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**DRAFT MINUTES OF THE HAYFIELD PARISH COUNCIL MEETING HELD ON  
Wednesday 7<sup>th</sup> June 2023 at 7-15pm in the ‘Crosby Room, St Matthews Church, Hayfield’**

**Present**

Cllrs: Tony Ashton (in the chair), Jody Appleton, Lisa Bevins, Michael Conway, Abby Feetham, David Gouldthorpe, Eva Lawson, Paul Senior, Joss Underwood

**Also in attendance**

High Peak Borough Councillor (HPBC) Gill Scott, a member of the public & Parish Clerk Andrew Barker

**PART ONE OF MEETING**

**0623/01 To receive apologies for absence** – Cllr Toft

**0623/02 Variations of order of business** – It was resolved to hear agenda item 0623/18 ‘Parish Council Staff’ in part two of the meeting due to it concerning personal information and personal financial information.

**0623/03 Declaration of members' interests** – Cllr Feetham excused herself from agenda item 0623/10b and Cllr Ashton excused himself from agenda item 0623/13

**0623/04 Dispensations on matters in which members have a Disclosable Pecuniary Interest** – Nil

**0623/05 Agenda items to be taken with the public excluded** – As per resolution for 0623/02 above

**0623/06 Public Speaking – (10 minutes max)**

- a) DCC Councillor Clarke had given apologies and sent a written update that was read out.  
‘Sarah from Countryside services has sadly left and DCC are currently going through a recruitment exercise. The improvement of the Car Park toilets has gone to the next stage and a works order has been issued. The resurfacing work on Hayfield Road is currently scheduled for a Sunday I have pointed out that on warm weekend days we have a large volume of traffic and visitors. I had hoped residents could park in the DCC carpark whilst surface dressing was being undertaken but if it

remains on a Sunday there would be little space. Hopefully this date will change. In response to the chair mentioning activity at Arden Quarry I have made enquiries. This was a planning visit by ITV who are scheduled to do some filming in a few weeks' time.'

HPBC Councillor Gill Scott spoke suggesting that the Parish invite the Sett Borough Councillor to attend Hayfield meetings. She referred to a Borough wide issue of grass cutting where complaints were being received regarding quality. She has raised the issue of Shude Hill Close in Hayfield with contractors. She has also raised the issue of the path from North Road to Shude Hill Close being steep and 'dangerous' in icy conditions. She has asked HPBC to install a handrail. In respect of the subway from Station Road under the A624 a clean-up has been arranged with AES of the walls and graffiti this following a litter pick. She suggested that for future maintenance a three-way conversation was required between DCC highways, HPBC and the Parish Traffic & PROW Committee. Lastly, she reminded the meeting of the Borough Councillors Initiative Fund where local groups can make applications to the Borough Council for funding and the County Climate Change Fund both advertised on the HPBC website.

- b) A member of the public spoke noting an agenda item proposing a Parish Council website. She recommended the council bring its existing website up to date.
- c) Nil

#### **0623/07 Minutes of previous meetings**

1. It was resolved to confirm the draft minutes of the Parish Council meeting of 10<sup>th</sup> May 2023 with the date of the next meeting of Little Hayfield Advisory Group corrected to 4<sup>th</sup> July 2023.
2. The draft minutes of the Finance Committee of 17<sup>th</sup> May 2023 were noted

**0623/08 Chair's announcements** – The Chair noted speculation re the Peak District National Park losing its planning authority powers and expressed his doubts that this would happen. He commented on the Annual meeting of the Parish held on 1<sup>st</sup> June at St Matthews Church with a good attendance and multiple topics and issues raised and discussed. He welcomed Hannah Mason to the meeting as the intended new Clerk.

**0623/09 Clerk's report** –The Clerk's reported was delivered verbally highlighting current work on the internal audit and Annual Governance and Accountability Review listing option to allow its sign off and the posting of the notice of public rights for 2022/23.

#### **0623/10 Planning** –

- a. It was resolved to make 'no comment' in respect of NP/HPK/0323/0325 – 3 Park Crescent, unnamed Road from Glossop to Park Hall, Little Hayfield – Listed building consent – Internal alterations to annexe to remove the existing swimming pool and replace it with ancillary

accommodation incidental to the main building. – A request to record the vote had been made and votes were cast as follows,

