



Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, SK22 2EP
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To: The Members of Hayfield Parish Council

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7:15pm on Wednesday 6th December 2023** at the **Village Hall, Hayfield.**

Hannah Mason, Clerk to the Council and Responsible Financial Officer

Meetings open to the public may be recorded by representatives of the media or members of the public (but live oral commentary is not permitted). Any persons intending to record this meeting are requested not to film the public seating area, and to respect the wishes of members of the public who have come to speak but do not wish to be filmed. The Chair of the meeting may ask people to stop recording and leave the meeting if they act in a disruptive manner.

AGENDA

1. **To receive apologies for absence.**
2. **Variations of order of business.**
3. **Declaration of members' interests.**
4. **To receive and, if appropriate, approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.**

Where a member indicates that they have a Disclosable Pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be taken under agenda item 6c.

5. **To determine which Agenda items, if any, should be taken with the public excluded.**

If the Council decides to exclude the public, it will be necessary to pass the following resolution: 'That, in view of the confidential nature of item, the press and public be excluded from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1.'

6. **Public Speaking – (10 minutes max)**

- a. A period of not more than ten minutes will be available for a Police Officer, County Councillor or District Councillor to comment on any relevant matter.
- b. A period of not more than ten minutes will be available for members of the public to comment on any relevant matter.
- c. Parish Councillors declaring a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to the relevant Agenda item shall do so.

7. Minutes of previous meetings

1. To confirm the minutes of the Council meeting of Wednesday 1st November 2023.
2. To note the minutes of the Finance Committee of Wednesday 15th November 2023.

8. Chair's announcements.

9. Clerk's report.

10. Extended Usage of the Old School Field - To consider a wider consultation with the community regarding ideas for extended usage of the Old School Field, with a view to create a potential revenue stream for the Parish Council.

11. To propose updated terms and conditions for the use of Parish Council land.

12. Permitted Use of Old School Field – Further discuss item 1112/12 from November's meeting and the proposal to set up a group to review covenant and conditions.

13. Clerk Hours.

14. Tree Survey.

15. Correspondence from The Royal British Legion – regarding the sighting of a RBL community bench in Hayfield War Memorial Garden.

16. Report from Health and Safety Assessment of Parish Council Office.

17. Pro Loco Pictures.

18. The Royal Hotel.

19. Grit Bins.

20. Proposal to assign council member(s) to the below project to support the Clerk.

- A** – Playground - to include inspections and playground equipment including inclusive equipment.
- B** – Tennis Court Development.

C – Bike Track Development.

- 21. Council Office renovation / decoration** – proposed to allow Clerk to acquire quotes for a renovation of the Parish office.

- 22. To determine budget for Little Hayfield Christmas Light Switch On Food and Beverages budget for event on Friday 8th December 2023.**

- 23. Group Reports** To receive reports from:
 1. Climate Group
 2. Little Hayfield Advisory Group
 3. Communication Group

- 24. Reports from outside bodies** to receive reports from:
 1. Hayfield Allotments Society
 2. Hayfield Educational Charity
 3. Hayfield Football & Community Sports Club
 4. The Village Hall
 5. Arden Quarry
 6. Hayfield Quarry Liaison Group
 7. Community Orchard Project
 8. Tourism & Commerce Advisory Group
 9. Traffic Management & PROW Committee

- 25. Finance & Accounts for payment.**
 - a. To note and consider the October 2023 Finance Report and payments made at the November 2023 Finance Committee.

- 26. Date of next meeting** to confirm the date of the next Parish Council meeting.