



Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, SK22 2EP
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27th June 2024

To: The Members of Hayfield Parish Council

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7:15pm** on **Wednesday 3rd July** at the **Village Hall, Hayfield**.

Hannah Mason, Clerk to the Council and Responsible Financial Officer

Meetings open to the public may be recorded by representatives of the media or members of the public (but live oral commentary is not permitted). Any persons intending to record this meeting are requested not to film the public seating area, and to respect the wishes of members of the public who have come to speak but do not wish to be filmed. The Chair of the meeting may ask people to stop recording and leave the meeting if they act in a disruptive manner.

AGENDA

1. **To receive apologies for absence.**
2. **Variations of order of business.**
3. **Declaration of members' interests.**
4. **To receive and, if appropriate, approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.**
Where a member indicates that they have a Disclosable Pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be taken under agenda item 8c.
5. **To determine which Agenda items, if any, should be taken with the public excluded.**
If the Council decides to exclude the public, it will be necessary to pass the following resolution: 'That, in view of the confidential nature of item, the press and public be excluded from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1.'
6. **Public Speaking – (10 minutes max)**
 - a. A period of not more than ten minutes will be available for a Police Officer, County Councillor or District Councillor to comment on any relevant matter.
 - b. A period of not more than ten minutes will be available for members of the public to comment on any relevant matter.

- c. Parish Councillors declaring a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to the relevant Agenda item shall do so.

7. Minutes of previous meetings

- a. To confirm the minutes of the Council meeting of Wednesday 5th June 2024.
- b. To confirm the minutes of the Finance Committee of Wednesday 15th May 2024.
- c. To note the minutes of the Finance Committee of Wednesday 19th June 2024.

8. Chair's announcements.

9. Clerk's report.

10. Planning

- a. **HPK/2024/0257: 1 New Mills Rd, Birch Vale** - Proposed detached building to provide living accommodation for dependant relative (ancillary to existing dwelling) and domestic double garage replacing existing single garage

11. 2023/24 Annual Governance & Accountability Review

1. To approve the Council's 2023/24 governance statement
2. To approve the Council's 2023/24 accounts
3. To confirm dates for the exercise of public rights

12. Website Service Hosting – Moving Hayfield Parish Councils website [hayfield-pc.gov.uk](https://www.hayfield-pc.gov.uk) to the new approved registry service.

13. Underpass All Age Community Project – Proposed to have an all age community project be authrosied to provide tiled art work for the underpass.

14. Hayfield Primary School Banner – Hayfield Primary schools PTA have requested Hayfield Parish Council to implement a permanent structure for banners on the edge of the village for community groups to use to hold banner for upcoming events within the village.

15. Village Tidy Up – Update and Report.

16. Playground Inspection & Equipment – To review the Playground Inspection report and any equipment requiring urgent attention.

17. Grass Cutting – Update.

18. Office Refurbishment – To discuss the scope for renovation.

19. Group Reports: To receive reports from:

- a. Hayfield Climate Advisory Group
- b. Little Hayfield Advisory Group
- c. Communication Group

20. Reports from outside bodies: To receive reports from:

- a. Hayfield Allotments Society
- b. Hayfield Educational Charity
- c. Hayfield Football & Community Sports Club
- d. The Village Hall
- e. Hayfield Quarry Liaison Group
- f. Community Orchard Project
- g. Tourism & Commerce Advisory Group
- h. Traffic Management & PROW Committee

21. Finance & Accounts for payment

To note and consider the June 2024 Finance Report and payments made at the June 2024 Finance Committee.

22. Date of next meeting to confirm the date of the next Parish Council meeting.