

Hayfield Parish Council

Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, SK22 2EP
Tel. 01663 744550. Email: clerk@hayfield-pc.gov.uk

DRAFT MINUTES OF HAYFIELD PARISH COUNCIL.

Meeting held on Wednesday 6th September 2023 at 7:15pm in Hayfield Village.

Present: Cllrs: Tony Ashton (in the chair), Lisa Bevins, David Gouldthorpe, Eva Lawson, Michael Conway, David Toft.

Also in Attendance: Parish Clerk Hannah Mason, HPBC Councillor Gill Scott, one member of the public.

Part One of Meeting

0923/01 To receive apologies for absence: Councillors Underwood, Appleton and Feetham.

0923/02 Variations of order of business: It was resolved to hear agenda item 0923/13 'Gardener's tender' in Part Two of the meeting as the item was commercially sensitive.

0923/03 Declaration of members' interests:

Agenda item 0923/13: Councillor Ashton declared one of the contracted gardeners hired by Hayfield Parish Council is also personally hired by himself.

Agenda item 0923/14: Councillor Toft declared his wife is involved with the Hayfield Civic Trust.

0923/04 To receive and, if appropriate, approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest: Nil.

0923/05 To determine which Agenda items, if any, should be taken with the public excluded: As per resolution for 0923/13 as above.

0923/06 Public Speaking:

- a. DCC Councillor Anne Clarke sent in her apologies of absence and her report was read out by the clerk: "Last week I arranged a Highways Engineers' site visit to Little Hayfield where road signs and road markings were visually checked and they agreed to install a 'Microwave Detection Unit' to undertake a speed survey for the period of one week. I have sent in several Fault Reports and e-mails to DCC regarding the area around the Sett Valley Trail car park, had an initial Teams

meeting with the Countryside Services and am in the process of arranging an in-person meeting with our new Warden to try and resolve some of the issues raised.

HPBC Councillor Gill Scott: Residents are pleased to see the dog fouling notice that has been put up within the village is making a difference and made comment at looking into other areas in which the village would benefit from signage. The Cricket Club are extremely close to raising the money for the women's changing room. A grant of £10,000 has been made and approved by E.C.B. The High Peak Borough Council are going to give the final remaining money needed to the Cricket Club to ensure they can move forward with this project. Informed the council of possible grants available through the UK Share Prosperity Fund.

Councillor Scott had contacted local businesses in the community to discuss supporting the increase of footfall and a tourism grant is available for the council to look in to. Communication with Kinder Mountain Rescue Team has been made to see how HPBC can further support them. Spoke of her concern for a growing isolation concern within Hayfield.

b. Nil.

a. Nil.

0923/07 Minutes of previous meetings

1. Subject to amendment of the Chair's announcements, minutes of the August meeting were approved.
2. The draft minutes of the Finance Committee meeting of 16th August 2023 were noted.

0923/08 Chair's announcements: The chair spoke on how he has been in written to Derbyshire County Council regarding the signage at the Sett Valley trail entrance and surrounding the bus station for the Caravan Food Service van 'Guzzle', as discussed at the August Council Meeting, the communication was to voice the concerns of its effects on the footfall in to the village and the effect this will have on local businesses – no reply has been received as of yet. The chair then noted seeing people cleaning up the river recently and stated what a good job they have done.

0923/09 Clerk's report: Clerks written report was noted.

0923/10 Planning: To consider application:

- a) It was resolved to make 'no comment' in respect of NP/HPK/0723/0833 – 25 Pike Close, Hayfield – RE Installation of a solar photovoltaic electricity generation system with battery storage. To be installed on the Southwest facing part of the roof.

0923/11 Hayfield Events - To consider the planning of upcoming events within Hayfield:

- a. **Hayfield Christmas Light Switch On:** It was resolved to hold the event on Friday 1st December.

Councillor Bevins to take the lead on planning with the Clerk and will meet to discuss. Councillors Ashton and Conway to take the lead on setting up the Nativity. Councillor Lawson stated she will take the lead on Refreshments with the support of the Hayfield May Queen Committee, it was resolved to have fireworks for the event.

Little Hayfield Christmas Light Switch On: The organisation of this event is done by the Little Hayfield Committee Group. Probable date of Friday 8th December (one week after the Hayfield Switch On). It was resolved Councillor Ashton will discuss further planning with the Chair of Little Hayfield Committee Group, Mrs Willetts.

