



Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, SK22 2EP  
Tel. 01663 744550. Email: [clerk@hayfield-pc.gov.uk](mailto:clerk@hayfield-pc.gov.uk)

**DRAFT** MINUTES OF THE HAYFIELD PARISH COUNCIL MEETING HELD ON  
Wednesday 5<sup>th</sup> June 2024 at 7:15pm in The Village Hall.

**Present:** Cllrs D.Gouldthorpe (In the Chair), L.Bevins, T.Ashton, M.Conway, D.Toft, W.Mellor, E.Lawson.

**Also in Attendance:** A.Clarke (DCC), G.Scott (HPBC), 1 x member of public.

**0624/01 To receive apologies for absence:** Cllrs K.Dalkin and A.Feetham.

**0624/02 Variations of order of business:** Items 15, 16, 20a and 21 to be taken in Part 2.

**0624/03 Declaration of members' interest:** Nil.

**0624/04 Dispensations on matters in which members have a Disclosable Pecuniary Interest:** Nil.

**0624/05 To determine which Agenda items, if any, should be taken with the public excluded:** Items 15, 16, 20a and 21.

**0624/06 Public Speaking – (10 minutes max)**

**A. Anne Clarke (DCC)** – The works order for repair and refurbishment of the Gents toilets at SVT has been placed but no start date issued as yet. After a Senior Technician visit it has been agreed to jet wash and tidy flaking paint on the underpass which should help improve the structure's appearance. I have also asked that drainage be checked at the same time. I have visited residents on Moreland Road after work by Cadent caused a number of issues. I have the promise of a PROW officer visit to check if meets bridleway standard but will be working with residents to see what further improvements can be made as earlier work on the higher road section has increased erosion on the lower part and is causing residents problems and bringing debris onto the main road. I had a meeting today with the Senior Project Engineer responsible for drainage. A senior technician will now be visiting the stretch of road between Tom Heys Farm and Carr Meadow Cottages to see if there is any further localised improvements that can be made. The frequency of drain clearance is being checked and reviewed for this site. I discussed Valley Road and other sites where it is hard to clear drains and the officer is checking when the next scheduled gully clean is scheduled and has promised to work with local councillors and residents by undertaking a letter drop to inform residents and ask that cars could be moved. Along with this we talked about police cones being dropped to ensure visitors do not move into those vacant space and prevent cleaning. An evening cleaning shift could be considered if that works better for residents. The consultations regarding the closing of the Jubilee centre in New Mills and the removal of the discretionary grant for NMVC is now live and would encourage as many individuals and groups as possible to respond to this.

**Gill Scott (HPBC)** – Three of the points I wish to make are already on the agenda - the triggering of the disposal notification on the Royal Hotel; the visit to the Hayfield Quarry and the Walk Leader Training for the Walking Bus for Hayfield Primary School (four parishioners are now qualified Walk Leaders for the Walking Bus and can deliver the training to others). HPBC have signed up to the Kinder Pledge which supports all the groups who campaign for responsible access to the countryside. The council have passed a Nature Recovery Declaration which will support the Plan for Nature. This will be going out for consultation after the General Election for a period of four weeks when Parish Councils, local groups and individuals can take part in. There will also be a launch event and a Community Engagement Day. To put this in context, the UK is one of the most nature depleted countries in the world, currently in the bottom 10%. Voneus are currently installing full fibre broadband in the village, powered by the box at the junction of Lea Road and Swallow House Lane. I have been told there will be no further disruption to the community managed wildflower area. HPBC is working with Marches Energy to fit low energy lighting in 100% of Council homes. Marches are happy to support councillors in their surgeries to give information to residents. I met up with our new PCSO in the bus station and discussed antisocial behaviour and public safety and security in the village. He agreed that it is important to have a police presence in the village, particularly when we have events that draw in a lot of visitors.

**B.** A member of the public spoke on an orange sandbag which has been located on parish land, on the cultivated verge area and wanted Hayfield Parish Council to look in to why it has been there for so long.

**C.** Nil.

#### **0624/07 Minutes of previous meetings:**

- a. It was resolved to confirm the minutes of the Council meeting of Wednesday 5<sup>th</sup> May 2024 with amendment to clerk report paragraphing.
- b. The draft minutes of the Finance Committee meeting of May 2024 were noted.

#### **0624/08 Chair's announcements:**

The May Queen event was extremely well supported and was a beautiful day, it is an event the parish can be very proud of. The Annual Parish Meeting had a sparse attendance, but the general feeling of the attendees is the concern on the maintenance of the village and Parish land. Concerns over the low attendance from councillors at the monthly Finance Committee meetings, at the last meeting only three council members attended and only one of those councillors could access the bank for authorising payments. The Woman's Institute got in contact to request they could erect their poppy collage for D Day at the War Memorial, verbal approval was given from the Chair and Vice-Chair.

#### **0624/09 Clerk's report:**

Clerks Report was verbally given by the Chairman in the Clerks absence.

