



Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, SK22 2EP
Tel. 01663 744550. Email: clerk@hayfield-pc.gov.uk

To: The Members of Hayfield Parish Council

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7:15pm** on **Wednesday 3rd January 2024** at the **Village Hall, Hayfield.**

Hannah Mason, Clerk to the Council and Responsible Financial Officer

Meetings open to the public may be recorded by representatives of the media or members of the public (but live oral commentary is not permitted). Any persons intending to record this meeting are requested not to film the public seating area, and to respect the wishes of members of the public who have come to speak but do not wish to be filmed. The Chair of the meeting may ask people to stop recording and leave the meeting if they act in a disruptive manner.

AGENDA

1. **To receive apologies for absence.**
2. **Variations of order of business.**
3. **Declaration of members' interests.**
4. **To receive and, if appropriate, approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.**
Where a member indicates that they have a Disclosable Pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be taken under agenda item 6c.
5. **To determine which Agenda items, if any, should be taken with the public excluded.**
If the Council decides to exclude the public, it will be necessary to pass the following resolution: 'That, in view of the confidential nature of item, the press and public be excluded from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1.'
6. **Public Speaking – (10 minutes max)**

- a. A period of not more than ten minutes will be available for a Police Officer, County Councillor or District Councillor to comment on any relevant matter.
- b. A period of not more than ten minutes will be available for members of the public to comment on any relevant matter.
- c. Parish Councillors declaring a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to the relevant Agenda item shall do so.

7. Minutes of previous meetings

1. To confirm the minutes of the Council meeting of Wednesday 6th December 2023.
2. To note the minutes of the Finance Committee of Wednesday 20th December 2023.

8. Chair's announcements.

9. Clerk's report.

10. Proposal for Hayfield Parish Council to promote the Recycling Directory on their Website, Facebook Page, and Notice Board.

11. Old School Field: Report from the Old School Field Group set up in December 2023 Meeting to review covenants.

12. To Review and Propose questions for community consultation survey on usage of the Old School Field.

13. January Finance Meeting.

14. To Consider the Applications received for the Gardening & Sundry Service Tender.

15. 12 Springfield Terrace Tree Works.

16. To Review and Consider for 2024:

a) Projects

b) Council Events

17. Group Reports To receive reports from:

1. Climate Group
2. Little Hayfield Advisory Group
3. Communication Group

18. Reports from outside bodies to receive reports from:

1. Hayfield Allotments Society
2. Hayfield Educational Charity
3. Hayfield Football & Community Sports Club

4. The Village Hall
 5. Arden Quarry
 6. Hayfield Quarry Liaison Group
 7. Community Orchard Project
 8. Tourism & Commerce Advisory Group
 9. Traffic Management & PROW Committee
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19. **Finance & Accounts for payment.**
 - a. To note and consider the December 2023 Finance Report and payments made at the December 2023 Finance Committee Meeting.
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20. **Date of next meeting** to confirm the date of the next Parish Council meeting.