Hayfield Parish Council Logo

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To: The Members of Hayfield Parish Council 8th August 2022

You are summoned to attend the meeting of Hayfield Parish Council’s Finance Committee to be held at **5pm** on **Wednesday 17th August 2022** in the **Village Hall, Hayfield**.

A.E.M.Barker

Andrew Barker, Clerk to the Council and Responsible Financial Officer

# AGENDA

1. **To receive apologies for absence.**

# Variations of order of business

# Declaration of members' interests

# Minutes - To confirm the minutes of the Finance Committee meeting of 20th July 2022

# Updates re Bank Accounts

1. **Financial Reports -** To consider the financial reports for August 2022 covering the period 1st to 31st July 2022
2. **Accounts for payment** To authorise payments of the accounts as shown below

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Ref.** | **Payee** | **Description** | **Net cost** | **VAT** | **Total** | **Provenance Authority** |
| BACS1147 | Payroll One | Wages | £626.30 |  | £626.30 | Contractual |
| BACS1148 | Payroll Two | Wages | £1252.10 |  | £1252.10 | Contractual |
| BACS1149 | HMRC | PAYE | £552.39 |  | £552.39 | Legal |
| BACS1150 | Wildaboutgardens | Gardening Services | £825.00 |  | £825.00 | Contractual |
| BACS1151 | Carham Gdn Mntnce | Gardening Services | £160.00 |  | £160.00 | Contractual |
| BACS1152 | HAGS | Swing Seat Replacement | £328.75 | £65.75 | £394.50 | Finance Regs |
| BACS1153 | Senior Building Supplies | Aggregate & Blocks (Allotments) | £48.28 | £9.66 | £57.94 | Finance Regs |
| BACS1154 | Hayfield Village Hall | Room Hire | £118.75 |  | £118.75 | Contractual |
| BACS1155 | EDF Energy | Electricty | £11.35 | £0.57 | £11.92 | Contractual |

**\* Provenance/Justification – ‘Contractual = existing contract legally obliged to pay, ‘Legal’ = Statutory requirement e.g., payment of taxes, ‘Finance Regs’ = the activity is in the budget and payment can be authorised by the Clerk and/or the Chair under the Parish Councils Financial Regulations, where there is a specific minuted decision then that will be displayed.**

1. **Short-notice expenditure** To authorise further payments arising since publication of the above list

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Ref.** | **Payee** | **Description** | **Net cost** | **VAT** | **Total** | **Provenance Authority** |
|  |  |  |  |  |  |  |

\*Any items here will have arisen since the publication of the meeting agenda

1. **Date of next meeting** to confirm the date of the next Finance Committee meeting