I am away from the office and my duties as Clerk and Responsible Financial Officer to the council during my Jury Service which started on Tuesday 28<sup>th</sup> May and is said to last around 10 days, I will continue to check the Clerk inbox for any time sensitive / important emails to forward to the council, but all other emails will be dealt with when I return to work. The newly approved Hire of the Old School Field documents have been used now for various hires and are proving successful overall but there is some confusion on what events will constitute as a Non-Community Event and a Community event. I would like to request that the councillors who produced the original documents could please create a document of what constitutes as a community event and how to decide this, this will support me as the Clerk when receiving hire requests and support event organisers to understand the councils' stipulations for community groups / none-community groups. This

documents once created will be presented to the council for approval. As the gardeners have adhered to the approval of No Mow May from the council, the grass maintenance will take some time to get back on top of and ask for the council and parishioners to be patient whilst the gardeners get back on top of the grass maintenance during this time. In June upon my return from Jury Duty I plan to update the bank mandate and sign up our new councillors and will liaise with them to organise this and to support other councillors who may be struggling to get on to the bank.

**0624/10 Planning:** Nil.

**0624/11 Elect Chair of the Finance Committee:** It was approved to have David G continue as the finance committee chair.

**0624/12 It was resolved to defer agenda item 12, Committee / Advisory Group / Outside Bodies membership & Representation.**

**0624/13 The Royal Hotel:** It was proposed Hayfield Parish Council express an interest which would then trigger the full moratorium period of 6 months on the disposal of the property.

A recorded vote was requested:

T.Ashton – Against.

L.Bevins – Against.

M.Conway – For.

D.Gouldthorpe – Abstained.

E.Lawson – Against.

W.Mellor – Abstained.

D.Toft – For.

Therefor was resolved that Hayfield Parish Council would not express an interest in the purchase of The Royal Hotel.

**0624/14 Casual Vacancy:** It was resolved the Clerk to contact the Elections Office at HPBC and publish the Notice of Vacancy.

**0624/17 Social Media Policy:** It was resolved for the Clerk to work with Cllr A.Feetham on this policy for review for the council.

**0624/18 Allotment Hut Removal:** It was approved the Hayfield Allotment Society can take the hut down and for the Clerk to Liaise with P.Webb to provide the Council with details of the replacement they wish to have for approval.

**0624/19 It was resolved to defer agenda item 19, Office Refurbishment.**

**0624/20 Maintenance of Parish Land**

**B. Site visits** – It was resolved for Cllrs L.Bevins, T.Ashton and the Clerk to do a walk around and site visit Parish owned land to create a maintenance requirement list, for the Clerk to then organise with the Maintenance Assistant on scheduling the work to be done.

**C. Maintenance proposal for two benches and Parish bin located outside of Hayfield Surgery** – These areas will be looked in to during the site visit.

**D. Telephone Kiosk Maintenance** – To be covered by site visit.

**0624/22 Group Reports:** To receive reports from:

a. **Climate Group:** Nil.

b. **Little Hayfield Advisory Group:** Nil.

- c. **Communication Group:** Nil.
- d. **Tourism & Commerce Advisory Group:** Nil.
- e. **Traffic Management & PROW Committee** – It was agreed to contact DCC for a Pedestrians in the Road Ahead Sign (the sign of a silhouette of parent and child holding hands) for the top of the village. Clerk to liaise with A.Clarke (DCC) regarding DCC erecting a rental speed monitor and to gain pricing information, for council approval. Fume Free Thursday – every Thursday a school walking bus has been organised to go from the Hayfield bus station and walk to the primary school, this is something fully supported by Hayfield Parish Council and they expressed how good this new initiative is as its good for the environment, and good for the children to be out walking.

**0624/23 Reports from outside bodies:** To receive reports from:

- a) **Hayfield Allotments Society** – DG attended a HAS meeting. The shed was brought up at the meeting and this has been earlier approved by the council.
- b) **Hayfield Educational Charity** – Still having bank account issues.
- c) **Hayfield Football & Community Sports Club** – Nil.
- d) **The Village Hall** – Nil.
- e) **Hayfield Quarry Liaison Group** – A.Clarke (DCC), Cllr T.Ashton, G.Scott (HPBC) and V.Richardson had a meeting at the quarry and there will extracting of stone again in the upcoming months from the quarry, both small and big architectural pieces to come out.
- f) **Community Orchard Project** – Nil.

**0624/24 Finance & Accounts for payment:** The May 2024 Finance Report and payment made were noted by the council.

**0624/25 Date of next meeting:** It was confirmed the next council meeting will be held on Wednesday 3<sup>rd</sup> July 2024.

## **PART TWO**

**0624/15 Quotes for Tree Works:** The council approved to move forward with the quote from Hindle and Brown for the tree work required and authorise Cllr D.Gouldthorpe to contact Hindle and Brown whilst the Clerk is absent.

**0624/16 Bike Track** – It was approved to go with the quotes presented by Bike Track and for Cllr D.Toft to contact them to move along with the required work.

**0624/20a Mowing** – It was resolved for the Clerk to get quotes for contract mowing for specific area of Parish land.

**0624/21 Clerk Jury Duty:** It was approved Cllrs D.Gouldthorpe and L/.Bevins as the Chairman and Vice Chair will ensure the Clerk is paid to ensure they have no loss of earnings due to the Jury Service.

**Meeting ended 8:55pm.**