



Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, SK22 2EP
Tel. 01663 744550. Email: clerk@hayfield-pc.gov.uk

To: The Members of Hayfield Parish Council

31st August 2023

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7:15pm on Wednesday 6th September 2023** at the **Village Hall, Hayfield**.

Hannah Mason, Clerk to the Council and Responsible Financial Officer

Meetings open to the public may be recorded by representatives of the media or members of the public (but live oral commentary is not permitted). Any persons intending to record this meeting are requested not to film the public seating area, and to respect the wishes of members of the public who have come to speak but do not wish to be filmed. The Chair of the meeting may ask people to stop recording and leave the meeting if they act in a disruptive manner.

AGENDA

1. **To receive apologies for absence.**
2. **Variations of order of business.**
3. **Declaration of members' interests.**
4. **To receive and, if appropriate, approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.**

Where a member indicates that they have a Disclosable Pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be taken under agenda item 6c.

5. **To determine which Agenda items, if any, should be taken with the public excluded.**

If the Council decides to exclude the public, it will be necessary to pass the following resolution: 'That, in view of the confidential nature of item, the press and public be excluded from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1.'

6. **Public Speaking – (10 minutes max)**

- a. A period of not more than ten minutes will be available for a Police Officer, County Councillor or District Councillor to comment on any relevant matter.
- b. A period of not more than ten minutes will be available for members of the public to comment on any relevant matter.
- c. Parish Councillors declaring a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to the relevant Agenda item shall do so.

7. Minutes of previous meetings

1. To confirm the minutes of the Council meeting of 2nd August 2023.
2. To note the minutes of the Finance Committee of 16th August 2023.

8. Chair's announcements.

9. Clerk's report.

10. Planning.

a) NP/HPK/0723/0833 – 25 Pike Close, Hayfield – RE Installation of a solar photovoltaic electricity generation system with battery storage. To be installed on the Southwest facing part of the roof.

11. Hayfield Events – To consider the planning of Hayfield and Little Hayfield Christmas light switch on.

12. The Royal Hotel - To approve submission of the Assets of Community Value application for the Royal Hotel prepared by the Clerk to High Peak Borough Council.

13. Gardener's Tender – To consider the tender currently in place with the contract gardeners hired by the Parish Council.

14. Memorial Garden – To consider correspondence from Hayfield Civic Trust regarding the renovation.

15. Use of Council Office - To consider how and when the council office is used and by whom.

16. Notice of Election - To approve starting the process to fill the current Hayfield Parish Council Casual Vacancy.

17. National Trust Ranger to Speak – To consider having the new National Trust Park Ranger to speak with the council.

18. Group Reports To receive reports from:

1. Climate Group
2. Little Hayfield Advisory Group

3. Traffic Management & PROW Committee

19. Reports from outside bodies to receive reports from:

1. Hayfield Allotments Society
2. Hayfield Educational Charity
3. Hayfield Football & Community Sports Club
4. The Village Hall
5. Arden Quarry
6. Hayfield Quarry Liaison Group
7. Community Orchard Project
8. Tourism & Commerce Advisory Group

20. Finance & Accounts for payment.

- a. To note and consider the August 2023 Finance Report and payments made at the August 2023 Finance Committee.

21. Date of next meeting to confirm the date of the next Parish Council meeting