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To: The Members of Hayfield Parish Council

31<sup>st</sup> May 2023

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7-15pm** on **Wednesday 7<sup>th</sup> June 2023** at the **Village Hall, Hayfield.**

[A.E.M.Barker](#)

Andrew Barker, Clerk to the Council and Responsible Financial Officer

Meetings open to the public may be recorded by representatives of the media or members of the public (but live oral commentary is not permitted). Any persons intending to record this meeting are requested not to film the public seating area, and to respect the wishes of members of the public who have come to speak but do not wish to be filmed. The Chair of the meeting may ask people to stop recording and leave the meeting if they act in a disruptive manner.

## AGENDA

1. **To receive apologies for absence.**
2. **Variations of order of business**
3. **Declaration of members' interests**
4. **To receive and, if appropriate, approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest**  
Where a member indicates that they have a Disclosable Pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be taken under agenda item 6c
5. **To determine which Agenda items, if any, should be taken with the public excluded**  
If the Council decides to exclude the public, it will be necessary to pass the following resolution: 'That, in view of the confidential nature of item ....., the press and public be excluded from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1.'
6. **Public Speaking – (10 minutes max)**
  - a. A period of not more than ten minutes will be available for a Police Officer, County Councillor or District Councillor to comment on any relevant matter.
  - b. A period of not more than ten minutes will be available for members of the public to comment on any relevant matter.

- c. Parish Councillors declaring a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to the relevant Agenda item shall do so.

**7. Minutes of previous meetings**

1. To confirm the minutes of the Council meeting of 10<sup>th</sup> May 2023
2. To note the minutes of the Finance Committee of 17<sup>th</sup> May 2023

**8. Chair's announcements**

**9. Clerk's report**

**10. Planning** To consider application

- a. NP/HPK/0323/0325 – 3 Park Crescent, unnamed Road from Glossop to Park Hall, Little Hayfield – Listed building consent – Internal alterations to annexe to remove the existing swimming pool and replace it with ancillary accommodation incidental to the main building.
- b. NP/HPK/0523/0505 – 18 Lea Road, Hayfield – Proposed single and two storey rear and side extension with internal reconfiguration work to form an extended kitchen and utility and extra bedroom.
- c. NP/HPK/0523/0504 – South Head Farm, Edale Road, Hayfield – (Retrospective) Installation of two air source heat pumps for renewable heating system.
- d. HPK/2023/0181 – 2 Bluebell Close, Hayfield – Proposed single storey side extension to form utility and larger kitchen/dining.
- e. HPK/2023/0198 – 14 Church Street, Hayfield – Retrospective permission for the erection of two open timber garden structures: one at the rear of the property, one at the front
- f. Any items received after the publication of this agenda that are time limited to comment on

**11. Grant/Donation Application – Hayfield Civic Trust – Pro Loco Competition** – Application for £250 to support this annual art competition.

**12. Parish Council Facebook (no comment) Profile** – To consider creating a Hayfield Parish Council Facebook account.

**13. PDNPA High Peak & Metropolitan Area Parish Ballot** – To choose and vote for one of three candidates.

**14. Little Hayfield Speed Indicator Camera** – To consider making an application.

**15. Summer Planting** – To authorise purchasing summer plants for the village utilising up to two thirds of the allotted budget (£1,500).

- 16. Council use of ‘insect friendly’ plants** – To consider a proposal to ‘only’ plant ‘insect friendly’ plants.
- 17. Councillor Representation on Committees, advisory groups and outside bodies** – To consider changes to resolution 0523/19
- 18. Parish Council Staff** – To consider a new appointment, performance review and payment rates.
- 19. Group Reports** To receive reports from:
  1. Climate Group
  2. Little Hayfield Advisory Group
  3. Traffic Management & PROW Committee
- 20. Reports from outside bodies** to receive reports from:
  1. Hayfield Allotments Society
  2. Hayfield Educational Charity
  3. Hayfield Football & Community Sports Club
  4. The Village Hall
  5. Arden Quarry
  6. Hayfield Quarry Liaison Group
  7. Community Orchard Project
  8. Tourism & Commerce Advisory Group
- 21. Finance & Accounts for payment**
  - a) To note and consider the May 2023 Finance Report and those payments made at the May 2023 Finance Committee
  - b) To approve the Council’s 2022/23 governance statement (If internally appointed audit concluded)
  - c) To approve the Council’s 2022/23 accounts (If internally appointed audit concluded)
- 22. Date of next meeting** to confirm the date of the next Parish Council meeting