

Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, SK22 2EP Tel. 01663 744550. Email: clerk@hayfield-pc.gov.uk

To: The Members of Hayfield Parish Council 9th November 2022

You are summoned to attend the meeting of Hayfield Parish Council’s Finance Committee to be held at **5pm** on **Wednesday 16th November 2022** in the **Village Hall, Hayfield**

A.E.M.Barker

Andrew Barker, Clerk to the Council and Responsible Financial Officer

# AGENDA

1. **To receive apologies for absence.**

# Variations of order of business

# Declaration of members' interests

# Minutes - To confirm the minutes of the Finance Committee meeting of 19th November 2022

# Tree Pruning – Authorise tree surgeon procurement

# Updates re Bank Accounts

1. **Financial Reports -** To consider the financial reports for November 2022 covering the period 1st to 31st October 2022
2. **Accounts for payment** -To authorise payments of the accounts as shown below

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Ref.** | **Payee** | **Description** | **Net cost** | **VAT** | **Total** | **Provenance Authority** |
| BACS1186 | Payroll One | Wages | £673.75 |  | £673.75 | Contractual |
| BACS1187 | Payroll Two | Wages | £950.42 |  | £950.42 | Contractual |
| BACS1188 | HMRC | PAYE | £325.14 |  | £325.14 | Legal |
| BACS1189 | Wildaboutgardens | Gardening Services | £1037.00 |  | £1037.00 | Contractual |
| BACS1190 | Carham Gdn Mntnce | Gardening Services | £624.00 |  | £624.00 | Contractual |
| BACS1191 | HAGS | Replacement Pendulum Seat (Playground) | £226.80 | £45.36 | £272.16 | Finance Regs |
| BACS1192 | AEM Barker | Replacement lights and fittings | £172.42 | £34.48 | £206.90 | Finance Regs |
| BACS1193 | AEM Barker | Cable Ties | £33.44 | £6.66 | £40.00 | Finance Regs |
| BACS1194 | AEM Barker | Cable Ties | £62.45 | £12.50 | £74.95 | Finance Regs |
| BACS1195 | AEM Barker | Electric Lighter (Fireworks) | £8.32 | £1.67 | £9.99 | Finance Regs |
| BACS1196 | AEM Barker | Barrier Tape | £10.12 | £2.02 | £12.14 | Finance Regs |
| BACS1197 | AEM Barker | Collection Buckets | £8.82 | £1.77 | £10.59 | Finance Regs |
| BACS1198 | AEM Barker | 4Ft Fence Pins x 50 | £96.18 | £19.23 | £115.41 | Finance Regs |
| BACS1199 | Hayfield Village Hall | Room Hire | £112.50 |  | £112.50 | Finance Regs |
| BACS1200 | EDF Energy | Electricity | £17.44 | £0.87 | £18.31 | Legal |

**\* Provenance/Justification – ‘Contractual = existing contract legally obliged to pay, ‘Legal’ = Statutory requirement e.g., payment of taxes, ‘Finance Regs’ = the activity is in the budget and payment can be authorised by the Clerk and/or the Chair under the Parish Councils Financial Regulations, where there is a specific minuted decision then that will be displayed.**

1. **Short-notice expenditure** To authorise further payments arising since publication of the above list

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Ref.** | **Payee** | **Description** | **Net cost** | **VAT** | **Total** | **Provenance Authority** |
| \*BACS1201 | RBL | Wreath | £20.00 |  | £20.00 | Finance Regs |
| \*BACS1202 | Firework Crazy | Christmas Fireworks | £416.66 | £83.33 | £499.99 | Finance Regs |

\*Any items here will have arisen since the publication of the meeting agenda

1. **Date of next meeting** - to confirm the date of the next Finance Committee meeting