Hayfield Bonfire Night Update: A meeting has been scheduled for Tuesday 12th September to plan the event. Councillor Ashton and the Parish Clerk have looked into fireworks and the order will be within the budget.

- b. **Remembrance Sunday (Sunday 12th November):** Clerk to begin necessary road closure application. It was resolved for Councillor Lawson to give the Clerk contact detail for the application.

0923/12 The Royal Hotel: It was resolved to submit the draft Assets of Community Value application for the Royal Hotel.

0923/14 Memorial Garden: It was resolved the Council would like to buy a plaque for the Memorial Garden to be displayed. Councillor Ashton to liaise with the Secretary of Hayfield Civic Trust to move forward with this.

0923/15 Use of Council Office - To consider how and when the council office is used and by whom:

Access to keys: It was resolved the Clerk would hold a set of the keys to the Parish office, the storage room below and the safe. The second set of keys to be withdrawn from the Village Shop and will now be held by Vice Chair Bevins in case of emergency. It was further resolved that when the Clerk is not in the office a minimum of two council members must be present to access the office and must liaise with the clerk / Councillor Bevins regarding key collection.

Use of the Parish Office: it was resolved the Parish Office is used for official council use only, including meetings and meetings of Council sub-committees only and all meetings must include two members of the Council when the Clerk is not present.

Outer body equipment located within the office: Due to GDPR the Parish Council are not able to hold the freezer within the office on behalf of the Hayfield Pavilion Club. It was resolved the Clerk to contact Hayfield Pavilion Club to discuss alternative storage solutions for freezer.

0923/16 Notice of Election: It was resolved to notify HPBC Elections Officer of the Council vacancy.

0923/17 National Trust Ranger to Speak: It was resolved the Clerk will invite the newly appointed National Trust Ranger to come speak to the Council on Wednesday 1st November at 6:30pm prior to the start of the Parish Council Meeting.

0923/18 Group Reports - To receive reports from:

1. **Climate Group:** Councillor Conway spoke on the recent response from United Utilities. The Climate Group have a meeting scheduled for Thursday 7th September and will draft a proposed response to UU.
2. **Little Hayfield Advisory Group:** Nil.
3. **Traffic Management & PROW Committee:** Nil.

0923/19 Reports from outside bodies - To receive reports from:

1. **Hayfield Allotments Society:** A meeting was held with the members of the Parish Council, Pete Webb, Cath Mais and the Parish Clerk on Tuesday 5th September. It was discussed that the Agreement between the Parish Council and Hayfield Allotment Society needs updating from the original document dated 2014. It was agreed the Clerk would update this with support from Council Members, then run by the Hayfield Allotment Society before being brought for approval to the Full Parish Council in November. Newly revised documents to be ready to be sent out to tenants with their rent and lease documents in December. It was noted the Parish Council want to streamline their documentation of when rents for plots have been paid. The previously identified parcel of land within the allotments is proposed to become a tree nursery, this will be run by the allotment society to ensure no disruption to plot holders.
2. **Hayfield Educational Charity:** The Finances are still in progress so no further update to be given.
3. **Hayfield Football & Community Sports Club:** Nil.
4. **The Village Hall:** Nil.
5. **Arden Quarry:** Nil.
6. **Hayfield Quarry Liaison Group:** A meeting is scheduled for Wednesday 27th September with DCC.
7. **Community Orchard Project:** Councillor Underwood sent in an update during her absence, this was read out by the Clerk: We will be arranging two / three teams of people to harvest apples two weeks before apple day and they will be stored at Derek's. Any leftover apples after this will go into the local shops or for juicing. I will Liaise with the Clerk about getting

quotes for some signage for the community orchard and bring this back to the next finance meeting for sign off.”

8. **Tourism & Commerce Advisory Group:** Nil.

3. **Finance & Accounts for payment:**

a. The August 2023 Finance Report and payments authorised by the August 2023 Finance Committee were noted.

4. **Date of next meeting:** Wednesday 4th October at 7:15pm.

PART TWO:

0923/13 Gardeners Tender: The renewal of the contracted Gardeners Tender was discussed; it was resolved to delegate the timetable to the Chair of the Parish Council.

Meeting Closed at: 20:38PM