

Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, SK22 2EP

Tel. 01663 744550. Email: [clerk@hayfield-pc.gov.uk](mailto:clerk@hayfield-pc.gov.uk)

DRAFT MINUTES OF THE HAYFIELD PARISH COUNCIL MEETING HELD ON

Wednesday 7th August at 7:15pm in The Village Hall.

**Present:** Cllrs D.Gouldthorpe (In the Chair), E.Lawson, T.Ashton, M.Conway, K.Dalkin, W.Mellor, D.Toft,

**Also in Attendance:** H.Mason Clerk,G.Scott (HPBC) and 1 x Member of the Public,

**0824/01 To receive apologies for absence:** Cllrs L.Bevins and A.Feetham.

**0824/02 Variations of order of business:** To take Agenda Item 20 in Part 2.

**0824/03 Declaration of members’ interest:** Nil.

**0824/04 Dispensations on matters in which members have a Disclosable Pecuniary Interest:** Nil.

**0824/05 To determine which Agenda items, if any, should be taken with the public excluded:** Agenda Item 20.

**0824/06 Public Speaking –**

1. **Anne Clarke (DCC) –** A.Clarke sent in her apologies and the Clerk read a report on behalf of A.Clarke. Just to mention that DCC have now jet washed the subway, so it is looking a little bit brighter. Millie Bright OBE was made ‘Honorary Freewoman of the County’ at a special meeting of the County Council on 18th July. The Consultation on Adult Care closes on the day of your meeting but the Consultation on Discretionary Grants which affects New Mills Volunteer Centre is still open until August the 20th.

**Gill Scott (HPBC) –** Alliance Leisure has now been formed as the council-owned Health and wellbeing company. It will come into operation from 1st October.  Bringing our Leisure Centres back in house is part of our commitment to the Borough Plan and Move More Strategy to support our communities to create a healthier and safer High Peak. The Borough's Tourism Strategy is being developed along with Visit Peak District Derbyshire.  The aim is to encourage more visitors to the High Peak and is underpinned by a message of sustainable and responsible tourism, with a focus on public transport. Influencers and journalists who write about it will be coming via public transport. The Borough has been commended for its commitment to sustainable transport. Also as part of the Tourism Strategy, 30 bronze memberships are available to businesses in the High Peak.  The Packhorse has been awarded one. There is also a Visit Hayfield video which has had 107k views.

Around Hayfield, Voneus continue to cause some concern to residents- the latest being the positioning of poles on New Mills Road. I have contacted them and the Planning Department to get more information. I would like to praise the bus drivers, passengers and other drivers for copying so stoically with the diversion as a result of the sink hole on Hayfield Road.  It is proving challenging to everyone. Councillors have had a message from the Safer Neighbourhood Team at Glossop Police Station to say they are offering reassurance and providing a visible presence on our streets during these difficult times. They have stressed that those of us in public leadership roles have a responsibility to bring people together, call out misinformation, highlight harmful practices, report and condemn criminal behaviour and work together to make communities safe. We need to be careful of the language we use, calling on the public to challenge what they see online, report where appropriate, and urge us to have conversations and challenge people we know are planning on becoming involved. We need to stand together as law abiding citizens.

1. A member of the public spoke on the two large pot holes at the top of Kinder Road that had been reported by herself on the 18th July but was yet to receive any response, and requested if the council could support in masking contact too as they are located on a single lane and if cars are unaware of their existence they could cause damage to vehicles. Local people have tried to put down cones in the area but they are then removed. The footpath in the centre of the village issue with the slabs have been removed and replaced with tarmac and this area is a conservation area. Contact was made and a response from DCC stated HPC and HPBC were made aware on a Thursday and the work began on a Tuesday, even if communication had been made, this would not of given HPC time to action anything or make a response.
2. Nil.

**082407 Minutes of previous meetings:**

1. It was resolved to confirm the minutes of the Council meeting of Wednesday 3rd July 2024.
2. The draft minutes of the Finance Committee meeting of Wednesday 17th July were noted.

**0824/08 Chair’s announcements:**

Picking up on the broadband roll out on the village, although it is understandable residents are having concerns with the disruption caused, it is pleasing that as a village we are gaining this speed all around the village and believe this will attract more residents and be a positive overall.

**0824/09 Clerk’s report:**

##### DALC Day and AGM 2024 will be held on 17th October at Chesterfield Football Club, it will include expert speakers, exhibitors, the presentation of DALC Awards, and the DALC AGM. Further details will follow about the day's timetable and speaker topics closer to the date, if any councillors would like to attend, please send an email so that tickets can be booked and organised.

A tidy up of the village is well under way, with the maintenance assistant and contract gardeners working extremely hard, the benches in the centre of the village have been fixed and freshened up. Painting of the rails at the cenotaph was discussed, gardeners have recommended Autumn would work better to work around the plant growth so we aren’t trimming back unnecessarily but the weather in Autumn was discussed and how this would hinder dry time for painting – Clerk will discuss further with gardeners and maintenance assistant to organise the best time for this job. The Old School Field has been tidied up and worked on.

The Notice of Vacancy which was published on Tuesday 16th July and we have been told to go to a Co-Option. Advertisement will be published on Thursday 8th August, with a 14-day window for parishioners to send in their applications, this window will end on Friday 23rd August. Councillors will then be sent all application and have eleven days to read through applications, to decide during the September meeting on Wednesday 4th September.

