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To: The Members of Hayfield Parish Council

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7:15pm on Wednesday 4<sup>th</sup> October 2023** at the **Village Hall, Hayfield.**

Hannah Mason, Clerk to the Council and Responsible Financial Officer

Meetings open to the public may be recorded by representatives of the media or members of the public (but live oral commentary is not permitted). Any persons intending to record this meeting are requested not to film the public seating area, and to respect the wishes of members of the public who have come to speak but do not wish to be filmed. The Chair of the meeting may ask people to stop recording and leave the meeting if they act in a disruptive manner.

## AGENDA

1. **To receive apologies for absence.**
2. **Variations of order of business.**
3. **Declaration of members' interests.**
4. **To receive and, if appropriate, approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.**

Where a member indicates that they have a Disclosable Pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be taken under agenda item 6c.

5. **To determine which Agenda items, if any, should be taken with the public excluded.**

If the Council decides to exclude the public, it will be necessary to pass the following resolution: 'That, in view of the confidential nature of item ....., the press and public be excluded from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1.'

6. **Public Speaking – (10 minutes max)**

- a. A period of not more than ten minutes will be available for a Police Officer, County Councillor or District Councillor to comment on any relevant matter.
- b. A period of not more than ten minutes will be available for members of the public to comment on any relevant matter.
- c. Parish Councillors declaring a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to the relevant Agenda item shall do so.

**7. Minutes of previous meetings**

1. To confirm the minutes of the Council meeting of 6<sup>th</sup> September 2023.
2. To note the minutes of the Finance Committee of 20<sup>th</sup> September 2023.

**8. Chair's announcements.**

**9. Clerk's report.**

**10. Planning.**

- a) **HPK/2023/0394** - Hazelhurst Farm, Valley Road, Hayfield: Listed Building, consent for four skylights to rear roof of building, to enable light to the darkest part of the farmhouse.
- b) **HPK/2023/0404** – The Old School, Highgate Road, Hayfield: Listed Building consent for remodelling of existing listed property.
- c) **HPK/2023/0413** – 45 Church Street, Hayfield: Proposed balcony and alteration to window.
- d) **HPK/2023/0419** – 26 Wood Gardens, Hayfield: Two storey extension over existing and conversion of garage (re-submission of HPK/2022/0533).

**11. Hayfield Events –**

- a. To further discuss the planning of Bonfire Night.
- b. To further discuss the planning of Hayfield and Little Hayfield Christmas light switch on.
  1. To confirm the fee for Thornsett Bands performance for the event.
- c. To further discuss planning for Remembrance Sunday (Sunday 12<sup>th</sup> November).

**12. To discuss proposed reply drafted by the Climate Emergency Working Group to United Utilities regarding sewage outfalls.**

**13. Hayfield Parish Council Facebook Page -** To discuss content for publication to the newly made Hayfield Parish Council Facebook Page.

**14. The Royal Hotel –** To discuss and give update on the ACV Application.

**15. Group Reports** To receive reports from:

1. Climate Group
2. Little Hayfield Advisory Group
3. Traffic Management & PROW Committee

**16. Reports from outside bodies** to receive reports from:

1. Hayfield Allotments Society
2. Hayfield Educational Charity
3. Hayfield Football & Community Sports Club
4. The Village Hall
5. Arden Quarry
6. Hayfield Quarry Liaison Group
7. Community Orchard Project
8. Tourism & Commerce Advisory Group

**17. Finance & Accounts for payment.**

- a. To note and consider the September 2023 Finance Report and payments made at the September 2023 Finance Committee.

**18. Date of next meeting** to confirm the date of the next Parish Council meeting.