on a meeting held on 11th October 2022 when Christmas, the Clough management and speeding on the A624 were discussed. The Little Hayfield Christmas Lights event will be held on Friday 9th December 2022
- c) Traffic Management Committee – Nil

1122/14 Reports from outside bodies to receive reports from:

- a) Hayfield Allotments Society – Cllr Lawson reported that the tree branch overhanging the communal ‘shed’ has yet to be removed and that a delivery vehicle had damaged the gate.
- b) Hayfield Educational Charity – Cllr Gouldthorpe reported that trustees will meet next week, and that the Charity is registered with the Charities Commission. The meeting will discuss a pathway to regain control of the bank accounts.
- c) Hayfield Football & Community Sports Club – Cllr Ashton has attended meetings of the club. He reported that the FA is prepared to give further funding to the club to address planning requirements re flooding. The FA have requested a guarantee in respect of this funding which would take the form of a ‘charge’ on the land. He has requested specific details of what the FA require.
- d) The Village Hall – Cllr Bevins informed the meeting re the annual purchase of Christmas Trees. The Council resolved that the Christmas Budget be used for the purchase of an eight-foot-tall tree for the war memorial and a smaller tree for the council office.
- e) Arden Quarry – Operations cancelled
- f) Hayfield Quarry Liaison Group – Meet in 2023
- g) Community Orchard Project – Cllr Hughes reported on the success of Apple Day and this year’s ‘bumper’ crop that has proved problematic in harvesting. She also reported on the Derbyshire Community Orchard network and efforts to put Hayfield’s on Google Maps.

1122/15 Finance & Accounts for payment

The October 2022 finance report, payments authorised at the October 2022 Finance meeting and half year spend reports were noted. Cllr Gouldthorpe (Finance Committee Chair) told the meeting that if current spend commitments and projects continue as planned then the Parish Council will spend more than its annual income and use a substantial proportion of its reserves.

Summary

1st September 2022 Opening Balance - £112,548.79

- September 2022 Receipts – £28,062.91 (£27,900.00 2nd half annual precept and council tax support grant, £60.00 use of OSF, £102.91 bank interest)
- September 2022 Expenditure - £6,998.81
- September 2022 VAT paid - £329.61

Balance at 30th September 2022 - £133,622.89

Bank Balances at 31st August 2022

- Unity Trust Current - £65,474.41
- Unity Trust Instant - £68,148.48

Total at 30th September 2022 - £133,622.89

Ref.	Payee	Description	Net cost	VAT	Total	Provenance Authority
BACS1171	Payroll One	Wages	£691.40		£691.40	Contractual
BACS1172	Payroll Two	Wages	£948.36		£948.36	Contractual
BACS1173	HMRC	PAYE	£332.89		£332.89	Legal
BACS1174	Wildaboutgardens	Gardening Services	£1023.00		£1023.00	Contractual
BACS1175	Carham Gdn Mntnce	Gardening Services	£400.00		£400.00	Contractual
BACS1176	Hazel Accountancy	Payroll services	£15.00		£15.00	Contractual
BACS1177	Hi-Peak Internet	IT Services	£120.00		£120.00	Contractual
BACS1178	EDF Energy	Electricity	£15.74	£0.79	£16.53	Contractual
BACS1179	Senior Building	Building supplies	£52.74	£10.55	£63.29	Finance Regs
BACS1180	Stand up to racism	S137 Donation Film Weekend	£150.00		£150.00	Minute 1022/13
BACS1181	AEM Barker	Timber & Fittings (Mem Garden)	£61.30	£12.26	£73.56	Minute 0422/16
BACS1182	AEM Barker	Display Boards	£104.00	£20.80	£124.80	Finance Regs
*BACS1183	AEM Barker	Wood Stain and accessories	£77.71	£15.54	£93.25	Minute 0422/16
*BACS1184	DG Ross	Winter Plants	£849.00	£169.80	£1018.80	Finance Regs
*BACS1185	HMRC	PAYE underpayment	£228.89		£228.89	Legal

PART TWO – No Items

1122/16 Date of the next meeting

The date of the next meeting was agreed as **Wednesday 7th December 2022 at 7-15pm**

The meeting closed at 8-17 pm