I have been in contact with some councillors to get up and running on the banking system, but we are still low on numbers for authorising payments – relying on 3 councillors each month, this is a concerning amount, so any councillors not active on the banking system, please email me to see what we need to do to get you online.

**0824/10 Planning:** It was resolved in the matter of HPK/2024/0335 planning proposal the council have no comment.

**0824/11 Hayfield Non-Ecclesiastical Charity:** It was resolved for Cllr D.Gouldthorpe to remain on the Hayfield Non- Ecclesiastical Charity group.

**0824/12 DCC removal of paving slabs within the centre of the village:** It was resolved for the clerk to write to DCC and copy in HPBC, to explain as a council flags would have been preferrable but as a plan b can we request that they tarmac all the pavement for a more cohesive look along the path.

**0824/13 Social Media Policy:** It was resolved to approve the Social Media Policy as presented with two amendments to the document covering the edit to Section 5.1 section 2 requires further explanation and add in to the document regarding when Councillors are notified and when the public are notified regarding information from the Clerk. Clerk to notify Councillors of information and to explain if this information will require immediate public publication or if a two-day wait will be implemented to ensure councillors have time to receive this information.

**0824/14 Grant & Donation Application:** It was resolved to approve the grant application request of the sum of £70.00 to the Summer Show.

**0824/15 Springvale Road Trees:** It was resolved to approve this work request, but this approval is not setting precedence for approval to future work required and the Clerk requires the insurance and risk assessment of the work being done.

Councill also agreed a tree management plan would need to be created, Cllr K.Dalkin agreed to take the lead on this by creating a first draft of a broad outline to present to the council.

**0824/16 Proposal to remove a Yuw Hedge by The Old School. High Gate:** It was resolved to authorise the resident to remove the yuw hedge on the land.

**0824/17 Orchard Tree Maintenance:** It was resolved that Cllr K.Dalkin will meet and organise a maintenance schedule and plan with other members of the Parish involved with the Orchard Community Group to bring back to council. The meeting will be held in end of summer and K.Dalkin will present this to the council when completed.

**0824/18 Proposal to write letters to residents within the village to request waste bins from the streets of the centre of the village be moved:** It was resolved that the Clerk will selectively write to residents to request their bins are removed from the main road of the village and to express that the HPBC can support any elderly, disabled or less abled residents with bin collection.

**0824/19 Projects:**

1. **Tennis Courts: It was approved** to suspend Finance Regulation 4.1 in relation to the expenditure on the tennis court project and to assume an authority level of £1000 for the Clerk in conjunction with the Chairman.  This suspension is limited to this one transaction. The Clerk and Chair then agreed to the payment of £780 to Broadhurst Gardening and Maintenance Services upon completion of work required to overhanging branches at the tennis court.

It was approved to charge £5 hire fee for one hour on the court.

It was authorised to have a requirement of a £5.00 deposit to be left at the post office, deposit will be returned upon return of the key.

Clerk and project managers to speak with the Post office to organise a booking system.

1. **Bike Track –** Clerk and project manager gave an update that they have been in contact with the Manager at Bike Track and they have been advised they aim to begin work in Mid-September and a date will be confirmed once the Manager is back from Annual Leave.
2. **Playground –** Removal of the slide within the sand pit will be looked in to after receiving this advice form the playground inspection. It was also mentioned the possibility of moving the swings to a better location in the park, and to put in ne stumps in for the fence around the toddlers play area on the fence side facing the tennis court – Cllr T.Ashton has the stumps for using and Clerk to organise this with the Maintenance Assistant.
3. **Office Refurbishment –** The document retention policy is solidified and documents within the office have not been organised in around fifteen years so there is a lot for the Clerk and project manager to organise through and they need to begin moving this forward. Clerk and Project Manager will also look in to finding a new location for the freezer located in the storage room downstairs of the office due to lack of space.

**0824/20 Group Reports:** To receive reports from:

1. **Climate Group**: A meeting was held and Cllr K.Dalkin has been appointed as the Chair of the group. A preliminary meeting was had with R.Cliff from hayfield Biodiversity Group to learn more about what they are doing and to plan what the group would like to achieve.
2. **Little Hayfield Advisory Group**: Nil.
3. **Communication Group**: Since the last meeting this group have been working on the Social media Policy presented to the council

**0824/21 Reports from outside bodies:** To receive reports from:

1. **Hayfield Allotments Society**: Planning for the Summer Show is well underway and new plot holders have been brought in and the secretary of the HAS has dealt with this. Management of plots been to looked in to and decided on.
2. **Hayfield Football & Community Sports Club**: P.Easter gave an update on how they are still waiting on the works and the work will take 12 months to complete. They now also have six youth teams now.
3. **The Village Hall**: Nil.
4. **Hayfield Quarry Liaison Group**: Nil.
5. **Community Orchard Project**: Covered in Agenda Item 17.
6. **Tourism & Commerce Advisory Group**: Nil.
7. **Traffic Management & PROW Committee**: No meeting to update on but correspondence with A.Clarke has been had regarding Microwave Traffic Detector for traffic surveys.

**0824/23** The July 2024 Finance Report and payments made at the July 2024 Finance Committee Meeting were noted.

**0824/23 Date of next meeting**: It was confirmed the next council meeting will be held on Wednesday 4th September.

**PART TWO**

**0824/20 Clerk Hours:** It was authorised the Clerk will work an additional four hours per week for eight weeks and the Chair to be allowed to extend for another four weeks if necessary.

**Meeting ended 8:42**