

Hayfield Parish Council

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**DRAFT MINUTES OF HAYFIELD PARISH COUNCIL. MEETING HELD ON
Wednesday 12th July 2023 at 7-15pm in the Crosby Room, St Matthews Church,
Hayfield.**

Present

Cllrs: Tony Ashton (in the chair), Lisa Bevan, Eva Lawson, Abby Feetham, Michael Conway, David Gouldthorpe, Jody Appleton.

Also in Attendance

High Peak Borough Councillor (HPBC) Gill Scott, two members of the public and Parish Clerks Hannah Mason and Andrew Barker

PART ONE OF MEETING

0723/01 To receive apologies of absence – Cllr Toft and Cllr Underwood

0723/02 Variations of order of business – it was resolved to hear agenda item 0723/12 'Parish Council Staff' and 0723/14 'Clerk Administrative Support' in Part Two of the meeting due to it concerning personal information and personal financial information.

0723/03 Declaration of members' interest – Nil

0723/04 Dispensations on matters in which members have Disclosable Pecuniary Interest – Nil

0723/05 Agenda items to be taken with the public excluded – As per resolution for 0723/12 and 0723/14 above.

0723/06 Public Speaking - (10 minutes max)

a) DCC Councillor Anne Clarke had given apologies and sent a written update that was read out. 'I have been in contact with PROW officers regarding the minor maintenance grant to supply answers to the clerks' questions, which I trust has been useful. Surface dressing of New Mills Road has been completed and we now await the repainting of lines. I have been in dialogue with Countryside Services regarding signage and toilets. I am still awaiting a response regarding signage, but they have agreed to my request to open the toilets to longer summertime opening hours. Interviews take place on the 27th July for a Countryside Ranger for our area. Should the Parish Council wish to make any comment on the proposed Boundary Review the first stage of consultation closes on the 17th July.'

HPBC Councillor Pete Inman had given apologies and sent a written update that was read out. 'I'd like to warmly introduce myself to you as the newly elected Borough Councillor for Sett. Firstly, I'd like to thank Tony Ashton, for the commitment and dedication that he has given to the residents of this ward during his long term in office. I know that he is held in high regard within the community for his civic work and I will endeavour to follow in his footsteps and serve as best as I can. Last night (Tuesday 4th July) I attended a meeting for the LHAG (Little Hayfield Advisory Group) to discuss strategies to combat speeding in the area. I will continue to work with residents, Anne Clarke, Parish Councillors, and the Police to put in place long term solutions to tackle this issue.'

HPBC Councillor Gill Scott spoke on the street cleaning facilities ensuring it is three times per annum. Acknowledge of overgrown foliage needed to be dealt with and the hiring of AES contractors for grass cutting. Security lights will be fitted by electricians for the bungalows at Shudehill Close and the large tree outside to be removed to clear view, the roses surrounding the tree will not be touched but a budget has been put in place if needed to replant and keep the roses as they are.

b) Nil.

c) Nil.

0723/07 Minutes of Previous Meeting

1. The draft minutes of the Council meeting of 7th June 2023 were approved.
2. The draft minutes of the Extraordinary Council meeting of 16th July 2023 were approved.
3. The draft minute meeting of the Finance Committee of 21st June 2023 were noted.

0723/08 Chairs Announcements

The Chair noted the exceptional work done for the Well Dressing and spoke about the wide range of Parishioners who provide support for village activities

0723/09 Clerk's report

The outgoing Clerk delivered a verbal report and thanked Councillors for their support in the preceding four years

0723/10 Planning

a. It was resolved to make 'no comment' in respect of HPK/2023/0242 – 17 Kinder Road, Hayfield – Re Roofing works to building.

0723/11 Grant / Donation Application – St Johns Church – Flower Festival

It was resolved to donate £250 to the festival

0723/13 Parishes Day October 2023

It was resolved to apply for Cllrs Ashton, Gouldthorpe and Conway to attend

0723/15 Parish Council Banking Review

- a. It was resolved that the Council should maximise interest earned on its bank accounts. It was resolved to defer decisions in respect of this to the Finance Committee.
- b. Councillors who are signatories to the Council's bank accounts agreed to check their familiarity with online banking access.
- c. It was resolved to approve a bank mandate to make H Mason the Council's bank account administrator. It was further resolved not to remove the outgoing Clerk's banking access until his retainer period has finished

0723/16 Group Reports

1. **Climate Group** –Next meeting to be held on Tuesday 8th August.
2. **Little Hayfield Advisory Group** – Draft minutes from this meeting to be published.
3. **Traffic Management & PROW Committee** – No meetings

0723/17 Reports from Outside Bodies

1. **Hayfield Allotment Society** – Resolved to organise a meeting for the Hayfield

Allotment Society committee and allocated Councillors

2. **Hayfield Educational Charity** – A new trustee has been appointed.
3. **Hayfield Football & Community Sports Club** – Nil.
4. **The Village Hall** – Nil.
5. **Arden Quarry** – Nil.
6. **Hayfield Quarry Liaison Group** – Nil.
7. **Community Orchard Project** – No council members present.
8. **Tourism & Commerce Advisory Group** – No meetings

0723/18 Finance & Accounts for payment

The June 2023 Finance Report and payments authorised by the June 2023 Finance Committee were noted

0723/19 Date of Next Meeting

The date of the next meeting was agreed as Wednesday 2nd August 2023.

PART TWO

0723/12 Parish Council Staff

It was resolved to amend the rates of pay for the maintenance assistant commencing 1st July 2023 as follows.

Hourly rate 40 hours per month contracted work - £13.50 per hour

Additional works (averaging 11 hours per month) - £14.50 per hour

0723/14 – Clerk Administrative Support

It was resolved that the Clerk to research options for a works mobile phone and present to the Finance Committee for approval.

The meeting closed at 8:24pm.