For the resolution – Cllrs Ashton, Senior, Bevins, Feetham, Lawson & Underwood

Against the resolution – Cllr Gouldthorpe

Abstentions – Cllrs Conway & Appleton

- b. It was resolved to make 'no comment in respect of NP/HPK/0523/0505 – 18 Lea Road, Hayfield – Proposed single and two storey rear and side extension with internal reconfiguration work to form an extended kitchen and utility and extra bedroom.
- c. It was resolved to make 'no comment in respect of NP/HPK/0523/0504 – South Head Farm, Edale Road, Hayfield – (Retrospective) Installation of two air source heat pumps for renewable heating system.
- d. It was resolved to make 'no comment in respect of HPK/2023/0181 – 2 Bluebell Close, Hayfield – Proposed single storey side extension to form utility and larger kitchen/dining.
- e. It was resolved to object to - HPK/2023/0198 – 14 Church Street, Hayfield – Retrospective permission for the erection of two open timber garden structures: one at the rear of the property, one at the front – 'To object to the front structure which is out of keeping with the conservation area it is situated in but make no objection to the structure situated at the rear of the building'
- f. It was resolved to make 'no comment in respect of HPK/2023/0213 – Lower Cliff Farm, Thornsett Lane, Birch Vale – Application for a Lawful Development Certificate for the existing use of stables as livery

**0623/11 Section 137 Grant/Donation Application – Hayfield Civic Trust – Pro Loco Competition –** It was resolved to grant/donate £250 to Hayfield Civic Trust for the Pro Loco competition encouraging the arts.

**0623/12 Parish Council Facebook (no comment) Profile** – It was resolved to create a Hayfield Parish Council Facebook (no comment) Profile. Work to be undertaken by the Clerk and Cllrs Appleton & Feetham to look at the use of the current Parish Council website and what 'copy' will be needed on it in conjunction with the 'Facebook' profile.

**0623/13 PDNPA High Peak & Metropolitan Area Parish Ballot** – It was resolved to cast Hayfield Parish Councils vote in favour of David Toft and that the Clerk facilitate this vote.

**0623/14 Little Hayfield Speed Indicator Camera** – It was resolved that Clerk make an application to the Highways Authority (DCC) for the same.

**0623/15 Summer Planting** – It was resolved to authorise the purchase of summer plants for the village utilising up to two thirds of the allotted budget for 2023/24 (£1,500)

**0623/16 Council use of 'insect friendly' plants** – It was resolved that future plant purchases would request pollinating plants from suppliers

**0623/17 Councillor Representation on Committees, advisory groups & outside bodies**

It was resolved to make a number of changes to the allocations agreed in May 2023

- a. Traffic Management & PROW committee– Two additional councillors were requested to sit on this committee, and they will be Cllrs Gouldthorpe & Senior
- b. Tourism & Commerce Advisory Group – Cllr Bevins to join this group with Cllrs Appleton, Senior & Toft
- a. Hayfield Community Sports & Football Club – Now Cllrs Gouldthorpe & Toft
- c. Hayfield Allotments Society – Now Cllrs Bevins, Conway & Gouldthorpe

**0623/19 Group Reports** to receive reports from:

- a) Climate Group – Next meeting 13/06/23
- b) Little Hayfield Advisory Group – Next meeting 04/07/2023
- c) Traffic Management & PROW Committee – Met on 29/05/2023 – Cllr Appleton updated the council on this meeting

**0623/20 Reports from outside bodies** to receive reports from:

- a) Hayfield Allotments Society – Meeting needs to be arranged with the HAS committee
- b) Hayfield Educational Charity – Next meeting June 2023
- c) Hayfield Football & Community Sports Club – A meeting requires setting up and formalisation of regular meetings
- d) The Village Hall – Nil
- e) Arden Quarry – Nil
- f) Hayfield Quarry Liaison Group - Nil
- g) Community Orchard Project – Nil
- h) Tourism & Commerce Advisory Group – The group has met and established terms of reference and intends holding a minimum of four meeting per year.

**0623/21 Finance & Accounts for payment**

- a) Bank Accounts – The Clerk presented the May 2023 finance report and payments made at the May 2023 Finance Committee which were noted.  
1<sup>st</sup> April 2023 Opening Balance - £109,718.15
  - April 2023 Receipts – £48,829 From HPBC Precept, Parish Grant and support
  - April 2023 Expenditure - £7,050.27
  - April 2023 VAT paid - £344.12

Bank Balances at 30<sup>th</sup> April 2023

- Unity Trust Current - £77,750.82
- Unity Trust Instant - £73,746.06

Total at 30<sup>th</sup> April 2023 - £151,496.88

**0623/22 Date of Next Meeting** – The date of the next meeting was agreed as **Wednesday 5<sup>th</sup> July 2023**

**PART TWO –**

**0623/18 Parish Council Staff –**

It was resolved to appoint Hannah Mason as Clerk and Responsible Financial Officer as soon as she is released from her current employment. The current Clerk will overlap and remain employed until 21<sup>st</sup> July 2023. The current Clerk will be 'retained for a further two months (£300 per month) in an advisory capacity.

It was resolved that the Clerk present remuneration options to the July Parish Council meeting in respect of pay for the maintenance assistant. To be considered implications of general increase in hourly rate and specific implications of differing overtime rates.

The meeting closed at 8-51 pm.