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To: The Members of Hayfield Parish Council

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7:15pm** on **Wednesday 7<sup>th</sup> February 2024** at the **Village Hall, Hayfield**.

Hannah Mason, Clerk to the Council and Responsible Financial Officer

Meetings open to the public may be recorded by representatives of the media or members of the public (but live oral commentary is not permitted). Any persons intending to record this meeting are requested not to film the public seating area, and to respect the wishes of members of the public who have come to speak but do not wish to be filmed. The Chair of the meeting may ask people to stop recording and leave the meeting if they act in a disruptive manner.

## AGENDA

1. **To receive apologies for absence.**
2. **Variations of order of business.**
3. **Declaration of members' interests.**
4. **To receive and, if appropriate, approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.**  
Where a member indicates that they have a Disclosable Pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be taken under agenda item 6c.
5. **To determine which Agenda items, if any, should be taken with the public excluded.**  
If the Council decides to exclude the public, it will be necessary to pass the following resolution: 'That, in view of the confidential nature of item, the press and public be excluded from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1.'
6. **Public Speaking – (10 minutes max)**
  - a. A period of not more than ten minutes will be available for a Police Officer, County Councillor or District Councillor to comment on any relevant matter.
  - b. A period of not more than ten minutes will be available for members of the public to comment on any relevant matter.
  - c. Parish Councillors declaring a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to the relevant Agenda item shall do so.
7. **Minutes of previous meetings**
  1. To confirm the minutes of the Council meeting of Wednesday 3<sup>rd</sup> January 2024.

2. To note the minutes of the Finance Committee of Wednesday 17<sup>th</sup> January 2024.
8. **Chair’s announcements.**
9. **Clerk’s report.**
10. **Planning.**
  - a) **HPK/2024/0007** - Moor Edge, New Mills Road, Birch Vale - Two storey rear extension
  - b) **HPK/2024/0012** – Meadows Farm, Ridge Top Lane, Hayfield - Erection of a single-storey conservatory extension and remodelling of roof to the main house, conversion of existing the barn annex and link structure between buildings, construction of a swimming pool and pool nook and associated landscaping.
11. **2024/25 Hayfield Parish Council Budget & Precept Requirement**
  - a. To consider budget reports and agree and set the 2024/25 budget for Hayfield Parish Council.
  - b. To set the 2024/25 precept requirement for Hayfield Parish Council.
12. **Tennis Court – Update and Next Steps.**
13. **Councillors to be Added to Outside Bodies. (If Time Permits)**
14. **1224/11 To propose updated terms and conditions for the use of Parish Council Land: To review the edits made from Decembers Meeting discussion. (If Time Permits)**
15. **Little Hayfield Clough request for works. (If Time Permits)**
16. **Group Reports:** To receive reports from:
  1. Climate Group
  2. Little Hayfield Advisory Group
  3. Communication Group
17. **Reports from outside bodies:** To receive reports from:
  1. Hayfield Allotments Society
  2. Hayfield Educational Charity
  3. Hayfield Football & Community Sports Club
  4. The Village Hall
  5. Arden Quarry
  6. Hayfield Quarry Liaison Group
  7. Community Orchard Project
  8. Tourism & Commerce Advisory Group
  9. Traffic Management & PROW Committee
18. **Finance & Accounts for payment.**
  - a. To note and consider the January 2024 Finance Report and payments made at the January 2024 Finance Committee Meeting.

**19. Date of next meeting** to confirm the date of the next Parish Council meeting.