

Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, SK22 2EP

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**Minutes of Hayfield Parish Council Finance Committee meeting held at 17.00hrs. on Wednesday 17th August 2022 at the Village Hall, Hayfield**

**Present:** Cllrs. D Gouldthorpe (Chair), T Ashton & C Hughes

**F0822/01 To receive apologies for absence** – Nil

**F0\*22/02 Variations of order of business** – Nil

**F0822/03 Declaration of members' interests** -Nil

**F0822/04 Minutes** – It was resolved to confirm the minutes of the Finance Committee meeting of 20th July 2022

**F0822/06 Updates re Bank Accounts**

The current status of both accounts was noted

On 31st July 2022 bank reconciliation showed a balance of £116,667.85 in the council’s bank accounts.

* Unity Trust Current - £48,662.28
* Unity Trust Instant - £68,045.57

**F0822/07 Financial Reports** – The July 2022 Financial Report covering the period 1st to 31st July 2022 and was noted.

Cllr Gouldthorpe verified all bank transactions against invoices for July 2022 and found them to be in order.

1st July 2022 Opening Balance - £122,890.32

* July 2022 Receipts – £24.00 (Allotment rent)
* July 2022 Expenditure - £6,227.91.
* July 2022 VAT paid - £198.13

Balance at 31st July 2022 - £116,667.85

**F0822/08 & F0822/09 Accounts for payment** – It was resolved to authorise the following payments

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Ref.** | **Payee** | **Description** | **Net cost** | **VAT** | **Total** | **Provenance Authority** |
| BACS1147 | Payroll One | Wages | £626.30 |  | £626.30 | Contractual |
| BACS1148 | Payroll Two | Wages | £1252.10 |  | £1252.10 | Contractual |
| BACS1149 | HMRC | PAYE | £552.39 |  | £552.39 | Legal |
| BACS1150 | Wildaboutgardens | Gardening Services | £825.00 |  | £825.00 | Contractual |
| BACS1151 | Carham Gdn Mntnce | Gardening Services | £160.00 |  | £160.00 | Contractual |
| BACS1152 | HAGS | Swing Seat Replacement | £328.75 | £65.75 | £394.50 | Finance Regs |
| BACS1153 | Senior Building Supplies | Aggregate & Blocks (Allotments) | £48.28 | £9.66 | £57.94 | Finance Regs |
| BACS1154 | Hayfield Village Hall | Room Hire | £118.75 |  | £118.75 | Contractual |
| BACS1155 | EDF Energy | Electricity | £11.35 | £0.57 | £11.92 | Contractual |

 **Provenance/Justification – ‘Contractual = existing contract legally obliged to pay, ‘Legal’ = Statutory requirement e.g., payment of taxes, ‘Finance Regs’ = the activity is in the budget and payment can be authorised by the Clerk and/or the Chair under the Parish Councils Financial Regulations, where there is a specific minuted decision then that will be displayed.**

 **\*Any items here will have arisen since the publication of the meeting agenda**

**F0822/10 Date of next meeting** the date of the next meeting was agreed as Wednesday 21st September 2022

The meeting closed at 17-20 hrs.